

SERVICE COMMITTEE

March 6, 2017

The March 6, 2017 Service Committee meeting was called to order at 5:30 p.m. in Council Chambers by Dale Rowe, Chairman. Service Committee members present were Hank Latham, Dale Rowe, and Don Spiegel.

Others present included: Scott Washburn, Mayor; Mark Ellis, Law Director; Brad Taylor, Acting Street and Sanitation Supervisor; Aaron Putnam, Wastewater Treatment Plant Supervisor; Dave Schneider, Collections System Supervisor; Aaron Schoenberger, Water Treatment Plant Supervisor; and Sarah Bennett, Clerk.

The following bills were presented:

| | <u>STREET</u> | <u>WATER</u> | <u>WWTP</u> | <u>SANIT.</u> |
|---|---------------|--------------|-------------|---------------|
| A & A Grocery | | | 24.55 | |
| Alloway | | | 294.60 | |
| Alloway | | 244.00 | | |
| Automated Petroleum | 98.05 | 53.68 | 64.92 | 208.45 |
| Automated Petroleum | 468.37 | 114.05 | 54.09 | 170.96 |
| Automated Petroleum | 42.89 | 99.98 | 225.90 | 469.34 |
| Automated Petroleum | 40.18 | 40.19 | 40.19 | |
| Automated Petroleum | | | | 15.89 |
| Best Equipment | 464.12 | | | |
| Bonded Chemicals | | 4917.00 | | |
| Brad Taylor | 80.00 | | | |
| Brian Gottfried | | | 125.00 | |
| Buckeye Pumps | | | 3372.00 | |
| Bugner's Sewer Septic | | 182.33 | | |
| Byrd Vault | | | 44.98 | |
| Carl R Harris Electrical | | 823.40 | | |
| Chris Swartz | | 339.00 | | |
| County Environmental | | | 1936.77 | 7853.34 |
| Custom Agri Systems Inc | | 32.50 | | |
| Don Thornton | | 150.00 | | |
| Fastenal | | 18.89 | 77.42 | |
| First Communications | | 6.44 | | |
| Gottfried Electric | | | 607.15 | |
| HD Supply | | 1939.06 | | |
| Industrial Hose & Coupling | | | 466.88 | |
| Kleem, Inc. | 192.40 | | | |
| L & T Danner Enterprises | | | 800.00 | |
| Mike Noyes | | 25.00 | | |
| Operator Training Comm | | 640.00 | | |
| O'Reilly Auto Parts | 23.88 | | | |
| Pfeifer Hardware | | 29.94 | 287.77 | |
| Rall Supply | 486.00 | 26.20 | 76.68 | 476.50 |
| New Haven Supply | | | 38.61 | |
| Rick's Plumbing Heating | | | 207.71 | |
| Romich Sales & Service | | 9.00 | | |
| Schmidt Machine Company | 69.05 | | | |
| Smart Bill | | 532.92 | 532.92 | 532.91 |
| Sonja O'Flaherty | | 92.00 | | |
| Staples | | 67.96 | | |
| Streacker Tractor Sales | 203.50 | 203.50 | 203.50 | |
| Thomas Scientific | | 566.43 | | |
| Unique | 2014.95 | | | |
| Visa – 1 st Citizens Natl Bank | | 407.16 | | 108.16 |
| Walmart | | | 69.96 | |
| Washington Auto Parts | | | 31.92 | 757.24 |
| William Ohl | 150.00 | | | |
| Wyandot Memorial Hospital | | | | 115.80 |
| Total | 4333.39 | 11560.63 | 9583.52 | 10708.59 |

| | <u>GENERAL</u> | <u>CAP. IMP.</u> |
|---|----------------|------------------|
| Payroll | 117322.49 | |
| Income Tax Refunds | 6191.73 | |
| Karen Kline | 254.00 | |
| Miscellaneous | 5582.09 | |
| A & A Grocery | 19.50 | |
| Asset Control Solutions | 419.40 | |
| Automated Petroleum | 115.50 | |
| Automated Petroleum | 586.32 | |
| Automated Petroleum | 410.89 | |
| County Treasurer's Ed Fund | 100.00 | |
| Columbia Gas of Ohio | 2763.79 | |
| Daily Chief Union | 709.15 | |
| Evolution Ag | 83.75 | |
| Guardian | 416.00 | |
| GOATA | 25.00 | |
| Gottfried Electric | 1208.50 | |
| Karen Kline | 254.00 | |
| Kimmel Corporation | 1353.97 | |
| Kline Pest Control Co | 60.50 | |
| MFCD LLC | 1696.45 | |
| Northwestern Masonry | 21.39 | |
| Pfeifer Hardware | 282.01 | |
| Poggemeyer Design Group | 1080.63 | |
| Rall Supply | 812.77 | |
| Rea & Associates | 500.00 | |
| Richardson's Flowers | 91.00 | |
| Sarah Bennett | 226.16 | |
| Staples | 247.89 | |
| Staples | 229.44 | |
| The Advertiser Tribune | 278.82 | |
| The Findlay Publishing Co | 247.79 | |
| The Progressor Times | 65.60 | |
| Visa – 1 st Citizens Natl Bank | 690.91 | |
| Walmart | 131.07 | |
| Washington Auto Parts | 389.99 | |
| Wyandot Motor Sales | | 4000.00 |
| Wyandot Tractor | <u>2351.63</u> | |
| Total | 151220.13 | <u>4000.00</u> |

TOTAL BILLS: \$187,406.26

A motion was made by Mr. Latham, seconded by Mr. Spiegel, for the approval and payment of bills totaling \$187,406.26. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

The minutes of the February 20, 2017 Service Committee meeting, having been mailed to each Service Committee member, were approved as received.

Discussion was again held concerning the request presented at the February 20, 2017 Service Committee meeting from Mrs. Erin Welly for the placement of a street sign near her business located at 521 West Finley Street. Service Committee members voiced no objections to this request. Mayor Washburn indicated that Mrs. Welly also inquired about the possibility of a street light being placed in this area. Mayor Washburn indicated that contact has been made with AEP Ohio regarding this request.

Mr. Taylor presented information requested by the Service Committee, from the February 6, 2017 Service Committee meeting, to extend the warranty on the new Mack garbage truck as the one year ownership warranty will soon be expiring. Mr. Taylor indicated that a five year extended warranty would cost \$11,614.00 and would cover the motor, chassis, drive train, transmission, emissions, and cover any tow bills incurred. Service Committee members indicated that they would like to further consider this option.

Mayor Washburn reported that he is trying to set up a meeting with representatives from Kalmbach Feeds in effort to obtain information on the possibility of changing the garbage truck fuel source to natural gas.

Mayor Washburn presented a request from Mrs. Linda Barth for the Upper Sandusky High School Student Council to hold the Tammy Clifford 5K at the Upper Sandusky Reservoir on Sunday, April 23, 2017, with a rain date of Sunday, April 30, 2017, with registration to begin at 4:00 p.m. and the race to begin at 5:00 p.m.

A motion was made by Mr. Latham, seconded by Mr. Spiegel, to approve the request for the Tammy Clifford 5K to be held at the Upper Sandusky Reservoir as presented. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

Mayor Washburn presented a petition signed by nineteen residents living on Rosemont, Winding Hollow, Random Road, and Edgewood Drive demanding their streets be improved.

Mr. Schoenberger noted that the prices for chemicals for the Water Treatment Plant and the Wastewater Treatment Plant are effective thru March 31, 2017 and the bidding process should begin for the purchase of these chemicals for the next year.

A motion was made by Mr. Rowe, seconded by Mr. Spiegel, to authorize the Mayor to advertise for bids for chemicals for the Water Treatment Plant and the Wastewater Treatment Plant with these prices effective for the year ending March 31, 2018. Upon Roll Call, all members voted Yes. The Chairman declared the motion carried.

Mr. Schoenberger reported that Underground Utilities, Inc., contractor for the Sewer Separation Project, want to begin paving Wyandot Avenue and Warpole Street. Mr. Schoenberger indicated that he will be having a company come in next week to sound for water leaks in these areas prior to the paving work.

It was reported that the lateral work on Eighth Street, Wyandot Avenue, and Warpole Street, as part of the Sewer Separation Project, has been completed.

Mr. Taylor suggested Spring Clean-Up be scheduled for residential sanitation customers to be held April 24, 2017 thru April 28, 2017. Service Committee members voiced no objections.

Mr. Taylor suggested a merit raise be given to Mr. Nate Bash, Sanitation Department employee. Service Committee members requested Mr. Taylor obtain Mr. Bash's current hourly wage from the Human Resource Officer.

It was noted that Mr. Allen Boes has submitted his retirement date of Wednesday, May 31, 2017.

A motion was made by Mr. Spiegel, seconded by Mr. Rowe, to accept the retirement of Mr. Allen Boes, Street and Sanitation Supervisor, effective May 31, 2017. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

A motion was made by Mr. Rowe, seconded by Mr. Spiegel, to appoint Mr. Brad Taylor to the position of Street and Sanitation Supervisor effective on Mr. Boes' retirement effective May 31, 2017. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

It was noted that Mr. Scott Musgrave submitted his resignation as Water Distribution Supervisor effective Thursday, February 23, 2017.

A motion was made by Mr. Spiegel, seconded by Mr. Rowe, to accept Mr. Scott Musgrave's resignation effective February 23, 2017. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

A motion was made by Mr. Spiegel, seconded by Mr. Rowe, to enter into an executive session to discuss personnel matters. Upon Roll Call, all members voted Yes. The Chairman declared the motion carried. Upon completion of the executive session, the Service Committee reconvened into regular session.

There being no further business, the Chairman declared the meeting adjourned.

Sarah J. Bennett, Clerk

Dale Rowe, Chairman