

SERVICE COMMITTEE

June 17, 2013

The June 17, 2013 Service Committee meeting was called to order at 5:30 p.m. in Council Chambers by Chad Smith, Chairman. Service Committee members present were Hank Latham, Dale Rowe, and Chad Smith.

Others present included: Scott Washburn, Mayor; Allen Boes, Street and Sanitation Supervisor; Aaron Putnam, Wastewater Treatment Plant Supervisor; Dave Schneider, Collections Systems Supervisor; Ken Roseman, O'Brien and Gere; Scot Swinehart; Don Spiegel; Layne Binkley; and Sarah Bennett, Clerk.

The following bills were presented:

	<u>STREET</u>	<u>WATER</u>	<u>WWTP</u>	<u>SANIT.</u>
AEP Ohio		3238.26		
Air Technologies		3238.98		
Alloway		403.00		
Angeline Industries	481.25	1907.50		
Apple Scientific		171.31		
Automated Petroleum	669.26	336.24	237.86	309.97
AT & T		80.26		
Automated Petroleum		1084.75		
Bonded Chemicals		4005.00	4337.81	
Brown Supply Co.		266.12		
Bugners Portable Restrooms		255.00		
Brohl & Appell Inc.			72.59	
Byrd Vault			1161.00	
Carl R. Harris Electrical		1463.14		
C & C Electric Motor Service		162.50		
County Environmental of Wyandot			3889.15	9159.02
L & T Danner Enterprises			1400.00	
Fastenal	90.87			16.31
Geocorp Inc.			458.16	
Hach Company		500.00		
HD Waterworks		47.02		
Heritage Cooperative	100.40		135.74	
Kleem, Inc.	200.72			
Kokosing Materials, Inc.	838.85			
Makeever and Associates		473.65		
Mar Cor Purification		1501.10		
Quill		91.99	29.90	35.88
Southeastern Equipment Co Inc		3363.69		
Smart Bill		998.09	998.08	998.08
Smart Bill		518.46	518.45	518.45
Staples		12.58		
Treasurer, State of Ohio			805.00	
Truck Sales & Service Inc.	59.82			
Union Metal Corporation	2590.00			
UPS		13.98		
Wyandot Recycling Center				<u>120.00</u>
Total	<u>5031.17</u>	<u>24132.62</u>	<u>14043.74</u>	<u>11157.71</u>
	<u>GENERAL</u>			
A-1 Printing	8.50			
Automated Petroleum	841.78			
AT & T	64.44			
Brown Supply Co.	141.16			
Brandstetter Carroll Inc.	1450.00			
Brenda Vargas	120.00			

	<u>GENERAL</u>
Clemans Nelson & Associates	6559.90
Fastenal	663.56
Heritage Cooperative	204.96
Makeever and Associates	323.74
Neopost USA Inc.	222.00
Poggemeyer Design Group	15328.64
The Olen Corporation	374.40
OP Aquatics	209.00
Quill	377.72
Rarey-Roth Inc.	336.00
Rea & Associates	17464.00
Roby Company	75.40
Staples	36.57
Superior Business Solutions	103.99
UPS	<u>8.61</u>
Total	44914.37

TOTAL BILLS: \$99,279.61

A motion was made by Mr. Smith, seconded by Mr. Latham, for the approval and payment of bills totaling \$99,279.61. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

The minutes of the June 3, 2013 Service Committee meeting, having been mailed to each Service Committee member, were approved as received.

Mr. Ken Roseman, O'Brien and Gere, addressed the Service Committee and explained the background of O'Brien and Gere indicating that the company is sixty-five (65) years old and is based in Syracuse, New York but has offices located in Ohio and Kentucky. Mr. Roseman noted that O'Brien and Gere provides engineering services for Wastewater Treatment facilities and Water Treatment facilities. Mr. Roseman stated that in the future O'Brien and Gere would like to be considered for project engineering services for the City of Upper Sandusky and they are willing to submit their qualifications.

Mr. Swinehart addressed the Service Committee and noted that there are loose stones on the bicycle/walking path at the reservoir. Mr. Boes indicated that the Street Department will sweep the path on Friday.

Service Committee members discussed electric and gas service for the Water Plant and the Municipal Building from Border Energy, as presented at the June 3, 2013 Service Committee meeting. It was noted that the City is currently using Noble Energy as an alternate provider. It was decided to wait until City Council makes its' decision on endorsing Border Energy prior to the Service Committee making a decision on the matter.

Discussion was again held concerning the request from Commercial Savings Bank to close the east/west alley located adjacent and to the north of the main branch of the bank located at 118 South Sandusky Avenue, as presented at the June 3, 2013 Service Committee meeting. Mayor Washburn indicated that the City has been negotiating with Commercial Savings Bank for a small parcel of land for a roadway easement in Highland Acres and an email was received by Mr. Kenneth McMillan, Zoning Inspector, stating that Mr. Robert Beach, Commercial Savings Bank, is waiting for the City to approve the alley closure request before he will sign off on the parcel of land for the roadway easement in Highland Acres. It was noted that the City cannot negotiate or proceed with any action under these circumstances. Service Committee members indicated that they had met with representatives of Commercial Savings Bank following the June 3, 2013 Service Committee meeting and members thought they had worked out a solution to the alley closure request.

A motion was made by Mr. Smith, seconded by Mr. Rowe, to table any further action pertaining to the alley closure request from Commercial Savings Bank. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

An advertisement for chemical bids for the Water Treatment Plant and Wastewater Treatment Plant was discussed.

A motion was made by Mr. Latham, seconded by Mr. Smith, to advertise for chemicals for the Water Treatment Plant and Wastewater Treatment Plant. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

Mr. Boes reported that paving has begun under the 2013 Street Program.

Mr. Boes also reported that a steel line was blown on the skid steer and it will be serviced tomorrow.

Mr. Boes will address complaints received concerning trash and recycling bins with the Sanitation employees, as presented at the June 3, 2013 Service Committee meeting.

A complaint was received concerning garage sales being held at 429 South Hazel Street. It was noted that four garage sales have been held in four weeks. The Mayor will provide Mr. Kenneth McMillan with the information for him to address the situation.

It was noted that the EPA set moth traps last Friday, June 14, 2013 at the site of the erosion of the river bank along Indian Mill Drive. The permit from the Army Corps of Engineers to address this project has been received but the permit from the EPA has not been received.

There being no further business, the Chairman declared the meeting adjourned.

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Sarah J. Bennett, Clerk

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Chad Smith, Chairman