

SERVICE COMMITTEE

January 17, 2017

The January 17, 2017 Service Committee meeting was called to order at 5:30 p.m. in Council Chambers by Dale Rowe, Chairman. Service Committee members present were Hank Latham, Dale Rowe, and Don Spiegel.

Others present included: Scott Washburn, Mayor; Brad Taylor, Acting Street and Sanitation Supervisor; Aaron Putnam, Wastewater Treatment Plant Supervisor; Scott Musgrave, Water Distribution Supervisor; Aaron Schoenberger, Water Treatment Plant Supervisor; Todd Jenkins, Peterman Associates; and Sarah Bennett, Clerk.

The following bills were presented:

	<u>STREET</u>	<u>WATER</u>	<u>WWTP</u>	<u>SANIT.</u>
AEP Ohio		38.71		
AEP Ohio			24.73	
Alloway			374.00	
Alloway		311.00		
Allen Boes	472.00			
Automated Petroleum	647.09	218.47	219.66	455.97
Automated Petroleum	152.31	85.04		444.67
Automated Petroleum	63.81			
Automated Petroleum				127.53
Brenda Keller		60.00		
Brown Supply		281.98		
Carl R Harris Electrical	281.85			
Capital Engine	44.43			
County Environmental			3621.82	8552.61
Dave Schneider			92.00	
Detroit Salt	531.51			
Environmental Resource		59.17		
Evoqua		92.59		
Fastenal	123.55		217.99	
Four Seasons Heating			75.00	
Fox's Auto Body			152.70	
HD Supply		9261.17		
Hach Company			4410.00	
Heritage Cooperative	20.00			
James Shull		99.00		
John's Welding & Towing				1974.03
Kalida Truck Equipment	119.15			
Kemira			4023.00	
Kinstle Sterling/Western Star	226.92			
Koehler Drug Company	4.99			
L & T Danner Enterprises			1300.00	
McGuire Automotive		420.00		
Momar		199.72		
Morton Salt	1892.33			
Nancy Lehnhart		122.00		
Neptune Equipment		2287.00		
Parsell Plumbing				139.96
Process Solutions		134.55		
Rall Supply	94.29	30.00	47.00	44.37
Brohl & Appell	232.64		64.00	
Smart Bill		531.65	531.65	531.66
Staples		154.86	29.88	
Thomas Scientific		366.56		
Visa – 1 st Citizens Nat Bank		216.86		54.70
Water Solutions Unlimited		2718.80		
Wy Co Tax Map Dept			12.00	
Wyandot Tractor			1000.00	
Wyandot Tractor	4.38			
Total	<u>4911.25</u>	<u>17689.13</u>	<u>16195.43</u>	<u>12325.50</u>

	<u>GENERAL</u>
AEP Ohio	3881.36
A-1 Printing	155.04
Angeline Industries	469.72
Automated Petroleum	508.71
Automated Petroleum	563.37
Best Equipment	282.56
Brown Supply	79.00
Ohio Bureau Workers' Comp	3472.81
Clemans Nelson & Assocs	1037.50
Creative Microsystems	3763.00
Daily Chief Union	156.05
Dave Olds	366.80
Detroit Salt	1346.34
Detroit Salt	831.34
Detroit Salt	7788.09
Div of Industrial Compliance	259.25
Four Seasons Heating	107.50
Greater OH Assn Tax Admin	25.00
Jane Frey	458.91
Karen Kline	254.00
Linda Stansbery	123.33
Morton Salt	2959.79
Perry Pro Tech	529.28
Perry Pro Tech	600.00
Richard Grafmiller	1289.90
Robert Orr	100.93
Robert Orr	324.95
Sound Communications	3416.92
Staples	803.57
The Ame Group	35.00
The Ame Group	606.93
Treasurer, State of Ohio	10.00
Vanguard-Sentinel	425.00
Visa – 1 st Citizens Nat Bank	1529.04
Visa – 1 st Citizens Nat Bank	741.59
Victim Assistance Program	3259.00
Wy Co Law Library	<u>1975.40</u>
Total	44536.98

TOTAL BILLS: \$95,658.29

A motion was made by Mr. Latham, seconded by Mr. Rowe, for the approval and payment of bills totaling \$95,658.29. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

The minutes of the January 3, 2017 Service Committee meeting, having been mailed to each Service Committee member, were approved as received.

Service Committee members inquired with Mr. Musgrave as to if he has had the situation with the new service truck burning a lot of engine oil looked at yet. Mr. Musgrave indicated that he has not had this looked at yet and he added that it was recommended that the oil in the truck be changed at 2,000 miles.

Service Committee members reviewed a request from Mr. Wess Harr for the installation of the 22' x 28' concrete pad on his property located at 612 Parkview Drive to allow for parking in front of the house. Service Committee members agreed to table this matter until they have had an opportunity to look at the site.

Mr. Musgrave indicated that he was contacted by a representative from the Fire Department following a recent house fire on West Spring Street concerning the possibility of placing stork fittings on fire hydrants to improve the fire department's access to fire hydrants in case of fires. Mr. Musgrave indicated that the approximate cost of these fittings is \$250.00 each and he would only place them on hydrants on 8" main water lines on Wyandot Avenue and Sandusky Avenue and near schools, churches, and the hospital. It was noted that funding within the City's budget would need to be reviewed as these fittings are only beneficial to the fire department.

Mr. Putnam indicated that crews on the Sewer Separation Project continue to work.

Mr. Schoenberger reported that the Water Plant is currently producing approximately 200,000 gallons of water over the usual use, indicating potential water leaks. The Water Department is looking for these leaks.

Mr. Schoenberger also reported that someone recently tapped a fire hydrant located at the Comfort Inn. It was noted that the current penalty for such action is \$500.00 which has to be filed through Municipal Court as a criminal offense. Discussion was held concerning the possibility of making the penalty harsher and making it a civil offense which does not have to be filed with the court. Mr. Mark Ellis, Law Director, will be consulted on this matter.

Mr. Musgrave reported that a water leak detection company from Findlay, Ohio was utilized last week and several locations were dug before finding the leak. The company is not going to charge for their services last week and will be here on Thursday looking for leaks again.

Mr. Musgrave indicated that the Sewer Separation Project is having an adverse effect on the Water Treatment Plant with water line breaks that are being experienced. Mr. Musgrave explained problems being experienced with the project. Mr. Musgrave stated that he feels the inspection of the job is being done poorly. Mr. Todd Jenkins, Peterman Associates, noted that he will talk with the inspector and the contractor regarding the problems described by Mr. Musgrave. The possibility of having a meeting to further discuss the issues was suggested.

Mr. Musgrave also reported that the water main survey for the proposed West Water System Improvement Project has been completed and all of the necessary information was obtained.

A motion was made by Mr. Rowe, seconded by Mr. Spiegel, to enter into an executive session to discuss personnel matters. Upon Roll Call, all members voted Yes. The Chairman declared the motion carried. Upon completion of the executive session, the Service Committee reconvened into regular session.

There being no further business, the Chairman declared the meeting adjourned.

Sarah J. Bennett, Clerk

Dale Rowe, Chairman