

SERVICE COMMITTEE

May 6, 2013

The May 6, 2013 Service Committee meeting was called to order at 5:30 p.m. in Council Chambers by Dale Rowe, Acting Chairman. Service Committee members present were Hank Latham and Dale Rowe. Chad Smith was absent.

Others present included: Scott Washburn, Mayor; Allen Boes, Street and Sanitation Supervisor; Aaron Putnam, Wastewater Treatment Plant Supervisor; Dave Westbrook, Water Treatment Plant Supervisor; Nancy Lehnhart, Water Office Manager; Don Spiegel; Scot Swinehart; Bob Nachbar; and Sarah Bennett, Clerk.

The following bills were presented:

	<u>STREET</u>	<u>WATER</u>	<u>WWTP</u>	<u>SANIT.</u>
Air Technologies		1063.00		
AEP Ohio		3224.19		
Alloway		424.00		
Alloway			599.00	
Armbruster Water Conditioning		60.00		
Automated Petroleum			354.13	
Automated Petroleum	456.33	115.09	74.35	117.64
Automated Petroleum	1158.39	206.78	51.77	304.80
Automated Petroleum	649.03	190.43	119.96	437.88
Barrett Brothers	86.75	86.75	86.75	86.75
Bonded Chemicals		9840.28	4344.74	
Bookie's Lawn Service			225.00	
Brohl & Appell Inc.		18.02		
Brown Supply		560.00		
Bugners Sewer & Septic		170.00		
Carl R. Harris Electrical		2991.80		
County Environmental of Wyandot			5025.19	9984.53
County Environmental of Wyandot			1610.69	7871.19
L & T Danner Enterprises			2100.00	
Fastenal	391.24	1646.63		
First Communications		8.91		
Gottfried Electric			220.00	
Green Guard First Aid			43.16	
HD Supply		66.49		
Kleem, Inc.	1009.29			
Kramer Remodeling & Construction	65.00			
Lucius Door Company, Inc.	590.00			
Makeever & Associates, Inc.		420.87		
North Central Laboratories			1795.57	
O'Reilly Auto Parts	5.73		10.10	
Process Solutions		4290.00		
Quill		61.16		
Rall Supply	422.48		42.19	8.67
Rick's Plumbing, Heating & Cooling		1028.11		
Romich Sales & Service			68.19	
Siemens		203.80		
Smart Bill		508.97	508.97	508.96
Streacker Tractor Sales, Inc.			314.01	
Truck Sales & Service	235.72			
UPS		9.80		
Scada			1043.88	
Verizon Wireless	44.32	100.05	40.33	49.72
Water Solutions Unlimited		7308.12		
Total	5144.28	34603.25	18677.98	19370.14

	<u>GENERAL</u>	<u>CAP. IMP.</u>
A & A Grocery	115.28	
Automated Petroleum	339.30	
Automated Petroleum	559.38	
Automated Petroleum	764.82	
Brohl & Appell Inc.	6.36	
Bugners Sewer & Septic	85.00	
Carl R. Harris Electrical	654.99	
Fastenal	208.94	
Gottfried Electric	273.30	
Hull & Associates, Inc.		1583.74
Kleem, Inc.	457.72	
MT Business Technologies, Inc.	85.70	
O'Reilly Auto Parts	52.26	
Quill	793.56	
Rall Supply	194.16	
Rea & Associates	7474.00	
Richardson Flowers	125.00	
Romich Sales & Service	20.15	
Robert E. Latta	296.58	
Thyssenkrupp Elevator Corp	835.21	
Transport 28 LLC	467.50	
Verizon Wireless	462.72	
Visa – First Citizens National Bank	797.48	
Wal-Mart	<u>159.00</u>	
Total	15228.41	<u>1583.74</u>

TOTAL BILLS: \$94,577.80

A motion was made by Mr. Latham, seconded by Mr. Rowe, for the approval and payment of bills totaling \$94,577.80. Upon Voice Vote, all members voted Yes. The Acting Chairman declared the motion carried.

The minutes of the April 15, 2013 Service Committee meeting, having been mailed to each Service Committee member, were approved as received.

Mr. Bob Nachbar addressed the Service Committee asking if the City could collect deposits from renters in order to turn on water service. Ms. Lehnhart indicated that there are many factors to look at and rules that would need to be established including setting up a separate account for these deposits, how to handle accumulated interest on these funds, how long to hold these deposits, credit checks, and if deposits would be required for all water customers. Service Committee members suggested Mr. Nachbar collect a separate deposit from renters for their water service. Mr. Nachbar indicated that he knows other communities that collect deposits from renters. Service Committee members requested Mr. Nachbar contact Mayor Washburn with the names of other communities that collect these deposits. Service Committee members also indicated that they will consult with Mr. Mark Ellis, Law Director, as to his recommendation on this matter.

A notice from the Ohio EPA concerning approval for the temporary installation and evaluation of the proposed chemical additive Earthtec algacide/bactericide to decrease fouling issues at the Water Plant was reviewed. It was noted that Mr. Rob Shoaf, URS Corporation, submitted the application to the Ohio EPA for the use of Earthtec.

Mr. Putnam reported that the sewer separation timeline is being finalized. All combined sewer overflows have been located and marked with GPS and given a tag number as required by the EPA, and this information will be included in the application.

Mr. Westbrook reported that Angeline clients have started painting fire hydrants beginning on Sandusky Avenue. Service Committee voiced no objections to them painting on Saturdays in case of rain through the week.

Mr. Boes reported that representatives from Hull and Associates will be attending the May 20, 2013 Service Committee meeting with plans and bid information regarding the erosion of the river bank along Indian Mill Drive.

Mr. Boes noted that eight specifications have been picked up for the dump truck chassis and dump truck body with the bid opening to take place on Tuesday, May 14, 2013.

Mr. Boes presented an invoice for \$406.74 from Design Build for three mailboxes that were reported hit by a snow plow in February in River's Edge Subdivision.

A motion was made by Mr. Latham, seconded by Mr. Rowe, to reimburse Design Build \$50.00 for each mailbox hit for a total of \$150.00 for the three mailboxes. Upon Voice Vote, all members voted Yes. The Acting Chairman declared the motion carried.

Mr. Boes also reported that the new tractor to be used for mowing by the Street Department was delivered this morning.

Ms. Lehnhart indicated that she is still working on the new billing stock to better address delinquent accounts.

Ms. Lehnhart reported that Mrs. Sonya O'Flaherty, Water Office Clerk, is doing a good job.

A motion was made by Mr. Rowe, seconded by Mr. Latham, to enter into an executive session to review applications for summer employees. Upon Roll Call, all members voted Yes. The Acting Chairman declared the motion carried. Upon completion of the executive session, the Service Committee reconvened into regular session.

Service Committee members agreed to hire the following individuals to work for the summer in the departments indicated: Water – Jevon Cheney and Adam Duress; Street and Sanitation – Jakob Searfoss and Ian Baker; Wastewater – Jamie Boucher; and Park – Brennan Miller and Tyler Baker.

There being no further business, the Acting Chairman declared the meeting adjourned.

Sarah J. Bennett, Clerk

Dale Rowe, Acting Chairman