

SERVICE COMMITTEE

May 20, 2013

The May 20, 2013 Service Committee meeting was called to order at 5:30 p.m. in Council Chambers by Chad Smith, Chairman. Service Committee members present were Hank Latham, Dale Rowe, and Chad Smith.

Others present were: Scott Washburn, Mayor; Allen Boes, Street and Sanitation Supervisor; Aaron Putnam, Wastewater Treatment Plant Supervisor; Dave Schneider, Collections Systems Supervisor; Dave Westbrook, Water Treatment Plant Supervisor; Tami Hoffman, Comfort Inn; Lyn Makeever, Makeever and Associates; John Hull, Hull and Associates; Don Spiegel; and Sarah Bennett, Clerk.

The following bills were presented:

	<u>STREET</u>	<u>WATER</u>	<u>WWTP</u>	<u>SANIT.</u>
AEP Ohio		43.44		
Alloway			819.00	
AT & T		80.26		
Ameri-Kan				8321.21
Apple Scientific Inc.		180.67		
Best Equipment Company	369.76			
Bonded Chemicals		6270.00		
Brown Supply			109.83	
Carl R. Harris Electrical		210.00		
County Environmental of Wyandot			1799.17	10794.52
Crossbow Water			135.00	
Custom Agri Systems, Inc.		137.47		
Dublin Technical Systems, Inc.		450.00		
Ed's 24 Hour Service				381.26
Fastenal	36.15			845.16
Green Guard First Aid		32.94		
Hach		1130.62		
Kokosing Materials Inc.	1732.80			
Momar Inc.		280.07		
Morrall Excavating			1260.00	
NRP Midwest LLC			1395.00	
Peterman Associates			53560.00	
Poggemeyer Design Group		18103.23		
Poggemeyer Design Group		6514.02		
Quill		4.49		
Southeastern Equipment Co.	1082.65			
Smart Bill		315.00		
TCF Equipment Finance		17755.50	35511.00	17755.50
UPS		19.60		
Verizon Wireless	59.35	59.78	42.37	40.37
Total	3280.71	51587.09	94631.37	38138.02

GENERAL

AT & T	378.60
AT & T	768.97
Barrett Brothers	1436.00
Bender Communications	190.75
Brohl & Appell Inc.	31.65
Brown Supply	56.75
Buckeye Ready Mix	1429.06
Carmar Gardens	203.22
Clemans Nelson Associates, Inc.	6076.50
CSI Construction	3900.00
Daily Chief Union	123.10
Henschen and Associates Inc.	253.75

	<u>GENERAL</u>
Kirbys Sand and Gravel	457.50
Kline Pest Control	107.00
MC Diversified LLC	3600.00
North End Press	696.36
Path Master	513.00
Poggemeyer Design Group	203.50
Richard A. Grafmiller	1094.48
Quill	634.43
Roanoke Stamp & Seal Co.	16.50
Roby	211.70
Matthew Bender	33.49
Thomson Reuters	115.00
Verizon Wireless	317.07
Wyandot County Commissioners	2527.72
Wyandot Memorial Hospital	<u>108.45</u>
Total	25484.58

TOTAL BILLS: \$213,121.74

A motion was made by Mr. Smith, seconded by Mr. Rowe, for the approval and payment of bills totaling \$213,121.74. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

The minutes of the May 6, 2013 Service Committee meeting, having been mailed to each Service Committee member, were approved as received.

Ms. Tami Hoffman, Comfort Inn General Manager, addressed the Service Committee concerning problems with semis double parking and blocking the roadway at Comfort Inn. Ms. Hoffman indicated that in the mornings when the semis at Pilot Travel Center are backing out they block traffic for Comfort Inn guests. The placement of "No Parking" signs was discussed and it was noted that possibility would have to be presented to the Safety Committee and the Police Department would be able to enforce the matter. The possible placement of barricades was also discussed. It was decided that the Service Committee will look at the area and discuss this issue further at the next Service Committee meeting.

Mr. Lyn Makeever, Makeever and Associates, presented the following bids received for the Reservoir Drainage Project:

R.A. Bores Monroeville, Ohio	-	\$86,880.41
G & G Enterprises Bellville, Ohio	-	\$88,872.24
Dellinger Enterprises Monroeville, Ohio	-	\$100,985.00
Kelstin, Inc. Shelby, Ohio	-	\$103,509.00
B. Hill'z Excavating, Inc. Wayne, Ohio	-	\$104,189.75

It was noted that the estimate for this project was \$95,000.00. Mr. Makeever stated that he is recommending the bid be awarded to R.A. Bores, Monroeville, Ohio for the Reservoir Drainage Project.

A motion was made by Mr. Smith, seconded by Mr. Rowe, to recommend to City Council to approve the bid of \$86,880.41 from R.A. Bores, Monroeville, Ohio for the Reservoir Drainage Project. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

Mr. John Hull, Hull and Associates, addressed the Service Committee and presented information on the plans to address the erosion of the river bank along Indian Mill Drive. It was noted that the Army Corps of Engineers and the EPA are finalizing necessary permits from applications submitted by Hull and Associates in the fall of 2012. Mr. Hull explained the bidding process and associated timeline. Mr. Hull also explained the process for repair including removal of debris in the river, the construction of a stone ramp from the bank across the river to access the area, and the installation of energy dissipaters. After construction is started, the project is expected to be completed in three (3) weeks.

Service Committee members again discussed a request presented at the May 6, 2013 Service Committee meeting from Mr. Bob Nachbar for the City to collect deposits from renters in order to turn on water service. Additional information that the Service Committee requested from Mr. Nachbar concerning the names of other communities that collect these deposits was not provided to Mayor Washburn as requested. Service Committee members agreed to take no action on this request.

Service Committee members reviewed the following bids received on May 14, 2013 for a dump truck chassis and dump truck body:

Henderson Products, Inc. (AKA Henderson Truck Equipment) 2177 State Route 19 Bucyrus, Ohio 44820	-	\$52,177.00 (body)
Kalida Truck Equipment 515 S Broad St Kalida, Ohio 45853	-	\$53,300.00 (body)
Kenworth of Ashland 1020 George Road Ashland, Ohio 44805	- -	\$91,089.00 (chassis) \$97,989.00 with extended warranty
Kinstle Sterling Western Star Truck Center 1770 Wapak-Fisher Road PO Box 1986 Wapakoneta, Ohio 45895	- - -	\$133,132.00 (chassis and body) \$134,096.00 (chassis and body) \$ 81,417.00 (chassis)
Midway, Inc. 229 Sandusky St Monroeville, Ohio 44847	- -	\$78,123.00 (chassis) \$51,715.00 (body-Henderson Truck Bucyrus, Ohio)
Rush Truck Centers of Ohio (dba Rush Truck Center Findlay) 1120 Lima Ave Findlay, Ohio 45840	- -	\$79,056.28 (chassis) \$53,300.00 (body)
Stoops Freightliner 598 E Hawthorn Rd Lima, Ohio 45804	- -	\$ 79,947.00 (chassis) \$133,247.00 (chassis and body)
Truck Sales & Service, Inc. 3429 Brightwood Rd PO Box 262 Midvale, Ohio 44653-0262	- - - -	\$ 77,900.00 (chassis) \$129,615.00 (chassis and body) \$133,286.00 (chassis and body) \$125,750.00 (chassis and body) \$134,641.00 (chassis and body)

Mr. Boes indicated that the bid which best meets the specifications was submitted by Kinstle Sterling Western Star Truck Center, Wapakoneta, Ohio for \$133,132.00.

A motion was made by Mr. Smith, seconded by Mr. Rowe, to recommend to City Council to approve the bid submitted by Kinstle Sterling Western Star Truck Center, Wapakoneta, Ohio for \$133,132.00 for a dump truck chassis and dump truck body. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

Mr. Putnam reported that the permit modification for the combined sewer overflows (CSOs) was submitted to the EPA on Wednesday, May 1, 2013. Mr. Putnam also noted that flow meters will need to be installed on the CSOs.

Mr. Westbrook reported that the repainting of fire hydrants throughout the City is still underway.

Mr. Westbrook indicated that he met with the pool manager today after 3:00 p.m. due to her work schedule, and this time was after his normal hours of work and he will be turning in overtime for this purpose.

Mr. Boes reported that the Park Department borrowed the Street Department's new tractor recently and when he asked the Park Department to wash the equipment they did a poor job. This matter was referred to the Park Board for their consideration.

There being no further business, the Chairman declared the meeting adjourned.

Sarah J. Bennett, Clerk

Chad Smith, Chairman