

SERVICE COMMITTEE

June 6, 2016

The June 6, 2016 Service Committee meeting was called to order at 5:30 p.m. in Council Chambers by Dale Rowe, Chairman. Service Committee members present were Hank Latham, Dale Rowe, and Don Spiegel.

Others present included: Scott Washburn, Mayor; Allen Boes, Street and Sanitation Supervisor; Aaron Putnam, Wastewater Treatment Plant Supervisor; Dave Schneider, Collections System Supervisor; Scott Musgrave, Incoming Water Distribution Supervisor; Rick Roberts; and Sarah Bennett, Clerk.

The following bills were presented:

	<u>STREET</u>	<u>WATER</u>	<u>WWTP</u>	<u>SANIT.</u>
Alloway		232.00		
Alloway			358.98	
Automated Petroleum				828.30
Bonded Chemicals		990.00		
Brohl & Appell			317.54	
Bugner's Sewer Septic		170.00		
Byrd Vault			958.20	
Buckeye Ready Mix	328.00			
County Environmental			1696.50	7505.22
Custom Agri Systems				213.74
L & T Danner Enterprises			1900.00	
Fastenal	23.61	31.66	234.65	105.54
First Communications		7.89		
First Aid Now			42.50	
First Aid Now		65.50		
First Aid Now	37.67			37.68
HD Supply		275.50		
John's Welding & Towing				1698.93
Kirbys Sand & Gravel			578.50	
Kemira			4148.16	
McGuire Automotive				900.00
Momar			429.27	
Neenah Foundry			152.50	
Neptune Equipment		5152.68		
Ohio Public Works		12713.19		
O'Reilly Auto Parts				156.73
Peterman Associates			17276.80	
Romich Sales & Service		6.25	82.71	
Romich Sales & Service				264.00
Smart Bill		115.84	115.83	115.83
Smart Bill		523.29	523.29	523.29
Streacker Tractor Sales	374.08			
Teledyne Instruments			411.80	
Unique Paving Materials	2858.10			
Utilities Instrumentation Serv			960.00	
Wilson Tire Company	6.00			261.50
Total	3627.46	20283.80	30187.23	12610.76

	<u>GENERAL</u>	<u>CAP. IMP.</u>
AT & T	1195.33	
AT & T	96.53	
AT & T	323.40	
AEP Ohio	3461.03	
Athens Technical Specialist	423.86	
The Ame Group	1315.00	
Brohl & Appell	34.13	

	<u>GENERAL</u>	<u>CAP. IMP.</u>
Brown Supply Co.	111.73	
Clemans Nelson	175.00	
Daily Chief Union	35.20	
Design Works	97.87	
Fastenal	40.45	
First Aid Now	107.61	
G.O.A.T.A.	25.00	
Jane Frey	74.52	
Kirbys Sand and Gravel	112.80	
Kline Pest Control	49.50	
Kline Pest Control	60.50	
Marla Ritter	88.38	
Mark Droll	47.21	
OH Public Works	20683.20	
O'Reilly Auto Parts	8.99	
Parsell Plumbing	4952.73	
Richardson's Flowers	202.00	
Richard Grafmiller	1323.90	
Romich Sales & Service	751.45	
Staples	278.00	
Staples	366.65	
Treasurer of State of Ohio		7552.18
County of Wyandot	50.40	
Walmart	79.55	
Wilson Tire Company	84.00	
Wyandot Co Clerk of Courts	<u>28.00</u>	
Total	36683.92	<u>7552.10</u>

TOTAL BILLS: \$110,845.35

A motion was made by Mr. Latham, seconded by Mr. Spiegel, for the approval and payment of bills totaling \$110,845.35. Upon Roll Call, all members voted Yes. The Chairman declared the motion carried.

The minutes of the May 16, 2016 Service Committee meeting, having been mailed to each Service Committee member, were approved as received.

The minutes of the May 23, 2016 special Service Committee meeting, having been mailed to each Service Committee member, were approved as received.

Service Committee members reviewed a quote of \$44,192.00 received from Reineke Motors, Inc. for a 2016 Dodge Ram 3500 2WD service-utility body pick-up truck with a crew cab. This vehicle would be a service truck for the Water Department. It was noted that the cost of this vehicle is less than the price offered thru the State Purchasing Program.

A motion was made by Mr. Latham, seconded by Mr. Rowe, to recommend to City Council to approve the purchase of a 2016 Dodge Ram 3500 2WD service-utility body pick-up truck with a crew cab from Reineke Motors, Inc. at a cost of \$44,192.00. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

It was noted that road pavement grinding began today under the City's Street Program. Road paving is expected to begin tomorrow with the project to possibly be completed later this week. Mayor Washburn indicated that he will also be meeting with Mr. Gary Huffman soon to discuss additional paving projects within the City.

Mr. Boes presented that following quotes received on grinding at the compost pile:

Park Enterprise Construction Company, Inc.		
560 Barks Road West PO Box 505	-	\$4,500.00
Marion, Ohio 43301-0505		

Tawa Mulch & Landscaping Supply
8420 County Road 140 - \$9,250.00
Findlay, Ohio 45840

Mr. Boes indicated that Park Enterprise has done the grinding work at the compost pile over the past several years and he recommended they be hired again this year. It was noted that the grindings will be removed from the site.

A motion was made by Mr. Rowe, seconded by Mr. Spiegel, to approve the quote of \$4,250.00 from Park Enterprise Construction Company, Inc., Marion, Ohio to grind the compost pile. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

Discussion was held concerning the job open at the Wastewater Treatment Plant. Service Committee members voted unanimously to hire Mr. Dave Ross for this position.

Mr. Putnam reported that the D.E.F.A. loan closing for the Sewer Separation Project will be on June 30, 2016 and the project should proceed sometime between mid-July and early August.

Mr. Putnam also reported that representatives from Buckeye Pump will be working tomorrow to upgrade the pump station in Harrison Smith Park.

It was noted that the Lions Club has been working shredding scrap rubber from Uni-Grip for the playground in Harrison Smith Park.

Mr. Schneider reported on water drainage problems being experienced by residents of Maple Street and the possible placement of a storm sewer in the area to help with the situation, however issues have been encountered due to the location of existing underground utilities in the area. Mr. Schneider indicated that one blacktopped driveway and two concrete driveways would have to be cut for this project. Service Committee members agreed to look at the area with Mr. Schneider, and requested Mr. Schneider obtain quotes for this work.

Mr. Musgrave reported that phase two of membrane replacement at the Water Treatment Plant was completed.

Mr. Musgrave reminded Service Committee members that he would like to see water line improvements, as he presented at February 15, 2016 Service Committee meeting.

Mayor Washburn reported that Mr. Musgrave is training summer help employees to do the necessary water tests in the morning at the swimming pool in Harrison Smith Park and to clean the pool. The possibility of adjusting the hours of these summer help employees to come in earlier was discussed due to morning swim team practice and upcoming swim lessons. Mr. Musgrave will discuss this matter with these employees.

Mayor Washburn reported that the summer help employees are working and this is the largest number of summer help employees that the City has had as there are many projects for them to complete.

It was noted that Mr. Andy Guinther, Water Treatment Plant employee, is due for a step raise.

A motion was made by Mr. Rowe, seconded by Mr. Spiegel to approve a 25¢ step raise for Mr. Andy Guinther to take effect retroactively on his appropriate anniversary date. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

There being no further business, the Chairman declared the meeting adjourned.

Sarah J. Bennett, Clerk

Dale Rowe, Chairman