

SERVICE COMMITTEE

February 15, 2016

The February 15, 2016 Service Committee meeting was called to order at 5:30 p.m. in Council Chambers by Dale Rowe, Chairman. Service Committee members present were Hank Latham, Dale Rowe, and Don Spiegel.

Others present included: Scott Washburn, Mayor; Allen Boes, Street and Sanitation Supervisor; Aaron Putnam, Wastewater Treatment Plant Supervisor; Scott Musgrave, Incoming Water Distribution Supervisor; Aaron Schoenberger, Water Treatment Plant Supervisor; Mark Droll, City Auditor; Dave Westbrook, Zoning Inspector; Walt Chapman; and Sarah Bennett, Clerk.

The following bills were presented:

	<u>STREET</u>	<u>WATER</u>	<u>WWTP</u>	<u>SANIT.</u>
A-1 Printing		109.24		
AEP		43.65		
AEP			23.71	
AT & T		134.07		
AT & T		89.21	318.87	43.33
AT & T			100.16	
AJ's Heavenly Pizza			71.00	
Alloway		50.00		
Alloway			235.60	
Automated Petroleum	277.64	98.85	24.11	142.47
Best Equipment Co. Inc.	227.30			
Brenda Keller		60.00		
Brian Gottfried			125.00	
Brohl & Appell			13.23	
Brown Supply Co.		266.36		
Carl R Harris Electrical	805.02			
County Environmental			1643.29	6789.90
Craun Liebing Company			2603.35	
Culligan of Tiffin		61.00		
Custom Agri Systems Inc.	114.00			117.95
L & T Danner			1900.00	
Don Thornton		181.03		
Don Thornton		173.74		
Eric Yeater			164.00	
Eric Yeater			92.00	
Evolution Ag	89.50			
Evoqua		1350.00		
Fastenal		15.45		169.07
Gottfried Electric		39.60		
Hach			4410.00	
John's Welding & Towing				19.84
McGuire Automotive				510.00
Newell Johnson Insurance		125.00		
Ohio Utilities Protection Serv	46.16	46.16	46.16	
Operator Training Comm OH		265.00		
O'Reilly Auto Parts	862.59		31.59	
Ralls Automotive	202.36			
Schilling Propane		19.20		
Water Solutions Unlimited		2718.80		
Upper Sandusky Road Serv				458.33
Visa-First Citizens Nat Bank		1620.34	490.88	66.67
Wyandot Tractor			114.40	281.34
Total	<u>2624.57</u>	<u>7466.70</u>	<u>12407.35</u>	<u>8598.90</u>

	<u>GENERAL</u>	<u>CAP. IMP.</u>
Income Tax	2816.96	
Payroll	116485.62	
A & A Grocery	24.96	
A-1 Printing	32.57	
AT & T	96.53	
AT & T	1124.36	
AT & T	252.26	
AT & T	204.47	
AT & T	183.70	
AT & T	47.73	
American Fire Safety Srvc	26.50	
Angeline Industries	238.68	
The Ame Group	700.00	
The Ame Group	35.00	
AGI		35.00
Automated Petroleum	279.49	
Brandstetter Carroll Inc.	6045.00	
Brandstetter Carroll Inc.	450.00	
Galls	121.64	
Henschen and Associates Inc	72.00	
Jere Delany	315.00	
Karen Kline	254.00	
Kimmel Corp	931.92	
Linda Stansbery	358.00	
Mark Nutter	30.00	
Mark Nutter	442.87	
Makeever & Associates Inc.	227.94	
Michael Kuenzli	11.10	
MT Business Technologies	163.91	
Noble Americas	13530.96	
OH Muni Attorneys Assoc	400.00	
Office Depot	279.98	
Office Depot	188.76	
OH Dept of Job & Family	2060.00	
PERS	60205.38	
P&FPF	32335.33	
ProTech	14307.14	
Pilot Travel Centers	333.03	
Poggemeyer Design Group	966.88	
Quill	38.48	
Reineke Motors	207.85	
Richardson's Flowers	66.75	
Richard Grafmiller	1272.23	
Simply Flooring by Houpt's	2745.03	
Smart Bill	1647.38	
Staples	599.58	
Superior Business Solutions	155.99	
Thomas Osborn	152.00	
Thomson Reuters-West	392.50	
ThyssenKrupp Elevator	917.09	
Upper Sandusky Chamber	80.00	
Vanguard Sentinel Centers	1275.00	
Visa-First Citizens Nat Bank	4013.82	
Visa-First Citizens Nat Bank	147.38	
Wyandot Co Law Library	2095.40	
Total	<u>272386.15</u>	<u>35.00</u>

TOTAL BILLS: \$303,518.67

A motion was made by Mr. Rowe, seconded by Mr. Spiegel, for the approval and payment of bills totaling \$303,518.67. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

The minutes of the February 1, 2016 Service Committee meeting, having been mailed to each Service Committee member, were approved as received.

Mr. Walt Chapman, 347 Random Road, addressed the Service Committee concerning a water line that broke on his property and his water bill following the water line break. Mr. Chapman indicated that he normally uses 3,000 gallons of water monthly, but the bill he received was for 10,000 gallons and he is sure that 7,000 gallons of water from that bill did not go thru the City's sewer system. The Service Committee agreed to reduce Mr. Chapman's bill. Mr. Rowe will talk with the Water Office Manager to determine how much the bill will be reduced.

Mr. Boes presented a proposal of \$27,118.00 from Reineke Motors for a Dodge Ram 3500 truck to replace the City's existing recycling truck. It was noted that under the State Bid Program a quote was received for \$28,860.00 for a new truck.

A motion was made by Mr. Spiegel, seconded by Mr. Rowe, to recommend to City Council to accept the proposal of \$27,118.00 from Reineke Motors for a Dodge Ram 3500 truck to replace the City's existing recycling truck. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

It was noted that the prices for chemicals for the Water Treatment Plant and the Wastewater Treatment Plant are effective thru March 31, 2016 and the bidding process should begin for the purchase of these chemicals beginning April 1, 2016.

A motion was made by Mr. Spiegel, seconded by Mr. Rowe, to authorize the Mayor to advertise for bids for chemicals for the Water Treatment Plant and the Wastewater Treatment Plant with these prices effective April 1, 2016. Upon Roll Call, all members voted Yes. The Chairman declared the motion carried.

Mr. Boes reported on the following quotes he received for a skid loader /skid steer:

Evolution Ag Upper Sandusky, Ohio	-	\$29,910.00 Case SR240 Skid Loader
Wyandot Tractor Upper Sandusky, Ohio	-	\$30,250.00 John Deere 326E Skid Steer
Schmidt Machine Upper Sandusky, Ohio	-	\$31,000.00 Mustang 2700 NXT2

A motion was made by Mr. Rowe, seconded by Mr. Spiegel, to recommend to City Council to accept the quote from Wyandot Tractor, Upper Sandusky, Ohio for the purchase of a John Deere 326E Skid Steer at a cost of \$30,250.00. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

Mr. Putnam reported that the City's permit to install was awarded by the Ohio EPA late last week.

Mr. Boes reported that the City's garbage truck that is currently broke down is still being serviced.

Mr. Boes indicated that he has arranged a meeting with a representative from Best Equipment concerning the delayed delivery of the Mack cab and chassis and Leach garbage packer that was ordered several months ago, with the meeting to be held on Wednesday, March 24, 2016 at 9:00 a.m. in Council Chambers.

Mr. Boes also reported that the garbage truck with the blown motor should be ready for pick up on Friday.

Mr. Musgrave noted that the Fire Chief expressed concerns recently concerning low pressure on the east side of town, east of the booster station. Mr. Musgrave has been talking to Mr. Bruce Brandstetter, Brandstetter Carroll, Inc., regarding this issue and also about the replacement of two worn out main water lines within the City. It was noted that to replace 980 feet of water line on West Bigelow Street, from North Eighth Street to North Hazel Street, it would cost approximately \$150,000.00 to \$200,000.00; and to replace 1300 feet of water line on US 330 West, from North Warpole Street to the Wyandot County Humane Society, it would cost approximately \$250,000.00. Possible solutions to the low pressure situation on the east side of town could include the completion of a water loop with the installation of 12,000 feet of water line on SR 182 to Brookview Lane at an approximate cost of \$1,042,000.00 and the City would be able shut down the booster station after this installation; or an open cut at an approximate cost of \$800,000.00.

A motion was made by Mr. Rowe, seconded by Mr. Spiegel, to enter into an executive session to discuss City property. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried. Upon completion of the executive session, the Service Committee reconvened into regular session.

A motion was made by Mr. Rowe, seconded by Mr. Spiegel, to recommend to City Council to approve AECOM as the engineer for the proposed Water Reclamation Facility Project. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

There being no further business, the Chairman declared the meeting adjourned.

Sarah J. Bennett, Clerk

Dale Rowe, Chairman