

SERVICE COMMITTEE

March 4, 2013

The March 4, 2013 Service Committee meeting was called to order at 5:30 p.m. in Council Chambers by Chad Smith, Chairman. Service Committee members present were Hank Latham, Dale Rowe, and Chad Smith.

Others present included: Scott Washburn, Mayor; Allen Boes, Street and Sanitation Supervisor; Aaron Putnam, Wastewater Treatment Plant Supervisor; Dave Westbrook, Water Plant Supervisor; Dave Schneider, Collections Systems Supervisor; Lyneen Reinschell; Neal Materni, Poggemeyer Design Group; Don Spiegel; Scot Swinehart; Bill Thornton; and Sarah Bennett, Clerk.

The following bills were presented:

	<u>STREET</u>	<u>WATER</u>	<u>WWTP</u>	<u>SANIT.</u>
A-1 Printing		207.00		
AEP Ohio		3295.52		
Alloway			60.00	
Armbruster Water Conditioning		60.00		
Automated Petroleum	454.51	147.21	124.67	201.57
Automated Petroleum	38.66			
Best Equipment Co.	21.35			
Buckeye Pumps			1027.00	
Bell Equipment				554.95
Bissnuss Inc.		444.60		
Carl R Harris Electrical	568.82			
County Environmental			3141.74	7467.77
L & T Danner			1300.00	
D & M Distributors Inc.				348.20
Elite Excavating Co of Ohio Inc.		183302.00		
Fastenal	677.32			106.19
First Communications		9.97		
Four Seasons Heating & Air Condit.			1924.86	
Gottfried Electric	99.50	97.40	225.00	
HD Supply		694.20		
Kerr's Auto Service			3529.44	
Kirby's Sand & Gravel		500.26		
Kleem Inc.	266.26	526.26		
Momar		247.50	479.01	
Neptune Equipment		980.00		
New Haven Supply		21.66		
Park Enterprise Construction	4000.00			
Ralls Automotive		542.54		
Romich Sales & Service		207.60		
Schilling Propane Service		12.00		
Schmidt Machine Co.	132.00			
Smart Bill		506.49	506.48	506.48
Southeastern Equipment Co. Inc.			1726.12	
Terminal Supply Co.	33.73			
Truck Sales & Service Inc.				436.09
Totalfunds by Hasler		20.00	20.00	20.00
Upper Auto Parts	583.12		84.05	635.99
Wilson Tire Co.	941.32	16.00		33.00
Wyandot Tractor				262.92
Wodco		178.38		
Total	<u>7816.59</u>	<u>192016.59</u>	<u>14148.37</u>	<u>10573.16</u>

	<u>GENERAL</u>
A & A Grocery	8.80
Automated Petroleum	182.12
Clemans Nelson Associates	3753.00
Daily Chief Union	15.58
Fastenal	87.85
Gottfried Electric	70.00
Klines Pest Control	107.00
MT Business Technologies	56.58
Quill	372.05
Rea & Associates	3500.00
Richardson Flowers	74.00
Romich Sales & Service	242.03
Superior Business Solutions	291.00
Totalfunds by Hasler	940.00
Upper Auto Parts	302.10
Wyandot Memorial Hospital	<u>566.90</u>
Total	10569.01

TOTAL BILLS: \$235,123.72

A motion was made by Mr. Smith, seconded by Mr. Rowe, for the approval and payment of bills totaling \$235,123.72. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

The minutes of the February 18, 2013 Service Committee meeting, having been received by each Service Committee member, were approved as received.

Mrs. Lyneen Reinschell, Angeline, was present to discuss the painting of fire hydrants by Angeline clients. Mr. Westbrook indicated that the hydrants are color coded and the City will provide a vehicle and all supplies. Some cleaning, including scraping loose paint, and removal of grass or weeds may be needed prior to painting. Mr. Westbrook indicated that the painting should begin in April or May. Mrs. Reinschell noted that one crew with one crew leader and two clients is planned for the project. Mrs. Reinschell will contact Mr. Westbrook for further details.

A motion was made by Mr. Smith, seconded by Mr. Rowe, to have Angeline clients paint the fire hydrants throughout the City. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

Mr. Neal Materni, Poggemeyer Design Group, addressed the Service Committee and reported that the bids for the Northeast Water Quadrant and Elevated Tank Repainting will be advertised on Tuesday, March 5 and Tuesday, March 12, 2013, with the bid opening for the Northeast Water Quadrant project to take place on Thursday, March 21, 2013 at 10:00 a.m. and the bid opening for the Elevated Tank Repainting project to take place on Thursday, March 21, 2013 at 10:30 a.m. Mr. Materni indicated that a field review of the Northeast Water Quadrant project was performed last week and approximately five to six trees will need to be removed as part of the project.

A motion was made by Mr. Rowe, seconded by Mr. Latham, to authorize the Mayor to advertise for bids for the Northeast Water Quadrant project and the Elevated Tank Repainting project. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

Service Committee members reviewed the refuse contract with the Wyandot County Fair Board for the week of the 2013 Wyandot County Fair. Mr. Boes indicated that the City provides the sewer jet every year prior to the fair to clean the downspouts, and paint is provided to the Sheriff's Department to paint the lines in the parking lot, and the grader has been provided in the past. Mr. Boes suggested the cost of the refuse service be increased by \$200.00 from the amount charged in 2012 for a total of \$5,000.00 to be charged in 2013 for seven (7) trips with any added trips being increased by \$50.00 from the amount charged in 2012 to a rate of \$675.00 for 2013.

A motion was made by Mr. Smith, seconded by Mr. Rowe, to approve the 2013 refuse contract with the Wyandot County Fair at a rate of \$5,000.00 for seven (7) trips and any added trips being an additional \$675.00. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

Mr. Putnam provided an update on a report he presented at the February 18, 2013 Service Committee meeting concerning nonpayment by a customer that received a replacement grinder pump. Mr. Putnam indicated that this customer has since paid for this equipment.

Mr. Putnam reported that a return solids pump went down last week and will need to be replaced. Buckeye Pumps can supply a new pump at an approximate cost of \$21,000.00.

A motion was made by Mr. Latham, seconded by Mr. Rowe, to approve the purchase of a new return solids pump from Buckeye Pumps at a cost not to exceed \$23,000.00. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

Mr. Westbrook reported on properties located on West Bigelow Street with one service line servicing two properties and a galvanized line in the crawl space of the property to the west that broke last year and again last week. Mr. Westbrook inquired as to if the property owners should be required to separate the service line or what action should be taken. Service Committee members instructed Mr. Westbrook to consult with Mr. Mark Ellis, Law Director, concerning this matter.

Mr. Boes presented the Service Committee members with a list of streets and alleys to be tar and chipped under the Street and Alley Program. It was noted that the estimated cost of the streets and alleys to be tar and chipped is \$86,750.00. The information provided does not include streets and alleys to be resurfaced with hot mix. Mayor Washburn indicated that \$140,000.00 has been budgeted for 2013 for the Street and Alley Program.

Mr. Boes reported that he met with a representative last week at Stoops Freightliner in Lima concerning a new dump truck. Mr. Boes indicated that the cab of a new dump truck offered by Stoops Freightliner is aluminum. Bids for a new dump truck will be advertised soon.

Mr. Boes noted that one of the City's dump trucks, that is twelve years old, has never been certified as a snow plow by the Department of Transportation, and due to the age of the vehicle it cannot be certified as a snow plow.

Mayor Washburn presented information from the Ohio Department of Transportation for the resurfacing of State Route 53 in 2014 from North Sandusky Avenue north to the intersection of SR 67/CH 47 and from South Eighth Street west to the area of the former AO Smith Building, 750 West Spring Street. Mayor Washburn noted that the City's share of this project will be \$99,000.00. The information will be forwarded to Mr. Mark Ellis for his review.

Mayor Washburn reported that Bridges to Work is a tri-county entity that works with individuals with developmental disabilities and this organization is going to see if any of their clients can operate a mower. Mrs. Reinschell indicated that no local clients can perform this work but there may be another individual from the tri-county area that may be able. Mr. Westbrook will be working assisting Bridges to Work with this matter.

Mr. Rowe noted that there was trash laying along Guthrie Street last week after the garbage had been picked up, and Mayor Washburn noted that a complaint was received because the garbage truck did a U turn on West Finley Street. Mr. Boes will address these issues with the Sanitation employees.

A motion was made by Mr. Smith, seconded by Mr. Rowe, to enter into an executive session to discuss a possible employee leave of absence. Upon Roll Call, all members voted Yes. The Chairman declared the motion carried. Upon completion of the executive session, the Service Committee reconvened into regular session.

A motion was made by Mr. Smith, seconded by Mr. Rowe, to approve an unpaid leave of absence for Mr. Bob Hecker, Water Treatment Plant employee, from October 28, 2013 to November 26, 2013. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

There being no further business, the Chairman declared the meeting adjourned.

Sarah J. Bennett, Clerk

Chad Smith, Chairman