

SERVICE COMMITTEE

October 21, 2013

The October 21, 2013 Service Committee meeting was called to order at 5:30 p.m. in Council Chambers by Chad Smith, Chairman. Service Committee members present were Hank Latham, Dale Rowe, and Chad Smith.

Others present included: Scott Washburn, Mayor; Aaron Putnam, Wastewater Treatment Plant Supervisor; Dave Westbrook, Water Treatment Plant Supervisor; Don Spiegel; Jim Shull; and Sarah Bennett, Clerk.

The following bills were presented:

	<u>STREET</u>	<u>WATER</u>	<u>WWTP</u>	<u>SANIT.</u>
Advanced Drainage Systems	2081.31			
Alloway			82.00	
Alloway		109.00		
AEP Ohio		44.50		
Apple Scientific		186.01		
Best Equipment Co.			890.54	
Backflow Solutions Inc.		495.00		
Bonded Chemicals		810.00		
Buckeye Pumps Inc.			540.00	
County Environmental			882.41	7242.45
Craun-Liebing Company			11979.00	
Ed's 24 Hour Service				5590.49
Fastenal	343.42			
Gardner Denver Nash			296.75	
Hach Company		1190.02		
Jason Frey Plumbing & Heating		230.70		
Kleem, Inc.	87.57			
Kokosing Materials, Inc.	935.54			
Makeever & Associates, Inc.		215.83		
Neenah Foundry			1305.20	
Operator Training Committee of OH			450.00	
Omega Balance Service			114.95	
Poggemeyer Design Group		21404.13		
Quill		40.91		
R.A. Bores Excavating		8825.22		
Rarey-Roth Inc.		127.50		
SAL Chemical		1130.00		
Smart Bill		125.00	125.00	125.00
Verizon Wireless	40.44	100.29	127.77	40.44
Wyandot Co. Recycling Center		160.00		
Total	3488.28	35194.11	16793.62	12998.38

GENERAL

AT & T Global Services	768.97
AT & T	54.65
AT & T	454.20
Battery Zone	354.00
Brohl & Appell Inc.	88.73
Brown Supply Co.	161.22
Clemans Nelson & Associates	9628.25
Daily Chief Union	23.00
E & K Independent LLC	112.44
Finley Fire Equipment	445.00
Frey Carpet and Flooring	8048.00
Gall's Quartermaster	583.90
Kirbys Sand & Gravel	272.80

	<u>GENERAL</u>
Lawhon & Associates, Inc.	1200.00
Lincoln Highway Animal Hospital	115.62
Luis Gil	140.00
North End Press	4950.00
The Olen Corporation	231.36
OSU Extension, Lucas Co.	15.00
Poggemeyer Design Group	537.60
Quill	978.78
Roby Company	129.90
Roth & Bacon Attorneys	344.50
Verizon Wireless	212.37
Wyandot County Engineer	<u>19608.00</u>
Total	49458.29

TOTAL BILLS: \$117,932.68

A motion was made by Mr. Smith, seconded by Mr. Rowe, for the approval and payment of bills totaling \$117,932.68. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

The minutes of the October 7, 2013 Service Committee meeting, having been mailed to each Service Committee member, were approved as received.

Service Committee members reviewed a draft Ordinance for the creation of a Water Distribution Supervisor position and members discussed the effective date and license requirements for the new position. It was decided that the effective date of the position should be January 1, 2014 and the employee appointed to this position shall have, at a minimum, a current Class II Distribution or Water Treatment license. The Ordinance will be presented to City Council at the November 4, 2013 City Council meeting.

At this time the drawing for the trapping rights for the Upper Sandusky Reservoir for the 2013 season was held. Mr. Mark Lucas will have trapping rights at the reservoir for the 2013 season and Mr. Wade Piecha was drawn as the alternate.

Mr. Putnam reported that he met recently with representatives from URS concerning eight flow meters to be installed. Mr. Putnam also noted that the City will be under at new EPA permit as of November 1, 2013 and the flow meters must be installed within three months after this permit is issued.

Mr. Westbrook reported that the interior of the one million gallon water tower is currently being painted and the water tower is expected to be back in operation in early November.

Mr. Westbrook also reported that the boring equipment being used for the Northeast Quadrant Waterline Improvements Project is currently broke down so the contractor is working on installing fire hydrants and addressing tie-ins.

Mr. Westbrook further reported that fire hydrants throughout the City will be flushed upon completion of the work on the one million gallon water tower.

Mayor Washburn presented information from Kimmel Corporation for the purchase of lined bomber jackets that are safety yellow in color with reflective strips at a cost of \$55.00 each. The supervisors were asked to check with the labor pool employees to determine if there is any interest in purchasing these jackets and how many will need to be purchased.

Mayor Washburn also presented information from Cyber Grease Monkey, a new computer business in town, concerning services they provide including a \$10.00 per month charge to clean each computer and \$45.00 per hour for computer service. Mayor Washburn suggested that the City may want to consider hiring this company for computer service and replace Rarey-Roth, Inc.

A motion was made by Mr. Smith, seconded by Mr. Rowe, to enter into an executive session to review employment applications. Upon Roll Call, all members voted Yes. The Chairman declared the motion carried. Upon completion of the executive session, the Service Committee reconvened into regular session. Service Committee members offered employment to Mr. Jim Shull as an employee of the Water Treatment Plant.

There being no further business, the Chairman declared the meeting adjourned.

Sarah J. Bennett, Clerk

Chad Smith, Chairman