

SERVICE COMMITTEE

August 18, 2014

The August 18, 2014 Service Committee meeting was called to order at 5:30 p.m. in Council Chambers by Don Spiegel, Chairman. Service Committee members present were Hank Latham, Dale Rowe, and Don Spiegel.

Others present included: Scott Washburn, Mayor; Allen Boes, Street and Sanitation Supervisor; Aaron Putnam, Wastewater Treatment Plant Supervisor; Aaron Schoenberger, Water Treatment Plant Supervisor; Roxie Karg; Bill Thornton; Tom Shumaker; and Sarah Bennett, Clerk.

The following bills were presented:

	<u>STREET</u>	<u>WATER</u>	<u>WWTP</u>	<u>SANIT.</u>
AEP Ohio		51.45		
AT & T			64.35	
Alloway		425.00		
Automated Petroleum	793.29	408.46	39.12	
Bell Equipment Company				967.00
Boes Gosche		270.00		
Brohl & Appell Inc.			409.29	
Bonded Chemicals Inc.		9941.00		
Bugners Sewer Septic		170.00		
Byrd Vault Company	340.50			
County Environmental of Wyandot			2235.17	8229.99
Culligan of Tiffin		60.00		
L & T Danner Enterprises			900.00	
Ed's 24 Hour Service				488.25
Fastenal Company	103.95		395.48	26.77
Firelands Supply Company	84.00			
Gottfried Electric	163.40	3.75		
Grainger			604.72	
Hach Company			4410.00	
Hall Plumbing & Heating		280.00		143.14
Hug Mfg Corp	1550.00			
Momar Inc.		78.51		
NRP Midwest LLC			1395.00	
Ohio Municipal Joint Self-Insurance				117.00
Quill		81.89		
Rall Supply	87.00		22.49	
Romich Sales & Service LLC		136.30	69.35	129.60
Smart Bill		538.66	538.66	538.65
SW Controls Inc.		2027.94		
Truck Sales & Service				393.22
UPS		9.30		
UIS Programmable		2531.78		
UIS Programmable		2073.14		
Visa – First Citizens National Bank			371.05	
Win – 911		395.00		
Total	3122.14	19482.18	11454.68	11033.62
	<u>GENERAL</u>			
A-1 Printing	13.25			
AT & T	656.00			
AT & T	768.97			
AT & T	96.53			
AT & T	32.72			
Automated Petroleum	934.94			
Breathing Air Systems	114.95			
Brown Supply	181.03			

	<u>GENERAL</u>
Buckeye Ready Mix	2437.00
Clemans Nelson Associates	425.00
E & K Independent LLC	42.00
Four Seasons	800.00
Gottfried Electric	1781.36
Hall Plumbing & Heating	620.23
Kleem, Inc.	248.27
Lucius Door	302.00
Mail Finance	735.00
Makeever & Associates	1155.57
Medtox Diagnostics, Inc.	143.71
Newell-Johnson Insurance	100.00
The Olen Corporation	352.17
Ohio Municipal Joint Self-Insurance	510.00
Ohio Municipal Joint Self-Insurance	117.00
Peacock Water Conditioning	12.50
Quill	424.05
Rall Supply	45.45
Rarey Roth Inc.	233.00
Romich Sales & Service LLC	6.45
Schwan's	808.74
Superior Uniform Sales	460.78
Upr Sand Chamber of Commerce	40.00
ThyssenKrupp Elevator Service	860.27
Visa – First Citizens National Bank	1025.27
Visa – First Citizens National Bank	<u>949.59</u>
Total	17433.80

TOTAL BILLS: \$62,526.42

A motion was made by Mr. Spiegel, seconded by Mr. Rowe, for the approval and payment of bills totaling \$62,526.42. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

The minutes of the August 4, 2014 Service Committee meeting, having been mailed to each Service Committee member, were approved as received.

Discussion was again held concerning a Memorandum of Understanding between the City and the County for the exchange of maintenance of two roadways as discussed at the August 4, 2014 Service Committee meeting. It was noted that the information for this agreement has been forwarded to Mr. Mark Ellis, Law Director, for his review.

A motion was made by Mr. Spiegel, seconded by Mr. Rowe, to recommend to City Council to approve a Memorandum of Understanding between the City and the County for the exchange of maintenance of two roadways. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

It was noted that employee performance evaluations have been completed for the following employees: James Shull, Brian Musgrave, Brad Taylor, Pat Stansbery, Nate Bash, and Nick Wentling.

A motion was made by Mr. Spiegel, seconded by Mr. Rowe, to approve a pay increase of \$1.50 per hour for the employees mentioned, effective August 22, 2014. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

Discussion was held concerning the repair of the existing guardrail located in the 100 block along the east side of North Third Street and possible extension of this guardrail. Mr. Boes indicated that the repair of this guardrail due to recent damage is estimated at \$3,314.00 and it is expected that the vehicle owners' insurance will reimburse the City for this repair. The estimate to extend the guardrail is \$6,953.00.

A motion was made by Mr. Latham, seconded by Mr. Rowe, to address the repair of the existing guardrail only. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

Ms. Roxie Karg presented information from the Ohio Revised Code concerning the requirements for the placement of guardrails by the County Commissioners. Mr. Ellis will be consulted as to whether this provision applies to the City.

It was decided that fall clean-up within the City will be held September 22 thru September 26, 2014.

Due to the upcoming Labor Day Holiday, the next Service Committee meeting will be held on Tuesday, September 2, 2014.

Mr. Putnam reported that the DMRQA annual testing at the Wastewater Treatment Plant was recently completed.

Mr. Schoenberger reported that the Eighth Street Waterline Improvement Project is in progress.

Mr. Boes reported that he has been working with Mr. Gary Huffman on the repair of roadways and forty-five (45) tons of hot mix was used to repair South Warpole Street and one hundred twenty (120) tons of cold mix and tar and chip were used to repair Highland Parkway. Mr. Latham indicated that residents of South Warpole Street have expressed their appreciation for the roadway being repaired.

Mr. Boes inquired about the repair of a sidewalk located along South Fifth Street after the roots from a street tree raised a 16' section of the sidewalk. It was noted that the tree has been cut down. Service Committee members approved the repair of this sidewalk.

There being no further business, the Chairman declared the meeting adjourned.

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Sarah J. Bennett, Clerk

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Don Spiegel, Chairman