

SERVICE COMMITTEE

April 17, 2017

The April 17, 2017 Service Committee meeting was called to order at 5:30 p.m. in Council Chambers by Dale Rowe, Chairman. Service Committee members present were Hank Latham, Dale Rowe, and Don Spiegel.

Others present included: Scott Washburn, Mayor; Brad Taylor, Acting Street and Sanitation Supervisor; Aaron Putnam, Wastewater Treatment Plant Supervisor; Dave Schneider, Collections System Supervisor; and Sarah Bennett, Clerk.

The following bills were presented:

	<u>STREET</u>	<u>WATER</u>	<u>WWTP</u>	<u>SANIT.</u>
Aaron Putnam			57.00	
Alloway			777.80	
Alloway		130.00		
AEP Ohio			28.87	
AEP Ohio		39.31		
Automated Petroleum	92.82	254.21	106.81	492.43
Best Equipment			141.70	
Bissnuss, Inc.		222.72		
Bonded Chemicals		7519.80		
Brandstetter Carroll Inc.		9860.00		
Brandstetter Carroll Inc.		6250.00		
Brown Supply Company		91.70		
County Environmental			1746.24	9246.99
Diversified Air Systems		2713.02		
EnviroScience, Inc.			825.00	
Environmental Resource		58.97	498.73	
Eric Yeater			115.00	
Evolution Ag		25000.00		
Fastenal			391.86	
Fastenal		64.08		
First Aid Now	161.48			161.47
First Aid Now		188.25		
First Aid Now			77.50	
HD Supply		1901.98		
Hach			4410.00	
Heritage Cooperative		13.06		
Heritage Cooperative			86.00	
Kleem, Inc.	71.61			
Koehler Drug Company		8.37		
L & T Danner Enterprises			1500.00	
Momar, Inc.			186.45	
Neptune Equipment		1786.00		
Peterman Associates			5198.14	
Poggemeyer Design Group		1406.74		
Smart Bill		508.58	508.58	508.58
The Olen Corporation		525.28		
Unique	800.10			
Unique	813.75			
UPS		7.38		
Total	<u>1939.76</u>	<u>58549.45</u>	<u>16655.68</u>	<u>10409.77</u>
	<u>GENERAL</u>	<u>CAP. IMP.</u>		
Income Tax Refunds	45578.77			
Payroll	119940.83			
Angeline Industries	32.64			
Automated Petroleum	524.82			
Brandstetter Carroll, Inc.		3400.00		
Brown Supply Company	85.08			
Bureau of Workers' Comp	3472.75			

	<u>GENERAL</u>	<u>CAP. IMP.</u>
Calpine Energy	12315.50	
Daily Chief Union	189.80	
Deanna Piecha	61.00	
Jill Karcher	146.00	
Karen Kline	254.00	
Kleem, Inc.	71.62	
Linda Stansbery	46.26	
Luis Gil	60.00	
Melissa Breidenbach	235.00	
Michael Gullifer	500.00	
OAMCC	250.00	
Office Depot	72.93	
Poggemeyer Design Group	227.50	
Richard Grafmiller	1306.80	
Roll N Rack, LLC	8195.00	
Shumaker's Painting	1800.00	
Staples	324.41	
The Ame Group	3025.00	
The Ame Group	421.99	
The Ame Group	35.00	
The Ame Group	539.00	
Thiel's Machine	25.74	
Treasurer of the State of OH		14958.36
Thomson Reuters – West	766.02	
Wyandot County	11.40	
Wyandot County Recorder	44.00	
Total	<u>200558.86</u>	<u>18358.36</u>

TOTAL BILLS: \$306,471.58

A motion was made by Mr. Latham, seconded by Mr. Spiegel, for the approval and payment of bills totaling \$306,471.58. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

The minutes of the April 3, 2017 Service Committee meeting, having been mailed to each Service Committee member, were approved as received.

Service Committee members again discussed the request from Mr. Shane Kelly for relief from a high water bill, as presented at the April 3, 2017 Service Committee meeting. Mayor Washburn indicated that Mr. Aaron Schoenberger, Water Treatment Plant Supervisor, did check on the situation at Mr. Kelly's residence at 318 South Seventh Street and determined that the water did run onto the ground and not thru the City's sewer. A one-time relief from the sewer charge for this incident was suggested.

A motion was made by Mr. Rowe, seconded by Mr. Latham, to relieve Mr. Kelly's sewer charge resulting from the broken water line at his residence at 318 South Seventh Street. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

Mr. Taylor presented information regarding the extension of the warranty on the Mack garbage truck at a cost of \$5,340.00 for five (5) years. It was noted that the existing warranty will expire in May, 2017.

A motion was made by Mr. Latham, seconded by Mr. Rowe, to approve an extended warrant on the Mack garbage truck at a cost of \$5,340.00 for five (5) years. The Chairman declared the motion carried.

Mayor Washburn presented a quote of \$26,684.36 from Reineke Motors, thru the State Purchasing Program, for the purchase of a 2017 Dodge Tradesman 4 x 4 regular cab pick-up truck with an 8' bed for the Water Department.

A motion was made by Mr. Rowe, seconded by Mr. Spiegel, to approve the purchase of a 2017 Dodge Tradesman pick-up truck at a cost of \$26,684.36, as presented. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

Discussion was held concerning the possibility of sending representatives from each service department to training to operate a back hoe. It was decided that the Supervisors will determine who will attend this training.

Mr. Putnam reported that AECOM has performed some environmental work as part of the upcoming Water Reclamation Facility Project. Location options for the facility are being considered and the environmental findings may contribute to this decision.

Mr. Putnam also reported that the County is looking at the possibility of beginning a residential septic sewer maintenance program which could possibly require homeowners to have their septic systems pumped out prior to the transfer of their properties. Mr. Putnam indicated that the City's new Water Reclamation Facility could have the equipment to accommodate this process.

It was reported that the asphalt paving on Wyandot Avenue and Warpole Street, as part of the Sewer Separation Project, will begin on Thursday as the asphalt plant experienced a break down recently.

Mr. Taylor reported that the street sign for the 500 block of West Finley Street has been ordered, as discussed at the March 6, 2017 Service Committee meeting.

Mr. Schneider reported that some water leaks have been located and repaired.

Discussion was held regarding the promotion of a Water Treatment Plant employee to the position of Water Distribution Supervisor.

A motion was made by Mr. Rowe, seconded by Mr. Spiegel, to approve the promotion of Mr. Don Thornton to the position of Water Distribution Supervisor, effective retroactively to April 9, 2017. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

A motion was made by Mr. Spiegel, seconded by Mr. Rowe, to enter into an executive session to discuss personnel. Upon Roll Call, all members voted Yes. The Chairman declared the motion carried. Upon completion of the executive session, the Service Committee reconvened into regular session.

There being no further business, the Chairman declared the meeting adjourned.

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Sarah J. Bennett, Clerk

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Dale Rowe, Chairman