

SERVICE COMMITTEE

August 17, 2015

The August 17, 2015 Service Committee meeting was called to order at 5:30 p.m. in Council Chambers by Don Spiegel, Chairman. City Council members present were Hank Latham, Dale Rowe, and Don Spiegel.

Others present included: Scott Washburn, Mayor; Allen Boes, Street and Sanitation Supervisor; Aaron Putnam, Wastewater Treatment Plant Supervisor; Dave Schneider, Collections System Supervisor; John Searfoss, Water Distribution Supervisor; Scot Swinehart; Bill Thornton; and Sarah Bennett, Clerk.

The following bills were presented:

	<u>STREET</u>	<u>WATER</u>	<u>WWTP</u>	<u>SANIT.</u>
AEP Ohio		38.76		
AEP Ohio			23.68	
Alloway			317.20	
Alloway		761.00		
AT & T			71.86	
Automated Petroleum	198.79	384.56	129.29	423.91
Best Equipment	670.54			
Buckeye Pumps Inc.			584.00	
Buckeye Ready Mix			286.50	
C & C Electric Motor Service		1040.00		
Carl Harris Electrical	161.50	7712.86		
Courtney Collins	1710.53			
County Environmental				8214.08
Culligan of Tiffin		60.00		
Fastenal	171.71		160.50	139.15
Gottfried Electric	260.90		584.70	
Hach Company			4410.00	
HD Waterworks		21748.82		
Hug Mfg Corporation	1550.00			
Jack Doheny			1627.87	
Kimmel Corporation	98.00	102.96	75.00	342.90
Koehler Drug Co.			26.52	
Koehler Surveying, Inc.	779.75			
McGuire Automotive Wholesale	864.93	1901.93	636.93	636.92
Momar Inc.			496.03	
O'Reilly Auto Parts	15.99			
OP Aquatics		291.78		
Sherwin Williams Co.	78.60			
Staples			28.15	
Visa – First Citizens National Bank		41.60		
Wyandot Tractor	143.85		10.13	249.44
Total	<u>6705.09</u>	<u>34084.27</u>	<u>9468.36</u>	<u>10006.40</u>

	<u>GENERAL</u>	<u>CAP. IMP.</u>
A & A Grocery	228.99	
AEP Ohio	3392.54	
AT & T	96.53	
AT & T	14.57	
The Ame Group	1128.00	
Automated Petroleum	562.23	
Brandstetter Carroll Inc.	900.00	
Bronner's Commercial Display		138.00
Brown Truck Center	3152.92	
Clemans Nelson Associates	956.25	
Daily Chief Union	141.00	

	<u>GENERAL</u>	<u>CAP. IMP.</u>
Dave Westbrook	86.25	
Design Works	36.96	
Gottfried Electric	1355.00	
Hensel Ready Mix		1690.80
Jere Delany	405.00	
Karen Kline	254.00	
Kimmel Corporation	902.91	
Kline Pest Control	61.00	
Kline Pest Control	50.00	
Koehler Drug Co.	15.96	
Kokosing Materials	1706.04	
Luis Gil	40.00	
Mailfinance	735.00	
Melissa Breidenbach	422.76	
Michael Gullifer	277.32	
Ohio Regional Development		750.00
Ohio Regional Development		8634.00
Playground Packages	3666.00	
Path Master	750.00	
Pilot Travel Centers	772.65	
Poggemeyer Design Group	534.50	
Richard Grafmiller	1226.00	
Servpro of Hancock County	663.24	
Staples	104.27	
Staples	169.66	
Stephanie King	6.00	
Visa – First Citizens National Bank	246.89	
Visa – First Citizens National Bank	314.95	
Wyandot County Law Library	<u>2244.81</u>	
Total	27620.20	<u>11212.80</u>

TOTAL BILLS: \$99,097.12

A motion was made by Mr. Spiegel, seconded by Mr. Rowe, for the approval and payment of bills totaling \$99,097.12. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

The minutes of the August 3, 2015 Service Committee meeting, having been mailed to each Service Committee member, were approved as received.

A date for fall clean-up was discussed.

A motion was made by Mr. Spiegel, seconded by Mr. Latham, to set fall clean-up within the City to be held Monday, September 28, 2015 thru Friday, October 2, 2015. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

Service Committee members reviewed a quote of \$13,750.00 from Zimmerman Paint Contractors Co. for the removal of center line, center line striping, removal of center line and transverse for turn lane, and lump sum striping of turn lane.

A motion was made by Mr. Spiegel, seconded by Mr. Latham, to approve the quote of \$13,750.00 from Zimmerman Paint Contractors Co., as presented. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

It was decided that due to the September 7, 2015 Labor Day holiday, the next Service Committee meeting will be held on Tuesday, September 8, 2015.

Mr. Boes stated that Wyandot Motor Sales currently has a 35' 2008 Ford Bucket Truck on their lot for sale and they are asking \$20,000.00. It was noted that the back of the truck needs to be sandblasted and painted and Wyandot Motor Sales is asking \$5,000.00 to do this work, but Mr. Boes indicated that this could be a winter project for the Street Department employees. It was also noted that the brakes on the vehicle need to be repaired. Mr. Boes was asked to arrange for the Service Committee and the Street Department representatives to take a look at the truck. Mayor Washburn will negotiate the price of the vehicle if the Service Committee is interested in purchasing it.

Mr. Putnam reported that Mr. Todd Jenkins, Peterman Associates, will be meeting with Mr. Mark Droll, City Auditor, tomorrow concerning the City's loan application.

Mr. Putman also reported that the City's blueprints are still under review by the EPA.

Mr. Putnam further reported that no public comments were received after the EPA's draft permit was issued so now the final permit will be issued.

Mr. Boes reported that the City's street sweeper has been repaired and in running.

Mr. Searfoss reported that the five inserta valves have been installed.

Mr. Boes reported on an oxny process was performed on CH 25 to seal the tar and chip. Mr. Boes noted the only approximately fifty (50) cars travel this road daily. Service Committee members requested Mr. Boes periodically check on the road condition under this process.

It was noted that prep work on the roofs on the Safety and Municipal Buildings will begin at the end of September and the project is expected to be completed in mid October.

A motion was made by Mr. Spiegel, seconded by Mr. Rowe, to enter into an executive session to discuss employee discipline. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried. Upon completion of the executive session, the Service Committee reconvened into regular session.

A motion was made by Mr. Rowe, seconded by Mr. Spiegel, to give Mr. Allen Boes three days off without pay. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

There being no further business, the Chairman declared the meeting adjourned.

Sarah J. Bennett, Clerk

Don Spiegel, Chairman