

SERVICE COMMITTEE

October 5, 2015

The October 5, 2015 Service Committee meeting was called to order at 5:30 p.m. in Council Chambers by Don Spiegel, Chairman. Service Committee members present were Hank Latham, Dale Rowe, and Don Spiegel.

Others present included: Scott Washburn, Mayor; Allen Boes, Street and Sanitation Supervisor; Aaron Putnam, Wastewater Treatment Plant Supervisor; John Searfoss, Water Distribution Supervisor; Aaron Schoenberger, Water Treatment Plant Supervisor; Nancy Lehnhart, Water Office Manager; Brad Taylor, Street Department employee; Terry Young; Scot Swinehart; and Sarah Bennett, Clerk.

The following bills were presented:

| | <u>STREET</u> | <u>WATER</u> | <u>WWTP</u> | <u>SANIT.</u> |
|-------------------------------------|----------------|------------------|-----------------|-----------------|
| A & A Grocery | | 4.91 | | |
| Air Technologies | | 2694.92 | | |
| Automated Petroleum | 416.65 | 134.75 | 45.81 | 232.46 |
| Backflow Solutions, Inc. | | 495.00 | | |
| Bill Sowers Tree Service | | | 1750.00 | |
| Best Equipment Co. Inc. | | | 1769.79 | |
| Brohl & Appell Inc. | | | 31.63 | |
| Bugner's Sewer Septic | | 265.00 | | |
| County Environmental of Wyandot | | | 2606.09 | 8300.69 |
| Custom Agri Systems, Inc. | | | | 49.89 |
| L & T Danner Enterprises | | | 2700.00 | |
| Evolution Ag, LLC | | | 699.99 | |
| Fastenal | 216.02 | | | 13.93 |
| First Communications | | 7.32 | | |
| Gottfried Electric | 308.20 | | | |
| HD Supply | | 1238.76 | | |
| John's Welding & Towing, Inc. | | | | 610.09 |
| Kyle Bradley | | | | 166.18 |
| Mark Nutter | 117.00 | | | |
| Neptune Equipment Company | | 1713.97 | | |
| NRP Midwest, LLC | | | 1395.00 | |
| Path Master | 2100.00 | | | |
| Peterman Associates, Inc. | | | 1695.00 | |
| Pfeifer Hardware | 36.46 | 217.45 | 24.00 | |
| Rall Supply | 146.35 | | | |
| Romich Sales & Service | | 71.57 | 69.95 | 58.98 |
| Smart Bill | | 542.77 | 542.77 | 542.77 |
| Staples | | 281.43 | | |
| Tim Clark | | | 169.97 | |
| Thomas Scientific | | 215.01 | | |
| Upper Auto Parts | | 515.63 | 86.11 | 165.99 |
| Visa – First Citizens National Bank | | 874.77 | 188.99 | 48.66 |
| Wilson Tire Company | 285.00 | | | 546.00 |
| Wyandot County Recycling Center | | | | 28.00 |
| Wyandot Tractor | 102.83 | | | |
| Total | <u>3728.51</u> | <u>9273.26</u> | <u>13775.10</u> | <u>10763.64</u> |
| | <u>GENERAL</u> | <u>CAP. IMP.</u> | | |
| Multiple | 158606.92 | | | |
| Income Tax Refunds | 4307.00 | | | |
| Utility Truck Trader | | 19055.00 | | |
| AEP Ohio | 449.14 | | | |
| The Ame Group | 540.00 | | | |
| AT & T | 96.53 | | | |

| | <u>GENERAL</u> | <u>CAP. IMP.</u> |
|-------------------------------------|----------------|------------------|
| AT & T | 96.53 | |
| Automated Petroleum | 274.80 | |
| Bill Sowers Tree Service | 3890.00 | |
| BORMA Health Insurance | 78519.16 | |
| BORMA Life Insurance | 2275.20 | |
| Brohl & Appell Inc. | 20.53 | |
| Columbia Gas of Ohio | 430.76 | |
| Daily Chief Union | 83.83 | |
| Gottfried Electric | 1646.50 | |
| Hughes-Moquin Funeral Home | 1200.00 | |
| Kleem, Inc. | 113.37 | |
| Loose Family Furniture & Flooring | 623.53 | |
| MT Business Technologies | 242.99 | |
| Ohio Regional Development Corp. | | 11050.00 |
| Pfeifer Hardware | 177.05 | |
| Rall Supply | 364.38 | |
| Richardson's Flowers & Gifts | 212.50 | |
| Romich Sales & Service | 43.15 | |
| Staples | 133.47 | |
| Visa – First Citizens National Bank | 111.51 | |
| Walmart | 149.90 | |
| Wilson Tire Company | <u>105.00</u> | |
| Total | 254713.75 | <u>30105.00</u> |

TOTAL BILLS: \$322,359.26

A motion was made by Mr. Spiegel, seconded by Mr. Rowe, for the approval and payment of bills totaling \$322,359.26. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

The minutes of the September 21, 2015 Service Committee meeting, having been mailed to each Service Committee member, were approved as received.

Mr. Terry Young addressed the Service Committee concerning water, sewer, and sanitation being charged to the individual leasing the rear of his building. Information concerning this matter was forwarded to Mr. Mark Ellis, Law Director, for his input. Ms. Lehnhart will contact Mr. Young upon hearing Mr. Ellis's decision.

Mr. Boes noted that the bucket truck purchased was used today. Painting of this equipment can be addressed over the winter months.

Mr. Putnam reported that a meeting was held with Mr. Paul Wetzel, Army Corps of Engineers, regarding the permit to install, and no problems with the project were noted and Mr. Wetzel has indicated that he will sign off on the permit. Mr. Todd Jenkins, Peterman Associates, will also be contacting the Sandusky Scenic River Coalition concerning this permit.

Mr. Putnam noted that a sludge de-watering device will be demonstrated at the Wastewater Treatment Plant this week.

Mr. Schoenberger reported that the City has received a \$30,000.00 grant from the Ohio EPA for monitoring algae blooms. The equipment for this monitoring should be completely installed by spring 2016.

Mr. Boes requested the Service Committee's consideration to sell the old bucket truck and the 1995 dump truck on govdeals.com.

A motion was made by Mr. Spiegel, seconded by Mr. Rowe, to authorize the sale of the old bucket truck and the 1995 dump truck on govdeals.com. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

Mr. Boes indicated that materials only for the road repairs of a portion of Eulalia Avenue near Fairhaven Home will be approximately \$7,000.00. Mayor Washburn will contact a representative from Fairhaven Home and Mr. Boes will contact Mr. Gary Huffman concerning these repairs.

Mr. Searfoss reported that the water and sewer line repairs on South Eighth Street are almost completed.

A motion was made by Mr. Spiegel, seconded by Mr. Rowe, to enter into an executive session to discuss hiring personnel. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried. Upon completion of the executive session, the Service Committee reconvened into regular session.

A motion was made by Mr. Spiegel, seconded by Mr. Rowe, to promote Mr. Scott Musgrave to the position of Water Distribution Supervisor effective immediately. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

A motion was made by Mr. Spiegel, seconded by Mr. Rowe, to enter into an executive session to discuss a merit raise. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried. Upon completion of the executive session, the Service Committee reconvened into regular session.

A motion was made by Mr. Spiegel, seconded by Mr. Rowe, to approve a \$2.00 per hour merit raise for Mr. Brad Taylor, Street Department employee, effective immediately. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

There being no further business, the Chairman declared the meeting adjourned.

Sarah J. Bennett, Clerk

Don Spiegel, Chairman