

SERVICE COMMITTEE

APRIL 14, 2009

The April 14<sup>th</sup>, 2009 Service Committee meeting was called to order in Council Chambers at 5:00 p.m. by Mr. Gary Veith, Chairman. Members present were Mr. Veith, Mr. Mike Kuenzli and Mr. Dale Rowe.

Others present included: Scott D. Washburn, Mayor; Aaron Putnam, Wastewater Treatment Plant Supervisor; David Westbrook, Water Plant Supervisor; Allen Boes, Street Department Supervisor; Bruce Brandstetter, Brandstetter & Carroll Engineering; and Linda K. Stansbery, Administrative Assistant.

The following bills were presented:

|                                 | <u>STREET</u> | <u>WATER</u> | <u>WWTP</u> | <u>SANITATION</u> |
|---------------------------------|---------------|--------------|-------------|-------------------|
| Automated Pet.                  | 1109.53       | \$480.87     | \$176.64    | \$3,835.28        |
| Aaron Putnam                    |               |              | \$165.00    |                   |
| Alloway                         |               | \$256.50     |             |                   |
| Apple Scentific                 |               | \$740.10     |             |                   |
| Becker Equipment                |               | \$92.00      |             |                   |
| Bender Communications           | \$117.36      | \$117.38     | \$117.38    | \$117.38          |
| Boes-Gosche                     |               | \$22.50      |             |                   |
| Bonded Chemicals                |               | \$2,908.43   |             |                   |
| Brandstetter Carroll            |               | \$2,878.80   |             |                   |
| Brown Supply                    |               | \$79.93      |             |                   |
| Buckeye Ready-Mix               |               |              | \$966.88    |                   |
| Buckeye Truck Center            |               |              |             | \$279.66          |
| Byrd Vault Company              |               |              | \$1,160.00  |                   |
| Creative Microsystems           |               | \$24.14      | \$24.14     | \$24.14           |
| Carlton's Service               |               |              | \$81.51     |                   |
| Carl Harris                     |               | \$713.06     |             |                   |
| Cellular Central                |               | \$24.99      |             |                   |
| County Enviromental             |               |              | \$916.19    | \$6,781.77        |
| D & M Distributors              | \$195.60      |              |             |                   |
| The Farmers Commission          |               | \$220.00     | \$204.96    |                   |
| Fastenal                        | \$10.60       | \$91.76      |             |                   |
| Flint Trading                   | \$1,212.65    |              |             |                   |
| Geocorp, Inc                    |               | \$441.39     |             |                   |
| Ginosko Laboratories            |               |              | \$461.00    |                   |
| Green Guard                     |               | \$148.45     | \$34.21     |                   |
| Karg Supply LTD                 | 299.75        |              |             |                   |
| Gottfried Electric              | \$474.40      | \$200.00     | \$1,149.11  |                   |
| HD Supply Waterworks            |               | \$170.68     | \$170.69    |                   |
| Hach Company                    |               | \$378.77     |             |                   |
| Hull & Associates               |               | \$2,225.25   |             |                   |
| Jr. Equipment                   |               | \$61.83      |             |                   |
| JCI Jones Chemicals             |               | \$7,772.99   |             |                   |
| Keaton Welding                  |               | \$135.00     |             |                   |
| Kokosing Materials              | \$5,378.00    |              |             |                   |
| L & T Danner                    |               |              | \$1,200.00  |                   |
| Mtech                           |               |              | \$93.90     |                   |
| Makeever Associates             |               |              | 932.38      |                   |
| North Central Laboratories      |               |              | \$1,047.91  |                   |
| Neptune Equipment               |               | \$2,300.00   | \$2,300.00  |                   |
| OE Meyer Co.                    | \$11.16       |              |             |                   |
| Osburn Associates               | \$60.88       |              |             |                   |
| Peacock Water                   |               |              |             | \$11.50           |
| Pfeifer Hardware                | \$65.98       | \$176.83     | \$39.53     | \$210.24          |
| Schoenberger Electric<br>Motors |               | \$107.45     |             |                   |
| Streacker Tractor Sales         | \$307.72      |              |             |                   |
| Superior Business               |               | \$102.94     |             |                   |
| Siemens                         |               |              | \$97.00     |                   |
|                                 |               | \$909.57     | \$909.57    | \$909.58          |

|                           |                     |                     |                    |                    |
|---------------------------|---------------------|---------------------|--------------------|--------------------|
| SmartBill                 |                     |                     |                    |                    |
| Trey & Raven Clark        | \$30.00             |                     |                    |                    |
| Rocvest, Inc.             |                     |                     | \$146.40           |                    |
| Upper Auto Parts          | \$359.55            | \$188.74            | \$47.50            | \$940.91           |
| USA Blue Book             |                     |                     | \$249.20           |                    |
| Vernon Manufacturing      |                     | \$180.00            |                    |                    |
| Water Solutions Unlimited |                     | \$2,036.00          |                    |                    |
| Wilson Tire Company       | \$14.00             |                     |                    | \$128.00           |
| Wyandot Co. Recycling     |                     |                     |                    | \$96.00            |
| URS                       |                     | \$105,575.53        |                    |                    |
| <b>TOTALS</b>             | <b>\$9,647.18</b>   | <b>\$131,761.88</b> | <b>\$12,691.10</b> | <b>\$13,334.46</b> |
| <b>TOTALS</b>             | <b>\$167,434.62</b> |                     |                    |                    |
| <b>GRAND TOTALS</b>       | <b>\$180,442.35</b> |                     |                    |                    |

A motion was made by Mr. Mike Kuenzli, seconded by Mr. Dale Rowe, for the approval and payment of bills totaling \$180,442.35. Upon Voice Vote, all members voted Yes.

The minutes of the March 24<sup>th</sup>, 2009 Service Committee meeting, having been mailed to each member, were approved as received.

Mr. Bruce Brandstetter of Brandstetter Carroll Engineering, Cincinnati, presented the following update to the committee:

**1. Water Tower**

- Revised Construction Schedule received on April 3, 2009.
- Groundbreaking ceremony.
- Issue tank paint.
- Water tower sign.

**2. 2009 Annual Paving**

- Updated cost estimates.
- Advertise April 20 and 29, 2009, open May 20, 2009 at 10:00 am

**3. CDBG/North Hazel Street**

- City to provide labor concrete removals, base preparation, etc.
- Concrete work to be bid and funded with CDBG funds.
- Bid Documents completed.

Discussion was held with Mr. Brandstetter regarding a FY 2009 CDBG project. The Service Committee determined that ADA ramps should be submitted as the FY 2009 CDBG project.

**4. CCR Report**

- Draft copy was reviewed by the committee.

Discussion was held concerning a request for relief on the sewer portion of a large water bill due to a leak. The Service Committee denied this request.

Discussion was held concerning a problem with a large amount of geese at the new reservoir. Mr. Dave Westbrook, Water Plant Supervisor, will contact Mr. Brad Baske, Game Protector, to attend a Service Committee meeting to discuss options regarding the geese problem.

Discussion was held concerning having summer help mow around various signage throughout the city.

Discussion was held with Mr. Aaron Putnam, Wastewater Treatment Plant Supervisor, regarding the upgrading of pump stations east of town. Mr. Putnam will obtain cost estimates for this project.

Discussion was held concerning a driveway request from Mr. Keith Risch, 128 South Eighth Street. Mr. Risch would like to construct a new garage at the rear of his property and is requesting permission to construct a driveway to the proposed garage. It was noted that an easement will be obtained for access to the rear of the property. The Service Committee will view this area and report back at the next meeting.

Mr. Westbrook submitted the following quotes for sludge removal:

|                         |   |                     |
|-------------------------|---|---------------------|
| SOUTHSIDE ENVIRONMENTAL | - | \$25.00 PER DRY TON |
| POHLCAT                 | - | \$28.00 PER DRY TON |
| MID-OHIO SLUDGE         | - | \$29.50 PER DRY TON |
| BURCH HYDRO             | - | \$65.00 PER DRY TON |

A motion was made by Mr. Mike Kuenzli, seconded by Mr. Dale Rowe, to accept the quote from Southside Environmental, Niles, Ohio for the removal of sludge at the Water Plant lagoon. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

Mr. Dave Westbrook, Water Plant Supervisor, updated the committee on the status of the new Water Plant. Mr. Westbrook reported that the plant design is 41% complete, EPA approval is expected this month and treatment design is in progress.

Discussion was held concerning a water drainage issue on Terrace Drive. Mr. Allen Boes, Street Department Supervisor, will contact the property owner to assist with this matter.

Mr. Allen Boes reported that the Street Department assisted AEP with equipment during a recent electric problem. Mr. Boes will bill AEP for city services.

Discussion was held concerning several maintenance items. These items included the removal of grit at the W.W.T.P., the demonstration of a gap vac machine for the street department, the repair of an alley, and the possible purchase of a dump truck.

Mr. Allen Boes, Street Department Supervisor, requested permission to attend training to update Water/Wastewater Collections licenses for himself and several employees in Wilmington, Ohio. Costs are \$155 per person for this training. The Service Committee authorized this request.

Mr. Dave Westbrook presented 2009 - 2010 bids for chemicals to the committee for their review. A motion was made by Mr. Kuenzli, seconded by Mr. Rowe, to accept the chemical quotes at recommended by the Supervisors for the 2009-2010. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

The Service Committee reviewed applications for 2009 Summer Help. The Service Committee hired the following individuals for Summer Help:

|                    |               |                  |                 |
|--------------------|---------------|------------------|-----------------|
| Brittany Howard    | Jarryd Nelson | Kelly Brocklesby | John Searfoss   |
| Jason Beidleschies | Sean Williams | Zach Thornton    |                 |
| Lauren Parsell     | Sam Molnar    | Chadd Kramer     | Brittany Molnar |

At this time, the Service Committee went into an executive session to discuss personnel matters. Upon completion of the executive session, the committee reconvened into regular session.

There being no further business, the meeting was adjourned.

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Linda K. Stansbery, Administrative Assistant

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Gary Veith, Chairman