

SERVICE COMMITTEE

September 20, 2010

The September 20, 2010 Service Committee meeting was called to order at 5:30 p.m. in Council Chambers by Dale Rowe, Acting Chairman. Service Committee members present were Hank Latham and Dale Rowe. Gary Veith was absent.

Others present included: Scott Washburn, Mayor; Aaron Putnam, Wastewater Treatment Plant Supervisor; Dave Westbrook, Water Treatment Plant Supervisor; Allen Boes, Street and Sanitation Supervisor; Bruce Brandstetter, Brandstetter Carroll, Inc.; Chanda Neely, Daily Chief Union; and Sarah Bennett, Clerk.

The following bills were presented:

	<u>STREET</u>	<u>WATER</u>	<u>WWTP</u>	<u>SANITATION</u>
Advance Auto Parts			\$7.28	\$23.88
Alloway		\$120.00		
Apple Scientific Inc.		\$430.50		
Bonded Chemicals		\$9,829.20		
Brown Supply Co.		\$270.02		
E.J. Prescott, Inc.		\$150.50		
Fastenal	\$7.86			
Ginosko Inc.			\$130.00	
Kleem, Inc.	\$46.33			
Momar			\$172.37	
Neenah Foundary			\$93.00	
NRP Midwest, LLC			\$1,323.00	
SmartBill		\$618.33	\$618.33	\$618.34
<b>TOTALS</b>	<b>\$54.19</b>	<b>\$11,418.55</b>	<b>\$2,343.98</b>	<b>\$642.22</b>

	<u>GENERAL</u>	<u>POLICE/FIRE</u>	<u>CAPT. IMP</u>	<u>PARK</u>
Brown Supply Co.		\$78.58		\$164.36
J & J Sales		\$72.00		
Kleem, Inc.	\$5.00			
Luper Neidenthal & Logan	\$2,211.25			
Lynnwoods Kennels, Inc.		\$5,000.00		
<b>TOTALS</b>	<b>\$2,216.25</b>	<b>\$5,150.58</b>	<b>\$0.00</b>	<b>\$164.36</b>

**GRAND TOTAL** **\$21,990.13**

A motion was made by Mr. Rowe, seconded by Mr. Latham, for the approval and payment of bills totaling \$21,990.13. Upon Voice Vote, all members voted Yes. The Acting Chairman declared the motion carried.

The minutes of the September 7, 2010 Service Committee meeting were approved.

Service Committee members discussed information received from Brewer-Garrett concerning an energy audit for the City. It was noted that the next step in the process is to recommend to City Council to request engineering firms to submit Request for Qualifications for this project.

A motion was made by Mr. Latham, seconded by Mr. Rowe, to recommend to City Council to proceed with Request for Qualifications for an Energy Audit. Upon Voice Vote, all members voted Yes. The Acting Chairman declared the motion carried.

Mr. Bruce Brandstetter, Brandstetter Carroll, Inc., presented project updates to the Service Committee including the status of the new water tower, the 2010 CDBG Projects, and the Northeast Water System Improvements.

Mr. Boes presented an estimate for the repair of a storm sewer in Shannon Hollow, located along the east side of South Sandusky Avenue. The initial repair is estimated to cost

between \$3,000.00 and \$5,000.00 with additional repairs to be between \$7,000.00 and \$9,000.00.

Mr. Westbrook indicated that the City's inspection agreement with Corpro for the million gallon water tower needs to be renewed. The cost to renew the agreement is \$1,890.00.

A motion was made by Mr. Latham, seconded by Mr. Rowe to approve the inspection agreement with Corpro for the million gallon water tower at a cost of \$1,890.00. Upon Voice Vote, all members voted Yes. The Acting Chairman declared the motion carried.

Mr. Putnam indicated that a meeting was held recently with the Ohio EPA and Peterman and Associates and additional manhole inspections including locates and elevations were discussed. It was noted that additional funding will be needed for a Flow Study for the remainder of the City.

Mr. Westbrook reported that most of the tanks at the new Water Treatment Plant have been poured with block expected to be laid within the next three to four weeks.

Mr. Westbrook indicated that two water leaks have been found and the repair of these leaks will be addressed soon.

City Council members will be invited to tour the new Water Treatment Plant construction site prior to the October 4, 2010 City Council meeting.

Mr. Boes noted that notices were placed on residents doors concerning the cleaning of the City's sewer in the area, but prior to the cleaning the sewer jet truck broke down. Notices of the cleaning may need to be rehung.

Mayor Washburn indicated that a mini excavator is currently being held after it was found to be stolen from the company from South Carolina. The City has been asked, by the owner, if it would be interested in purchasing the equipment. Mr. Boes will ask Ohio CAT to inspect the equipment prior to any further action.

There being no further business, the Acting Chairman declared the meeting adjourned.

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Sarah J. Bennett, Clerk

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Dale Rowe, Acting Chairman