

SERVICE COMMITTEE

JUNE 23, 2009

The June 23rd, 2009 Service Committee meeting was called to order in Council Chambers at 5:00 p.m. by Mr. Gary Veith, Chairman. Members present were Mr. Veith, Mr. Mike Kuenzli and Mr. Dale Rowe.

Others present included: Scott D. Washburn, Mayor; Aaron Putnam, Wastewater Treatment Plant Supervisor; David Westbrook, Water Plant Supervisor; Allen Boes, Street Department Supervisor; Mark Ellis, Law Director; Victor Koehler, Koehler Surveying; Ed Kuenzli; Wayne Clark; Tim Huffman; and Linda K. Stansbery Administrative Assistant.

The following bills were presented:

	<u>STREET</u>	<u>WATER</u>	<u>WWTP</u>	<u>SANITATION</u>
Armburster Water Cond., Inc.		\$130.15		
Alloway		\$650.00		
Angie's Upholstery	\$67.00			
Boes-Gosche, Inc.		\$2,676.00		
Bonded Chemicals		\$2,576.72	\$7,164.66	
Brandstetter Carroll		\$3,269.43		
Brown Supply Co.		\$214.79		
Buckeye Pumps, Inc.			\$2,505.00	
Buckeye Ready Mix	\$263.88			
Buckeye Truck Center				\$1,951.53
Carl Harris		\$65.00		
Creative Microsystems		\$2,499.48		
County Enviromental			\$1,467.31	\$6,979.06
Fastenal	\$36.20			\$148.33
GE Analytical		\$318.55		
Ginosko Laboratories			\$103.00	
Green Guard		\$44.00		
Hach Company		\$85.90		
HD Waterworks		\$981.36	\$28.72	
Hull & Associates		\$1,618.50		
Industrial Hose & Coupling	\$31.66			
Jones Chemicals, Inc.		\$178.00		
Jack Doheny			\$707.70	
Jason Frey		\$58.00		
Kirbys Sand & Gravel		\$361.90		
Leader Machinery Company	91.43			
New Haven Supply Company		\$20.62		
Neenah Foundary			\$784.85	
Ohio AWWA		\$60.00		
The Olen Corp.	\$544.38			
Reindel Spring Service				\$457.44
Siemens			\$120.00	
SmartBill		\$439.94	\$439.95	\$439.95
Southeastern	\$65.26			
Simplex Grinnell		\$21.25	\$21.25	\$21.26
Verizon Wireless	\$101.81	\$54.67	\$82.69	
Wyandot Tractor & Imp.	\$193.80			
TOTALS	\$1,395.42	\$16,324.26	\$13,425.13	\$9,997.57
	<u>GENERAL</u>	<u>POLICE/FIRE</u>	<u>CAPT. IMP</u>	<u>PARK</u>
Brandstetter Carroll			974.87	
Brown Supply Co.		\$114.71		
Fastenal				\$3.80
Green Guard	\$12.58	\$68.68		
Lammers Outdoor Advertising			\$4,416.00	
The Olen Corp.	\$44.14			
Treasurer, State of Ohio	\$100.00			

Us Bank	\$155.80	\$416.21		
Verizon Wireless	\$79.37	\$29.37		\$72.45
Wyandot County Treasurer	\$646.40			
Wyandot Tractor & Imp.		\$59.85		
TOTALS	\$1,038.29	\$688.82	\$5,390.87	\$76.25
GRAND TOTALS	\$48,336.61			

A motion was made by Mr. Mike Kuenzli, seconded by Mr. Dale Rowe, for the approval and payment of bills totaling \$48,336.61. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

The minutes of the June 1st, 2009, Special Service Committee meeting, having been mailed to each member, were approved as received.

The minutes of the June 9th, 2009 Service Committee meeting, having been mailed to each member, were approved as received.

Mr. Tim Huffman and Mr. Wayne Clark addressed the Service Committee concerning a request from Mr. Huffman for the improvement of an alley for access to his property at 388 South Warpole Street. Mr. Allen Boes, Street Department Supervisor, will stone this alley up to the property line.

Mr. Victor Koehler, Koehler Surveying, and Mr. Ed Kuenzli, addressed the Service Committee regarding property Mr. Kuenzli owns at 320 Spring Street. Mr. Koehler noted that currently this property is divided into Tract 1 (deeded to Mary Lou Best), Tract 2, a unbuildable lot, and two front buildings surrounded by a horseshoe drive. This drive and the sewer and water are privately owned by Mr. Kuenzli. Mr. Koehler inquired into the possibility of dedicating the driveway as a street along with the sewer and water lines to City of Upper Sandusky. Mr. Koehler reviewed prior planning commission minutes with the committee regarding the possibility of the dedication. The Service Committee denied this request.

Discussion was held with Mr. Koehler and Mr. Kuenzli regarding possible scenarios for Mr. Kuenzli to sell this property in the future and still provide access to Tract 1 and Tract 2 which is located at the rear of this property. No specific proposal was presented by Mr. Koehler or Mr. Kuenzli at this time.

Mr. Dave Westbrook, Water Plant Supervisor, presented a favorable report on Mr. Aaron Schoenberger who has successfully completed his 3 month probation period. A motion was made by Mr. Kuenzli, seconded by Mr. Veith, to authorize the appropriate wage increase for Mr. Schoenberger. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

Mr. Allen Boes, Street Supervisor, addressed the committee regarding the replacement of concrete block curbing at We Luv Yogurt, 441 North Warpole Street. The Service Committee authorized Mr. Boes to assist in the replacement of this curbing.

Discussion was held concerning possible projects for applying for Issue I monies. The waterlines on Front Street and the replacement of water meters throughout the city were discussed as possible funding projects.

Discussion was held concerning a request from Mr. David Outland to construct a brick mailbox in the right-of-way at 205 Duck Pond Road. The Service Committee denied this request due to liability issues.

Discussion was held regarding the lift station near CCX, the location of sewers throughout the city and radio read meters for residential water customers.

Discussion was held regarding the purchase of green safety t-shirts for the service departments. The Service Committee authorized three t-shirts per employee (full-time).

Discussion was held concerning a request from Mr. Terry Tuttle for a parking/drive area at his business located at 229 South Fifth Street. The Service Committee had no objections to this request.

Discussion was held regarding the possibility of daytime hours only for the compost area located on Indian Mill Road. It was noted that this may help eliminate illegal dumping at the compost area.

Discussion was held concerning a request from the County Engineers Office for paving CR 58. It was noted that a portion of this road has been annexed to the City. Costs were estimated at \$17,000. The Service Committee denied this request.

There being no further business, the meeting was adjourned.

Linda K. Stansbery, Administrative Assistant

Gary Veith, Chairman