

SERVICE COMMITTEE

August 1, 2016

The August 1, 2016 Service Committee meeting was called to order at 5:30 p.m. in Council Chambers by Dale Rowe, Chairman. Service Committee members present were Hank Latham and Dale Rowe. Don Spiegel was absent.

Others present included: Scott Washburn, Mayor; Allen Boes, Street and Sanitation Supervisor; Aaron Putnam, Wastewater Treatment Plant Supervisor; Dave Schenider, Collections System Supervisor; Scott Musgrave, Distribution Supervisor; Aaron Schoenberger, Water Treatment Plant Supervisor; Bruce Brandstetter, Brandstetter Carroll, Inc.; and Sarah Bennett, Clerk.

The following bills were presented:

	<u>STREET</u>	<u>WATER</u>	<u>WWTP</u>	<u>SANIT.</u>
A-1 Printing		43.67		
A-1 Printing	72.60			
Allen Boes	5.94			
Alloway		269.00		
Alloway			640.80	
Advanced Rehabilitation			16985.00	
Automated Petroleum	324.21	142.81	196.92	394.14
Automated Petroleum	456.08	232.38	116.73	472.51
Bell Equipment Co.				7250.00
Brenda Keller		63.99		
Brohl & Appell		321.28	123.41	
Brown Supply Company		70.00		
Buckeye Pumps Inc.			527.09	
Buckeye Ready Mix	1198.50	963.00		
Buckeye Ready Mix		1758.75		
Byrd Vault Company			300.00	
County Environmental				7568.24
L & T Danner			100.00	
Diversified Air Systems		2269.46		
Fastenal			41.99	68.80
Fastenal	181.11		13.33	
First Communications		7.88		
GE Water & Process Tech		1926.00		
Kemira			4300.14	
Kerrs Automotive Repairs	90.00			
Kirbys Sand & Gravel	627.62	627.63	627.63	
Kleem, Inc.	318.67			
Kokosing Materials	462.01			
Lucius Door Company	125.00			
Momar, Inc.			404.55	
The Olen Corporation		96.58		
The Olen Corporation	673.92			
Morrall Excavating		4500.00		
Murphy Tractor & Eqptmnt	169.84	169.85	169.85	
Oyster	800.00			
Patrick's Automotive	284.13			
Peterman Associates			7227.84	
Reineke Motors		25984.00		
Romich Sales & Service	130.70	307.45		
Staples		133.99		10.79
Staples		47.49		93.90
Thomas Scientific		1565.78		
Verizon Wireless	50.20	90.91	191.31	
Walmart			105.88	
Wilson Tire Company	170.40			1640.96
Total	<u>6140.93</u>	<u>41591.90</u>	<u>32072.47</u>	<u>17499.34</u>

	<u>GENERAL</u>
A-1 Printing	131.00
AT & T	1627.29
Automated Petroleum	378.34
Automated Petroleum	873.37
Brown Supply Company	68.89
Clemans Nelson	2704.00
Daily Chief Union	41.75
Kerrs Automotive Repairs	737.06
Kleem, Inc.	318.67
Kokosing Materials	924.04
The Olen Corporation	673.92
Parsell Plumbing & Heating	651.34
Romich Sales & Service	46.47
Staples	47.70
Staples	326.24
Verizon Wireless	210.84
Walmart	1088.65
Wilson Tire Company	<u>18.00</u>
Total	10867.57

TOTAL BILLS: \$108,172.21

A motion was made by Mr. Rowe, seconded by Mr. Latham, for the approval and payment of bills totaling \$108,172.21. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

The minutes of the July 18, 2016 Service Committee meeting, having been mailed to each Service Committee member, were approved as received.

Mr. Bruce Brandstetter, Brandstetter Carroll, Inc., addressed the Service Committee concerning the proposed West Water System Improvement Project. Mr. Brandstetter indicated that he met with Donna Kirkbride, Ohio Public Works Commission, recently concerning this project and he was informed that funding is available. The breakdown of the project funding would include: 40% from a grant, 35% from a 0% interest 30 year loan, and 25% from funding provided by the City. The West Water System Improvement Project includes: Project I - Bigelow Street estimated at \$150,000.00 and CR 330/Warpole Street estimated at \$460,000.00; and Project II - CR 110/West Walker Street estimated at \$400,000.00. The grant application for Projects I and II of the West Water System Improvement Project is due in October. The project could potentially be bid in May 2017.

A motion was made by Mr. Latham, seconded by Mr. Rowe, to recommend to City Council to approve legislation for grant funding for the West Water System Improvement Project. Upon Roll Call, all members voted Yes. The Chairman declared the motion carried.

It was noted that Mr. Jason Allison, Sanitation Department, is due for his six month 25¢ step raise on August 1, 2016 and Mr. Andrew Guinther, Water Department, is due for his six month 25¢ step raise on August 15, 2016.

A motion was made by Mr. Latham, seconded by Mr. Rowe, to approve 25¢ step raises for Mr. Jason Allison and Mr. Andrew Guinther effective on their six month anniversary. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

Service Committee members reviewed proposed guidelines for the City's compost facility, as drafted by Mr. Mark Ellis, Law Director. Mr. Boes will contact Mr. Ellis concerning a possible revision to these guidelines.

The installation of wireless cameras by the Police Department at the compost facility to monitor the area was discussed.

A motion was made by Mr. Latham, seconded by Mr. Rowe, to approve the purchase of poles and wireless cameras for the compost facility. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

Mr. Putnam reported that permit modifications for the Water Reclamation Facility Project were submitted by AECOM on July 27, 2016.

Mr. Putnam also reported that the contract for the engineering services for the Water Reclamation Facility Project are still being negotiated by Mr. Mark Ellis, Law Director.

Mr. Schoenberger indicated that the City received a \$2,500.00 rebate from AEP for the air compressor that was recently installed at the Water Treatment Plant.

Mr. Boes reported that street repaving within the City is still in progress.

Mr. Schneider stated that construction under the Sewer Separation Project began today.

Mr. Schoenberger noted that the Water Department's new pick-up truck has been delivered.

There being no further business, the Chairman declared the meeting adjourned.

Sarah Bennett, Clerk

Dale Rowe, Chairman