

SERVICE COMMITTEE

February 17, 2014

The February 17, 2014 Service Committee meeting was called to order at 5:30 p.m. in Council Chambers by Don Spiegel, Chairman. Service Committee members present were Hank Latham, Dale Rowe, and Don Spiegel.

Others present included: Scott Washburn, Mayor; Allen Boes, Street and Sanitation Supervisor; Aaron Putnam, Wastewater Treatment Plant Supervisor; Dave Schneider, Collection Systems Supervisor; Aaron Schoenberger, Water Treatment Plant Supervisor; John Searfoss, Water Distribution Supervisor; Rick Roberts; Tom Shumaker; Scot Swinehart; Alissa Paoella, Daily Chief Union; and Sarah Bennett, Clerk.

The following bills were presented:

	<u>STREET</u>	<u>WATER</u>	<u>WWTP</u>	<u>SANIT.</u>
AT & T			64.35	
AT & T		80.44		
AEP Ohio		47.94		
Automated Petroleum	1729.40	1066.21		251.56
Advanced Auto Parts	28.30			
Alloway		135.60		
Angeline Industries		67.20		
Bomer's Exhaust & Auto Repair	24.72			
Bugners Sewer Septic		170.00		
Brohl & Appell Inc.			313.43	
Brown Supply Co.		102.24		
Buckeye Pumps			7793.00	
Fastenal	158.01			169.34
Gottfried Electric			150.00	
Hach Company			4410.00	
HD Supply		46.76		
Interstate Billing Service, Inc.		495.84		
Kalida Truck Equipment	143.91			
Kemira			4041.00	
Kirbys Sand & Gravel			503.13	
Kokosing Materials	2587.80			
Koehler Drug Company		4.98		
Logan Enterprises LLC		673.99		
Morton Salt, Inc.	4349.48			
NRP Midwest LLC			1395.00	
The Olen Corporation	927.24			
Patrick's Automotive Solutions		620.26		
Poggemeyer Design Group		19306.02		
Rall Supply		20.50	433.00	
Rarey-Roth Inc.		127.50		
Schilling Propane		150.35		
Southeastern Equipment Co., Inc.	71.64			
Sal Chemical		1501.50		
Share Corporation	49.21		350.10	
Smart Bill		607.60	607.60	607.60
Tom Newell Sales	115.79			
UPS		9.26		
USA Blue Book		3530.88		
Visa – First Citizens National Bank		570.00	213.00	
Total	10185.50	29335.07	20273.61	1028.50
	<u>GENERAL</u>	<u>CAP. IMP.</u>		
AT & T	768.97			
AT & T	114.47			
AT & T	248.64			
AT & T	177.84			
Automated Petroleum	149.17			

	<u>GENERAL</u>	<u>CAP. IMP.</u>
Automated Petroleum	627.59	
Angeline Industries	268.66	
A-1 Printing	78.50	
Barrett Brothers Publishers	163.00	
Brown Supply Co.	266.94	
Clemans Nelson & Associates	7228.25	
Columbus Supply	704.43	
Daily Chief Union	468.60	
E & K Independent LLC	763.50	
Gall Quartermaster	224.96	
Gottfried Electric	75.00	
Jere Delany	105.00	
Mail Finance	735.00	
Marion General Hospital	955.00	
Makeever & Associates, Inc.	341.83	
Ohio Utilities Protection Service	138.66	
Public Safety Equipment	49.11	
Poggemeyer Design Group	3254.64	64.69
Peacock Water Conditioning	6.50	
Perry Pro Tech	1374.80	
Quill	480.39	
Rall Supply	24.83	
Rarey-Roth Inc.	35.00	
Rea & Associates	500.00	
Richardson's Flowers	111.00	
Richland Uniform	169.04	
Roby Office Products	612.99	
Schilling Propane Service	44.75	
Staples	41.66	
Tennant Sales and Service Company	100.26	
Visa – First Citizens National Bank	173.47	
Thyssenkrupp Elevator Corp.	860.27	
Total	<u>22442.72</u>	<u>64.69</u>

TOTAL BILLS: \$83,330.09

A motion was made by Mr. Spiegel, seconded by Mr. Rowe, for the approval and payment of bills totaling \$83,330.09. Upon Roll Call, all members voted Yes. The Chairman declared the motion carried.

The minutes of the February 3, 2014 Service Committee meeting, having been mailed to each Service Committee member, were approved as received.

Mayor Washburn presented information received from Ms. Angie Gerdeman, Hull and Associates, Inc., regarding the following bids received for the Indian Mill Road Slope Stabilization Project:

OURS Excavating, Ltd. 4651 CR 101 Mt. Gilead, Ohio 43338	-	\$182,670.00
Mark Haynes Construction, Inc. 3130 SR 18E Norwalk, Ohio 44857	-	\$185,790.00
HIS Constructors, Inc. 5150 E 65 th St Suite B Indianapolis, Indiana 46220	-	\$229,515.00
Helms & Sons Excavating, Inc. 1753 Lima Ave Findlay, Ohio 45840	-	\$248,359.50

It was the recommendation of Hull and Associates, Inc. that the bid of \$185,790.00 from Mark Haynes Construction, Inc. be considered the lowest and best bidder for this project for various reasons that includes that this contractor has extensive relevant experience with slope/slide repairs and shoreline stabilization.

A motion was made by Mr. Latham, seconded by Mr. Spiegel, to recommend to City Council to approve the bid of \$185,790.00 from Mark Haynes Construction, Inc. as the lowest and best bid for the Indian Mill Road Slope Stabilization Project. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

Mr. Boes presented a quote of \$19,600.00 received from Kalida Truck for a new dump truck bed to replace the dump truck bed that dropped and damaged the rear of the cab of a truck, as reported at the January 21, 2014 Service Committee meeting. Mr. Boes indicated that he inquired with Mrs. Carolyn Frederick, City Auditor, as to the availability of funding to address this matter and was informed that this item was not budgeted for 2014 and City's budget does not allow for the purchase of a new dump truck bed and if the necessary repairs can be made in-house that would be ideal. Mr. Boes estimated that if the repair is done in-house the cost would be \$5,000.00 to \$6,000.00 for steel and a hydraulic lift and it would take two employees approximately two weeks to complete the repair. Service Committee members asked Mr. Boes to obtain an estimate just for the dump truck bed and accessories, not including installation. Mayor Washburn will further discuss the budget with Mrs. Frederick.

Discussion was held concerning the City's dental/optical plan and allowing City employees to utilize their funds in this plan to purchase dental and/or optical insurance. Mayor Washburn indicated that this option has been permitted in the past however the Employee Handbook states that this fund may not be used to purchase dental and/or optical insurance plans. This provision is addressed in Section 5.12(I) of the Employee Handbook.

A motion was made by Mr. Spiegel, seconded by Mr. Latham, to recommend to City Council to amend the Employee Handbook to allow City employees to purchase dental and/or optical insurance with their dental/optical plan. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

Mr. Putnam indicated that with the upcoming snow, rain, and thawing that flooding is expected. Mr. Putnam reminded residents to check their down spouts, sump pumps, and clear the catch basins in the street if they see a need as this will help alleviate additional problems with flooding.

Mr. Schoenberger reported that Mr. Chris Swartz, Water Treatment Plant employee, will be filling in on second shift upon the retirement of Mr. Bob Hecker.

Mr. Boes indicated that the Street Department is prepared for the upcoming winter storm.

Mr. Boes inquired about the possibility of selling the chipper and ambulance on govdeals.com as these pieces of equipment are no longer used by the City.

A motion was made by Mr. Spiegel, seconded by Mr. Rowe, to authorize the City's chipper and ambulance be sold on govdeals.com. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

The hiring of an individual to fill the vacancy at the Water Treatment Plant created by Mr. Bob Hecker's retirement was discussed.

A motion was made by Mr. Spiegel, seconded by Mr. Rowe, to authorize the Mrs. Deanna Piecha, Human Resources, to advertise for a position at the Water Treatment Plant. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

A motion was made by Mr. Spiegel, seconded by Mr. Rowe, to enter into an executive session to discuss a personnel matter. Upon Roll Call, all members voted Yes. The Chairman declared the motion carried. Upon completion of the executive session, the Service Committee reconvened into regular session.

A motion was made by Mr. Spiegel, seconded by Mr. Rowe, to enter into an executive session to discuss hiring personnel. Upon Roll Call, all members voted Yes. The Chairman declared the motion carried. Upon completion of the executive session, the Service Committee reconvened into regular session.

A motion was made by Mr. Spiegel, seconded by Mr. Rowe, to hire Mr. Patrick Stansbery as an employee of the Street Department. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

There being no further business, the Chairman declared the meeting adjourned.

Sarah J. Bennett, Clerk

Don Spiegel, Chairman