

SERVICE COMMITTEE

August 15, 2016

The August 15, 2016 Service Committee meeting was called to order at 5:30 p.m. in Council Chambers by Dale Rowe, Chairman. Service Committee members present were Hank Latham, Dale Rowe, and Don Spiegel.

Others present included: Scott Washburn, Mayor; Allen Boes, Street and Sanitation Supervisor; Aaron Putnam, Wastewater Treatment Plant Supervisor; Dave Schneider, Collections System Supervisor; Scott Musgrave, Water Distribution Supervisor; Aaron Schoenberger, Water Treatment Plant Supervisor; Nancy Lehnhart, Water Office Manager; and Sarah Bennett, Clerk.

The following bills were presented:

	<u>STREET</u>	<u>WATER</u>	<u>WWTP</u>	<u>SANIT.</u>
A-1 Printing		85.00		
AEP Ohio		39.90	24.19	
Alloway			320.20	
Alloway		813.00		
Automated Petroleum	253.39	202.29		430.86
Bonded Chemicals, Inc.		10272.56		
Brian Gottfried			68.00	
Brohl & Appell	46.53			
Bugners Sewer Septic		170.00		
Buckeye Pumps Inc.			237.00	
Buckeye Ready Mix	503.00			
Buckeye Ready Mix	503.00		289.00	
Byrd Vault Company			491.20	
County Environmental			1572.91	7362.30
Culligan of Tiffin		61.00		
L & T Danner Enterprises			400.00	
Evolution Ag		5.97		
Fastenal	281.73	72.00	91.58	
HD Supply		2654.56		
Hach			4410.00	
Industrial Hose & Coupling			2500.93	
Industrial Hose & Coupling			310.60	
Jason Allison				116.99
Kemira		4045.35		
Kirbys Sand & Gravel	460.11			
Kleem, Inc.	863.00			
Kokosing Materials	628.80			
Mike Noyes		239.50		
Morrall Excavating		100.00		
Noble Americas	671.09	731.67	8056.06	
Neptune Equipment		1833.44		
Operator Training Comm		635.00		
Patrick's Automotive				525.78
Process Solutions, Inc.		3600.00		
SAL Chemical		761.60		
Schmidt Machine Company			36.79	
Scott Musgrave		627.07		
Serwe Implement Municipal		40.86		
The Sherwin Williams Co.	2089.60			
Smart Bill		530.35	530.35	530.34
Staples		23.33		51.49
Stoneco		286.65		
Washington Auto Parts	41.68	36.52	197.46	9.33
UPS		4.30		
Vernon Manufacturing		150.00		
Visa-First Citizens Natl Bank	119.58			
Wyandot Co Health Dept			140.00	
Total	<u>6461.51</u>	<u>28021.92</u>	<u>19676.27</u>	<u>9027.09</u>

	<u>GENERAL</u>	<u>CAP. IMP.</u>
Income Tax Refunds	49610.48	
A & A Grocery	309.26	
A-1 Printing	248.00	
AEP Ohio	3512.23	
Angeline Industries	61.20	
American Fire & Safety	685.00	
The Ame Group	35.00	
The Ame Group	2110.00	
The Ame Group	128.00	
Automated Petroleum	369.89	
Bookie's Lawn Service	290.00	
Breathing Air Systems	398.95	
Buckeye Ready Mix	556.50	
Carmar Gardens	712.85	
Daily Chief Union	113.45	
Deanna Piecha	197.10	
Dean's Trophy House	18.00	
Fastenal	799.99	
Finley Fire Equipment	1194.52	
Frey Carpet & Flooring	321.00	
Henschen and Associates	509.00	
Jane Frey	79.23	
Jere Delany	112.50	
Karen Kline	254.00	
Keith Johnson	63.92	
Kleem, Inc.	863.00	
Kokosing Material	1257.60	
Lexis Nexis	147.53	
Luis Gil	40.00	
Mail Finance	735.00	
Noble Americas	6675.84	
US Resurfacing	6327.28	
OH Bureau Workers Comp	9281.38	
The Olen Corporation		1570.29
OP Aquatics	327.10	
Patterson Pope	435.00	
Perry Pro Tech	66.89	
Rebecca Ward	25.00	
Sandra Seifert	311.02	
Special Occasions Catering	222.50	
Staples	217.94	
Staples	100.96	
Washington Auto Parts	16.58	
Visa-First Citizens Natl Bank	732.15	
Visa-First Citizens Natl Bank	483.93	
Walter H. Drane Company	4773.46	
Wy Co Health Dept	105.00	
Wyandot Co Law Library	<u>2321.80</u>	
Total	98157.03	<u>1570.29</u>

TOTAL BILLS: \$162,914.11

A motion was made by Mr. Latham, seconded by Mr. Spiegel, for the approval and payment of bills totaling \$162,914.11. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

The minutes of the August 1, 2016 Service Committee meeting, having been mailed to each Service Committee member, were approved as received.

Ms. Lehnhart addressed the Service Committee indicating that Mr. Bryan Pino was expected to be in attendance concerning his water being shut off recently for non-payment. Ms. Lehnhart indicated that Mr. Pino was sent a final notice on July 25 indicating that payment was due by July 31, an extra ten (10) days was given and the service was shut off on August 10. Ms. Lehnhart noted that Mr. Pino paid his bill shortly after it was shut off on August 10 and stated that he felt his water should not have been shut off due to having a baby in the house. Mr. Schoenberger added that Mr. Pino's water was shut off for approximately four (4) hours.

Ms. Lehnhart also noted that Mr. John Thomas will be attending the next Service Committee meeting regarding a water leak at his home on Brookview Lane. Mr. Thomas was mailed a leak notice and called on July 6 concerning the issue. Mr. Thomas waited one month before contacting the Water Office and indicated that he had hired a plumber and a landscaper to address the issue. Mr. Thomas' usage for May was 12,000 gallons, for June it was 46,000 gallons, and for July it was 42,000. Mr. Thomas had his sprinkler meter removed in 2010. It was suggested that Mr. Thomas rent a meter for his sprinkler system seasonally, as needed, from the City, at a cost of \$50.00 to turn it on and \$50.00 to turn it off plus water usage.

Service Committee members agreed to hold Fall Clean-Up during the week of September 26 – 30, 2016.

Service Committee members reviewed an amended draft of the proposed Section 521.19 of the Codified Ordinances, as prepared by Mr. Mark Ellis, Law Director, addressing a list of various items prohibited at the City's Compost Facility.

A motion was made by Mr. Rowe, seconded by Mr. Spiegel, to recommend to City Council to approve the proposed legislation for the City's Compost Facility. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

Mr. Schoenberger reported that the Water Department's new pick-up truck has been delivered.

Mr. Boes reported that the Street Department is currently finishing painting the white lines on the roadways and will be painting the yellow road lines next. The painting of light poles and traffic light poles in black has been completed with the exception of the traffic light poles on East Wyandot Avenue, near Wal-Mart, and North Warpole Street, near Kasai.

Mr. Schneider reported that the Sewer Separation Project is in progress and so far four manholes have been installed. Mr. Musgrave added that at least six homes in the project area will be affected more than once with having their water shut off and being placed under a boil alert due to project construction. Service Committee members agreed that a notice should be placed in the newspaper informing residents of this situation.

Mayor Washburn requested the Supervisors provide feedback on the summer help, including their job performance and if the City needs more or less summer employees next year.

There being no further business, the Chairman declared the meeting adjourned.

Sarah J. Bennett, Clerk

Dale Rowe, Chairman