

SERVICE COMMITTEE  
JULY 28<sup>TH</sup>, 2009

The July 28<sup>th</sup>, 2009 Service Committee meeting was called to order in Council Chambers at 5:00 p.m. by Mr. Mike Kuenzli, Acting Chairman. Members present were Mr. Kuenzli and Mr. Dale Rowe. Gary Veith was absent.

Others present included: Scott D. Washburn, Mayor; Aaron Putnam, Wastewater Treatment Plant Supervisor; David Westbrook, Water Plant Supervisor; Allen Boes, Street Department Supervisor; and Linda K. Stansbery, Administrative Assistant.

The following bills were presented:

	<u>STREET</u>	<u>WATER</u>	<u>WWTP</u>	<u>SANITATION</u>
Alloway		\$536.50		
Bonded Chemicals		\$9,902.34		
Buckeye Truck Center				\$1,528.27
Carl Harris Electric		\$920.00		
County Enviromental			\$1,219.03	\$6,516.94
Clouse Construction	\$1,269.84			
E.J. Prescott, Inc.		\$253.92		
East Jordan	\$328.85			
Ginosko Laboratories			\$210.00	
Green Guard		\$23.05		
HD Waterworks			\$305.54	
Hach Company		\$435.20		
Hall Signs	\$156.62			
Keaton Welding				\$75.00
Metal Detector Sles, LLC		\$311.21		
NRP Midwest, LLC			\$1,323.00	
The Olen Corp.	\$464.66	\$134.63	\$70.88	
Re-Print Sports & Stuff	\$72.00	\$72.00	\$72.00	\$72.00
SmartBill				\$352.18
Truck Sales & Service, Inc.				\$97.53
Us Fire Equipment		\$189.34		
URS		\$187,360.20		
Verizon Wireless		\$54.79	\$76.69	\$76.51
Wyandot Soil & Water		\$212.50		
<b>TOTALS</b>	<b>\$2,291.97</b>	<b>\$200,549.93</b>	<b>\$3,132.91</b>	<b>\$8,718.43</b>
	<u>GENERAL</u>	<u>POLICE/FIRE</u>	<u>CAPT. IMP</u>	<u>PARK</u>
Clouse Construction	\$654.16			
Ford Credit Dept.			\$21,594.35	
McGuire Automotive	\$179.00			
Re-Print Sports & Stuff				\$72.00
US Bank	\$164.80	\$444.04		
Verizon Wireless	\$75.96	\$29.47		\$47.43
<b>TOTALS</b>	<b>\$1,073.92</b>	<b>\$473.51</b>	<b>\$21,594.35</b>	<b>\$119.43</b>
<b>GRAND TOTALS</b>	<b>\$237,954.45</b>			

A motion was made by Mr. Mike Kuenzli, seconded by Mr. Dale Rowe, for the approval and payment of bills totaling \$237,954.45. Upon Voice Vote, all members voted Yes. The Acting Chairman declared the motion carried.

The minutes of the July 14<sup>th</sup>, 2009 Service Committee meeting, having been mailed to each member, were approved as received.

Discussion was held concerning a delinquent domestic and fire protection bill. This proper paperwork will be processed to collect this bill.

Discussion was held concerning the placement of a guardrail at the Dairy Snack, 303 North Warpole Street. This matter was referred to the Zoning Inspector.

Discussion was held concerning the policy for the use of vacation time. It was noted that the current vacation system has created much confusion for the city employees. Clarification is needed as to how much vacation an employee has available for the current employment year versus how much is being accrued for the next employment year. Currently vacation is based on the anniversary date of each employee.

The Service Committee discussed the possibility of creating a system that ran from January 1<sup>st</sup> to December 31<sup>st</sup> of each year so that the employee's vacation could be dumped into the system at the beginning of each year. This may help to clear up the confusion of the current system. The Service Committee determined that a vacation audit be conducted for each employee to clarify the amounts of vacation for each year.

Mr. Aaron Putnam, W.W.T.P. Supervisor, reported on the completion of a grit pad at the plant.

Mr. Dave Westbrook, Water Plant Supervisor, reported on the status of the water tower and the new water plant to the committee.

Mr. Allen Boes, Street Department Supervisor, reported that the street paving and micro surfacing program has begun.

Discussion was held concerning a proposal for a street light on West Johnson Street. It was noted that AEP has been contacted regarding this proposal.

There being no further business, the meeting was adjourned.

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Linda Stansbery, Administrative Assistant

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Mike Kuenzli, Acting Chairman