

SERVICE COMMITTEE

October 17, 2016

The October 17, 2016 Service Committee meeting was called to order at 5:30 p.m. in Council Chambers by Dale Rowe, Chairman. Service Committee members present were Hank Latham, Dale Rowe, and Don Spiegel.

Others present included: Scott Washburn, Mayor; Allen Boes, Street and Sanitation Supervisor; Aaron Putnam, Wastewater Treatment Plant Supervisor; Scott Musgrave, Water Distribution Supervisor; Aaron Schoenberger, Water Treatment Plant Supervisor; Wess Harr; and Sarah Bennett, Clerk.

The following bills were presented:

	<u>STREET</u>	<u>WATER</u>	<u>WWTP</u>	<u>SANIT.</u>
AT & T		134.07		
AT & T			102.21	
AEP Ohio		34.94		
AEP Ohio			24.41	
Alloway		699.00		
Alloway			150.80	
Automated Petroleum	303.99	132.68	108.95	476.21
Backflow Solutions Inc.		495.00		
Bender Communications	98.00			
Bonded Chemicals, Inc.		6111.79		
Bookie's Lawn Service		200.00		
Buckeye Ready Mix	1692.50			
Carl R Harris Electrical		646.75		
County Environmental			1838.09	10115.76
Culligan of Tiffin		61.00		
Dave Ross			101.00	
Dixon Engineering		4300.00		
Enzo's Cleaning				270.00
Environmental Resource		59.17		
Fastenal	53.24	69.16	137.02	
Flag City Truck				262.77
Gottfried Electric		117.40	129.20	
HD Supply		135.77		
Hach Company			4410.00	
Kemira			3942.54	
Kirbys Sand & Gravel		1829.99	822.92	
McGuire Automotive		1798.00		
Newell Johnson Insurance				125.00
Omega Balance Service			110.00	
Patrick's Automotive				720.19
Brohl & Appell		274.85	27.24	
Schmidt Machine Co.	353.65			
Smart Bill		75.00	75.00	75.00
Smart Bill		522.54	522.54	522.54
Streacker Tractor Sales	84.00	84.00	84.01	
Streacker Tractor Sales	147.43			
Visa – First Citizens Bank	55.87		48.25	86.45
Wagner Ford				784.20
John Deere			20629.76	
Wyandot Memorial Hospital				28.10
Wyandot County Recycling				45.00
Wyandot Tractor	<u>55.10</u>		<u>87.24</u>	
Total	2843.78	17781.44	33351.18	13511.22
	<u>GENERAL</u>	<u>CAP. IMP.</u>		
Payroll	120245.79			
AT & T	96.53			
AT & T	96.53			

	<u>GENERAL</u>	<u>CAP. IMP.</u>
AT & T	203.95	
AT & T	49.72	
AT & T	255.47	
AT & T	542.55	
AT & T	1687.97	
A & A Grocery	100.29	
AEP Ohio	24740.13	
AEP Ohio	3658.70	
Associate Green Industries		70.00
The Ame Group	35.00	
The Ame Group	700.00	
Automated Petroleum	829.64	
Bill Sowers Tree Service		4725.00
Clemans Nelson Associates	775.00	
Daily Chief Union	65.60	
Daily Chief Union	217.55	
Discount Drug Mart	10.75	
Gottfried Electric	1160.80	
Henschen & Associates	760.00	
Jane Frey	231.25	
J & J Sales	38.00	
Kerr's Automotive Repairs	121.69	
Kiesler's Police Supply	948.00	
Kimmel Corporation	1710.20	
Kimmel Corporation	45.00	
Kleem, Inc.	155.50	
Kustom Kart's LLC	385.00	
Lexis Nexis	509.05	
Luis Gil	80.00	
Lynn Yeater	250.00	
Mark Droll	190.00	
McGuire Automotive	182.00	
Noble Americas	12660.87	
Path Master	120.00	
Brohl & Appell	13.70	
Romich Sales & Service	18.00	
Schmidt Machine Co.	74.25	
Staples	43.08	
Superior Uniform Sales, Inc.	437.17	
Tackett's Fence Service	11840.00	
Thomson Reuters – West	729.55	
Upper Sandusky Road Serv	95.00	
Upper Sandusky Chamber	4500.00	
Upper Sandusky Police Dept	1500.00	
Visa – First Citizens Bank	37.81	
Visa – First Citizens Bank	368.92	
Wyandot Tractor	<u>106.13</u>	
Total	193622.14	<u>4795.00</u>

TOTAL BILLS: \$265,904.76

A motion was made by Mr. Latham, seconded by Mr. Rowe, for the approval and payment of bills totaling \$259,904.76. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

The minutes of the October 3, 2016 Service Committee meeting, having been mailed to each Service Committee member, were approved as received.

Mr. Wess Harr addressed the Service Committee and indicated that he has gotten fill dirt from Underground Utilities, Inc. from the Sewer Separation Project that is currently underway and he would like to use this dirt to fill the ditch located along the south side of East Wyandot Avenue between his Putt-Putt Golf business located at 1255 East Wyandot Avenue east to the driveway that leads to Trinity Church.

A motion was made by Mr. Latham, seconded by Mr. Spiegel, to approve the request from Mr. Harr to fill in the ditch located along the south side of East Wyandot Avenue, pending the review and approval of the project by Mr. Lyn Makeever, Makeever and Associates. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

Mr. Putnam reported that he has met with Chief Olds concerning a listing for the 1995 Ford utility tractor on govdeals.com as approved at the October 3, 2016 Service Committee meeting.

Mr. Putnam reported on the progress of the Sewer Separation Project currently underway noting that the crew working on North Seventh Street and the crew working on North Eighth Street will be stopping at West Finley Street and heading back north to connect the catch basins. The crew on West Wyandot Avenue is currently working between Sandusky Avenue and Seventh Street.

Mr. Schoenberger reported that the five year inspection was recently completed on the water tower on Malabar Drive and the Water Plant. A neoprene seal at the top of the water tower is in need of repair and minor chips in the paint on the outside of the tower were found. The roof of the clear well is cracking and will need to be repaired in three to five years and the current estimated cost of this repair is \$35,000.00.

Mr. Boes indicated that Mr. William Ohl, Street and Sanitation employee, is approaching his six month anniversary is due for a 25¢ step pay increase.

A motion was made by Mr. Rowe, seconded by Mr. Spiegel, to approve a 25¢ step pay increase for Mr. William Ohl on his six month anniversary date. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

Mr. Boes reported that a productive meeting was held with the Sanitation Department employees last week. It was determined that the Sanitation crew picking up residential garbage will be picking up one side of the street at a time due to an employee stepping out into traffic on more than one occasion to pick up garbage on the opposite side of the street and nearly getting hit. Mr. Boes also indicated that one Sanitation Department employee will be staying over each day for approximately one half hour in order to take the recycling trailer to the Recycling Center at the end of the day.

Mr. Boes also noted that it is time consuming for the Sanitation Department to pick up garbage at Mr. Terry Hartle's home, located at 9035 TH 121 near the intersection of TH 121 and CH 47, for \$18 per month. Mr. Boes noted that the garbage truck must cross US 23 to get to Mr. Hartle's home. It was noted that years ago Mr. Hartle indicated that he would get more homes in his area as residential sanitation customers for the City, and this did not occur. Service Committee members agreed that it is not feasible for the City to drive this distance out of the City limits to pick up garbage for one customer. Mr. Boes will meet with Mayor Washburn and a letter will be sent to Mr. Hartle.

Mr. Boes further reported that the Western Star dump truck is being retrofitted with the leaf box, as leaf pick up is getting closer.

Mr. Musgrave reported on the following:

- Delivery of the Water Department's new utility truck is anticipated soon.
- Harris Electric will be working at the water tower on Malabar Drive to install a repeater for the safety services in Wyandot County and an emergency generator.
- The area of Wyandot Avenue/Fourth Street is currently under a boil order.
- There is an upcoming boil order for the area of North Seventh Street/West Church Street.
- The installation of inserta valves on East Wyandot Avenue, as discussed at the October 3, 2016 Service Committee meeting, is included as part of the bid package for the Sewer Separation Project and will be addressed by Underground Utilities, Inc.
- The Water Department will be flushing hydrants over the next two weeks.
- Mr. Musgrave will be testing for his Class II Operator's License in November.

Mr. Boes indicated that he is waiting an email from AEP Ohio concerning the street lights on Commerce Way in the area of Bridgestone, and near the intersection of East Wyandot Avenue and Westbrook Boulevard and in the area of Essex Way and Nantucket Drive; and replacing the light pole located at the southwest corner of the intersection of West Church Street and North Sandusky Avenue with two poles to be located further away from this corner, as discussed at the October 3, 2016 Service Committee meeting.

There being no further business, the Chairman declared the meeting adjourned.

Sarah J. Bennett, Clerk

Dale Rowe, Chairman