

SERVICE COMMITTEE

April 7, 2014

The April 7, 2014 Service Committee meeting was called to order at 5:30 p.m. in Council Chambers by Don Spiegel, Chairman. Service Committee members present were Hank Latham, Dale Rowe, and Don Spiegel.

Others present included: Scott Washburn, Mayor; Allen Boes, Street and Sanitation Supervisor; Aaron Putnam, Wastewater Treatment Plant Supervisor; Aaron Schoenberger, Water Treatment Plant Supervisor; John Searfoss, Water Distribution Supervisor; Jack Book; Rick Roberts; Tom Shumaker; Bill Thornton; Dave Westbrook; Nick Vaughn; Alissa Paolella, Daily Chief Union; and Sarah Bennett, Clerk.

The following bills were presented:

	<u>STREET</u>	<u>WATER</u>	<u>WWTP</u>	<u>SANIT.</u>
AT&T		80.44		
Alloway		123.00		
Automated Petroleum	972.04	271.52		384.25
Automated Petroleum	653.16	360.83	122.84	630.90
Bell Equipment				2974.00
Best Equipment	5549.32			
Brown Supply Co.		420.86		
Bugner's Sewer & Septic		170.00		
Carl R Harris Electrical		365.55		
County Environmental of Wyandot			2020.43	8270.66
County Environmental of Wyandot			2197.14	8337.90
Culligan of Tiffin		60.00		
Custom Agri Systems	76.03			573.22
L & T Danner Enterprises				238.14
Environmental Resource		58.97	470.24	
Fastenal	142.64	128.45	48.12	195.20
First Aid Now	43.40		69.74	
Four Seasons Heating & Cooling		98.65		
Gottfried Electric	85.00		781.92	
Hach		4445.25		
Jack Doheny Companies			511.83	
Kirbys Sand & Gravel	1119.60			
K-T Equipment Rental, Inc.	564.00			
Kokosing Materials, Inc.	3513.25			
Momar Inc.		253.59		
Neptune Equipment Company		64.85		
North Central Labs			1578.51	
NRP Midwest, LLC			1395.00	
O'Reilly Auto Parts				139.98
Peterman Associates			25761.26	
Process Solutions		3960.00		
Rall Supply	104.02	45.56	82.78	
Romich Sales & Service		265.21		
Smart Bill		524.91	524.91	524.90
Treasurer, State of Ohio			817.83	
Unique Paving Materials	1143.45			
Verizon Wireless	40.51	109.83	81.02	49.91
Water Solutions Unlimited		2639.50		
Wilson Tire Company			89.00	106.00
Wilcox Sales & Service Company	157.20			
Wyandot Tractor	827.93			174.63
Wyandot Recycling Center				120.00
Total	<u>14991.55</u>	<u>14446.97</u>	<u>36552.57</u>	<u>22719.69</u>

	<u>GENERAL</u>	<u>CAP. IMP.</u>
A-1 Printing	12.50	
AT&T	193.06	
AT&T	365.99	
AT&T	545.00	
AEP Ohio	3445.12	
Automated Petroleum	859.65	
Automated Petroleum	648.50	
American Red Cross	500.00	
Bookie's Lawn Service	26.13	
Brohl & Appell Inc.	47.04	
Brown Supply Co.	78.72	
Carl R Harris Electrical	612.98	
Clemans Nelson Associates	3871.00	
Federal Signal Corporation	102.80	
First Aid Now	249.43	
Friends	127.80	
Gottfried Electric	150.00	
Hull & Associates		6580.46
Kleem, Inc.	273.06	
Makeever & Associates, Inc.	666.40	
O'Reilly Auto Parts	34.48	
Quill	878.91	
Rall Supply	649.22	
Rarey-Roth Inc.	65.00	
Rea & Associates	200.00	
Rea & Associates	1628.00	
Richardson Flowers	79.00	
Romich Sales & Service	30.95	
Super Fleet	50.99	
Verizon Wireless	211.60	
Vulcan Enterprises, Inc.	4811.30	
Thomson Reuters	423.50	
Wilson Tire Company	63.50	
Wyandot County Commissioners	1955.20	
Wyandot County Health Department	<u>405.00</u>	
Total	24261.83	<u>6580.46</u>

TOTAL BILLS: \$119,553.07

A motion was made by Mr. Spiegel, seconded by Mr. Rowe, for the approval and payment of bills totaling \$119,553.07. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

The minutes of the March 17, 2014 Service Committee meeting, having been mailed to each Service Committee member, were approved as received.

Mayor Washburn presented a Key to the City to Mr. Jack Book, as he recently retired from the City having worked in the Sanitation Department.

Mr. Tom Shumaker presented a request he received to eliminate parking on one side of the streets in Rivers Edge Subdivision as problems exist for vehicles traveling on the streets when cars are parked on both sides because it narrows the roadway for traffic and makes it difficult to travel down the center of the road. Service Committee members referred this issue to the Safety Committee for their review.

A revised announcement of retirement from the City was received from Mr. Dave Yeater, Sanitation employee, indicating that his retirement will be effective on Saturday, May 31, 2014 instead of his final day of work being Friday, June 13, 2014, as accepted by the Service Committee at their March 17, 2014 meeting.

A motion was made by Mr. Latham, seconded by Mr. Rowe, to accept the revised date of retirement for Mr. Dave Yeater to be effective Saturday, May 31, 2014. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

Mr. Boes presented a quote from Streacker Tractor Sales, Inc., Findlay, Ohio for the purchase of a model B95C New Holland Loader-Backhoe under the State purchasing program. The total purchase price for this equipment is \$90,802.00 which includes \$2,673.00 for pilot controls on the backhoe and \$300.00 for AM/FM radio and speakers. Streacker Tractor is offering \$19,000.00 trade-in for the City's 1999 Ford 655E loader-backhoe. The possibility of selling this equipment on govdeals.com and placing a minimum bid on it instead of trading it in was discussed by the members.

A motion was made by Mr. Spiegel, seconded by Mr. Rowe, to recommend to City Council to approve the purchase of a model B95C New Holland Loader-Backhoe under the State purchasing program for a total purchase price of \$90,802.00, which includes \$2,673.00 for pilot controls on the backhoe and \$300.00 for AM/FM radio and speakers, from Streacker Tractor Sales, Inc., Findlay, Ohio as part of the State purchasing program. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

Mr. Schoenberger reported that he tested Mr. Rex Grasz's water meter again at the request of the Service Committee and the meter was again found to be within an acceptable range.

Service Committee members reviewed a quote from Sherwin Williams, Marion, Ohio for the purchase of 500 five gallon cans of white traffic paint, 600 five gallon cans of yellow traffic paint, 10 five gallon cans of white to be tinted blue to paint handicap parking spaces, and 30 five gallon cans of reducer at a total cost of \$14,124.90.

A motion was made by Mr. Spiegel, seconded by Mr. Rowe, to authorize the purchase of traffic paint and paint for handicap parking spaces from Sherwin Williams, Marion, Ohio at a total cost of \$14,124.90. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

The placement of outside gas meters in the downtown area was discussed as there was a recent gas leak at a business located on West Walker Street and Columbia Gas installed an outside meter in front of the business on the City sidewalk. Mr. Westbrook, Zoning Inspector, indicated that he has discussed this meter with representatives from Columbia Gas and they have agreed to move it however it was noted that Columbia Gas representatives have indicated that as service upgrades are made that meters could be placed on the outside of buildings.

A motion was made by Mr. Latham, seconded by Mr. Rowe, to request the Law Director to draft an Ordinance for City Council's consideration to prohibit outside gas meters to be located in the City right-of-way in the business area of Sandusky Avenue, in the east 100 block and west 100 and 200 blocks of Wyandot Avenue, the east 100 block and west 100 block of Walker Street, and the east 100 block and west 100 block of Johnson Street. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

Mr. Aaron Putnam reported that Peterman Associates plans to survey for the sewer separation project were delayed due to the weather, but this should be occurring in the near future.

Mr. Schoenberger stated that Mr. Jim Shull, Water Plant employee, has completed three months of employment with the City and is doing a good job.

A motion was made by Mr. Spiegel, seconded by Mr. Rowe, to approve a 25¢ per hour pay increase for Mr. Jim Shull, Water Treatment Plant employee. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

Mr. Boes reported that he received an inquiry from a representative from Commercial Savings Bank as to the status of placing speed bumps at both ends of the east/west alley located to the north and adjacent to their business at 118 South Sandusky Avenue. It was noted that the Service Committee had previously agreed to place one speed bump in this alley to the east of the door located along the alleyway. Service Committee members indicated the Mr. Boes should proceed with installing a speed bump to the east of the door located along the alleyway, and representatives from the bank will need to address the Service Committee concerning additional speed bumps.

Mr. John Searfoss reported that the Northeast Quadrant Water Line Improvements Project is proceeding. Mayor Washburn added that residents' yards that were dug up as part of this project will be repaired when the project is completed.

It was again noted that Spring Clean Up for residential garbage customers will take place during the week of April 28 – May 2, 2014.

Mayor Washburn invited Service Committee members and anyone else interested to meet the engineer and the contractor for the Indian Mill Slope Stabilization Project for an explanation of the project with the meeting to be held at the project site on Friday, April 11, 2014 at 1:00 p.m.

A motion was made by Mr. Spiegel, seconded by Mr. Rowe, to enter into an executive session to discuss personnel issues. Upon Roll Call, all members voted Yes. The Chairman declared the motion carried. Upon completion of the executive session, the Service Committee reconvened into regular session.

A motion was made by Mr. Spiegel, seconded by Mr. Rowe, to hire Mr. Scott Musgrave for the Class 1 Operator position at the Water Treatment Plant. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

There being no further business, the Chairman declared the meeting adjourned.

Sarah J. Bennett, Clerk

Don Spiegel, Chairman