

SERVICE COMMITTEE

March 7, 2016

The March 7, 2016 Service Committee meeting was called to order at 5:30 p.m. in Council Chambers by Dale Rowe, Chairman. Service Committee members present were Hank Latham, Dale Rowe, and Don Spiegel.

Others present included: Scott Washburn, Mayor; Allen Boes, Street and Sanitation Supervisor; Aaron Putnam, Wastewater Treatment Plant Supervisor; Dave Schneider, Collections System Supervisor; Scott Musgrave, Incoming Water Distribution Supervisor; Aaron Schoenberger, Water Treatment Plant Supervisor; George Luce, Best Equipment; Todd Jenkins, Peterman Associates, Inc.; and Sarah Bennett, Clerk.

The following bills were presented:

	<u>STREET</u>	<u>WATER</u>	<u>WWTP</u>	<u>SANIT.</u>
Aaron Putnam			569.00	
Air Technologies		1.50		
Alloway		510.00		
Alloway			125.20	
Automated Petroleum	260.85	94.26	29.79	184.67
Automated Petroleum	89.36			
Best Equipment	640.59			
Brian Gottfried			480.00	
Brohl & Appell	160.12	48.85	17.02	
Buckeye Pumps			323.00	
Bugner's Sewer Septic		170.00		
Byrd Vault Company			405.00	
County Environmental			3792.79	8518.06
The Craun Liebing Company			24.21	
Culligan of Tiffin		61.00		
Custom Agri Systems, Inc.	192.50			
L & T Danner Enterprises			1900.00	
Diversified Air Systems		965.00		
Estabrook Corp		980.07		
Evoqua Water Technologies		600.00		
Fastenal	715.81		529.23	471.13
Finley Fire Equipment	53.01			
Fox's Auto Body, Inc.				21.81
HD Supply		1831.26		
Jack Doheny			553.26	
Kemira		4128.52		
Kirbys Sand & Gravel			1168.05	
Koehler Drug Co.		5.58	5.19	
Lucius Door	1684.00			
Morrall Excavating			1000.00	
Nate Bash				38.16
Neptune Equipment		284.43		
North Central Labs			636.69	
NRP Midwest			2790.00	
The Olen Corporation	40.56			
Operator Training Comm OH		320.00	1190.00	
Patrick's Automotive		66.50		
Pfeifer Hardware	132.11	541.32	502.47	179.82
Professional Engine Systems	1818.68			
Rall Supply	326.20		26.00	
Romich Sales & Service	192.84	356.58	299.33	
Russ Boes			155.49	
SAL Chemical		1148.40		
Shannon Chemical Corp		1856.80		
Smart Bill		539.68	539.68	539.68

	<u>STREET</u>	<u>WATER</u>	<u>WWTP</u>	<u>SANIT.</u>
Staples		10.30		
Staples				59.98
Staples		12.85	17.77	13.30
Terminal Supply Co.				664.44
Unique Paving Materials	866.25			
Upper Auto Parts	243.05	237.38	400.25	853.06
Upr Sandusky Road Service				2394.33
Visa-First Citizens Natl Bank		902.51	84.69	
Walmart			45.47	21.18
Wilson Tire Company	12.00		65.00	1001.38
Wyandot Tractor				<u>268.00</u>
Total	<u>7427.93</u>	<u>15672.79</u>	<u>17674.58</u>	<u>15229.00</u>

	<u>GENERAL</u>
Invoices	5094.46
Payroll	118557.19
Income Tax	4092.48
Invoices	28123.71
A & A Grocery	382.13
A-1 Printing	183.00
A-1 Printing	65.00
A-1 Printing	141.00
AT & T	319.57
AT & T	1195.33
Andy Wieging	66.00
Automated Petroleum	379.57
Automated Petroleum	104.07
Bringman Clark Funeral Hme	2000.00
Bugner's Sewer Septic	85.00
Clemans Nelson & Assocs	175.00
Columbia Gas of Ohio	2459.53
Comp Management	1820.00
Daily Chief Union	148.11
Ed's 24 Hour Service	2372.28
GOATA	25.00
Juan Amesquita	228.00
Keith Niederkohr	265.50
Kline Pest Control	50.00
Kline Pest Control	61.00
Mail Finance	735.00
The Olen Corporation	40.56
OH Municipal Attorneys	775.00
Pfeifer Hardware	161.28
Rall Supply	5.39
Richardson's Flowers	90.00
Romich Sales & Service	267.95
Sarah Bennett	74.00
Staples	129.93
Staples	58.12
Staples	75.02
Staples	151.83
Upper Auto Parts	935.09
Visa-First Citizens Natl Bank	953.59
Visa-First Citizens Natl Bank	37.81
Walmart	229.03
Wyandot Tractor	<u>85.82</u>
Total	<u>173198.35</u>

TOTAL BILLS: \$229,202.65

A motion was made by Mr. Rowe, seconded by Mr. Spiegel, for the approval and payment of bills totaling \$229,202.65. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

The minutes of the February 15, 2016 Service Committee meeting, having been mailed to each Service Committee member, were approved as received.

The minutes of the February 24, 2016 special Service Committee meeting, having been mailed to each Service Committee member, were approved as received.

The minutes of the February 29, 2016 special Service Committee meeting, having been mailed to each Service Committee member, were approved as received.

Mr. George Luce, Best Equipment, reported to the Service Committee on the status of the 2016 Mack cab and chassis and Leach garbage packer as discussed at the February 24, 2016 special Service Committee meeting. Mr. Luce stated that the chassis is currently at the build center having the pusher axle installed and the body should be delivered at the end of this week. The approximate delivery date to the City of this equipment is May 2016. Mr. Luce indicated that he would like to have representatives from the City go see the equipment while it is being assembled. Mayor Washburn indicated that Allen Boes, Brad Taylor, and Nate Bash will be traveling to see this equipment.

Mr. Luce also provided information on a vac-all that is now being made in New Philadelphia, Ohio.

Mr. Todd Jenkins, Peterman Associates, addressed the Service Committee and provided an update on the Sewer Separation Project. Mr. Jenkins indicated that the bid opening for the project will be held on Wednesday, April 6, 2016 at 11:00 a.m. and in order to comply with the timeline established by DEFA for the project, the bid information must be submitted by April 11, 2016 and loan documents must be returned by April 25, 2016. It was decided that a special Service Committee meeting will be held on Friday, April 8, 2016 at 8:00 a.m. to review the bids and make a recommendation to City Council. A special City Council meeting to be held on Monday, April 11, 2016 at 7:30 p.m. to conduct the first reading of an ordinance to approve the recommended bid was suggested. The second reading and adoption of the ordinance can then be held at the regularly scheduled City Council meeting to be held on Monday, April 18, 2016.

Service Committee members reviewed an agreement for engineering services from Peterman Associates, Inc. for the Sewer Separation Project.

A motion was made by Mr. Rowe, seconded by Mr. Spiegel, to recommend to City Council to approve the agreement between the City and Peterman Associates, Inc. for the Sewer Separation Project. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

Mr. Putnam presented quotes obtained from Buckeye Pumps, Inc. for the Harrison Smith Park Pump Station/Orchard Pump Station. Mr. Putnam recommended the quote of \$28,487.00 be approved to repair/upgrade one of the pump stations this year and the repair/upgrade of the other pump station be addressed next year. The repair/upgrade would include two Flyght grinder pumps, two Flyght discharge connections, miscellaneous plastic pipe and fittings, miscellaneous electrical supplies, and control panel. Mr. Putnam indicated that if time and weather allows this spring, they would like to address the pump station located in Harrison Smith Park; otherwise they will address the Orchard pump station.

A motion was made by Mr. Latham, seconded by Mr. Spiegel, to approve the quote of \$28,487.00 from Buckeye Pumps, Inc. for the repair/upgrade to one of the City's pump stations located at Harrison Smith Park and Orchard Park. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

The week of April 25 thru April 29 for spring clean-up for 2016 was suggested. Service Committee members voiced no objections to having spring clean-up this week as suggested. Extra charges will be assessed for mattresses, couches, chairs, etc.

Mr. Boes indicated that Mr. Brad Taylor has obtained his Class I Waste Water Collection Operator license from the Ohio EPA as of February 17, 2016.

A motion was made by Mr. Rowe, seconded by Mr. Spiegel, to approve a pay increase for Mr. Brad Taylor to the annual base salary of \$39,416.81 plus \$15.00 per month for a Class I Waste Water Collection Operator. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

A motion was made by Mr. Spiegel, seconded by Mr. Latham, to authorize the Human Resource Officer to advertise for a position in the street/sanitation department. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

Service Committee members discussed a recent water leak at the fairgrounds in the DeMolay food service building.

A motion was made by Mr. Spiegel, seconded by Mr. Latham, to reduce the fairgrounds sewer bill based off of the consumption shown on the bill from the same time period in 2015. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

Mr. Aaron Schoenberger indicated that he was contacted by the Western Ohio Bass Club concerning the possibility of having a bass tournament at the reservoir on Sunday, April 24, 2016 from 7:30 a.m. to 3:30 p.m. The Western Ohio Bass Club will bring ten to fifteen boats and this will be an open tournament with a maximum of five fish that can be caught and must be released. All rules pertaining to the reservoir will be followed including the use of electric trolling motors. Mr. Schoenberger noted that they have expressed an interest in holding another open tournament on Saturday, October 8, 2016 and Sunday, October 9, 2016. Service Committee members voiced no objections to this request.

Mr. Boes reported that Mr. Jason Allison has been working in the Sanitation Department and he would like to continue working in the Sanitation Department. Service Committee members voiced no objections.

Service Committee members indicated that they had no objections to the request from Mr. Bob Orr for the installation of a driveway off Keller Street to his new garage.

Mr. Musgrave reminded Service Committee members that he would like to see water line improvements, as he presented at February 15, 2016 Service Committee meeting. Mayor Washburn indicated that he has met with Mr. Mark Droll, City Auditor, and Mr. Bruce Brandstetter, Brandstetter Carroll, Inc., and it is possible that the City could do one of the projects in 2017.

There being no further business, the Chairman declared the meeting adjourned.

Sarah J. Bennett, Clerk

Dale Rowe, Chairman