

SERVICE COMMITTEE

October 16, 2017

The October 16, 2017 Service Committee meeting was called to order at 5:30 p.m. in Council Chambers by Dale Rowe, Chairman. Service Committee members present were Dale Rowe, Don Spiegel, and Andy Voorheis.

Others present included: Scott Washburn, Mayor; Aaron Putnam, Wastewater Treatment Plant Supervisor; Aaron Schoenberger, Water Treatment Plant Supervisor; Don Thornton, Water Distribution Supervisor; Brian Hemminger, Daily Chief Union; and Sarah Bennett, Clerk.

The following bills were presented:

	<u>STREET</u>	<u>WATER</u>	<u>WWTP</u>	<u>SANIT.</u>
Alloway		36.00		
Alloway		24.00		
Alloway		48.00		
Alloway		178.00		
AEP Ohio		48.86		
Automated Petroleum	316.12	272.02	44.43	273.78
Backflow Solutions Inc.		495.00		
Best Equipment Co.	906.29			
Bluffton Aeration Service			551.19	
Brandstetter Carroll Inc.		1050.00		
Buckeye Pumps Inc.			106.58	
Buckeye Pumps Inc.			2106.00	
Buckeye Ready Mix	1891.25	490.88		
Buckeye Ready Mix	280.00			
Byrd Vault Company			64.50	
County Environmental			4275.43	9375.84
Culligan of Tiffin		63.00		
Environmental Resource		60.87		
Evoqua		9665.00		
Evoqua		12.93		
Fastenal			29.85	
Fastenal			62.90	
Fastenal	45.14			
Fastenal				110.11
Fastenal	41.99			
Fastenal				89.99
Ferguson Waterworks		5221.86		
Ferguson Waterworks		703.65		
First Aid Now		62.40		
First Aid Now			53.35	
First Aid Now	76.05			
Flag City Truck				369.51
Four Seasons Heating		712.38		
Hach			4410.00	
Heritage Cooperative		264.59	19.59	
John's Welding & Towing				480.00
Koehler Surveying, Inc.	250.00			
L & T Danner Enterprises			1300.00	
Neptune Equipment		1335.00		
Neptune Equipment		699.55		
Neptune Equipment		1813.00		
Patrick's Automotive		162.85		
Process Solutions, Inc.		1487.36		
Process Solutions, Inc.		3600.00		
Quill		67.08	67.08	67.08
Rall Supply	64.95		113.74	
New Haven Supply			123.15	
New Haven Supply			22.89	

	<u>STREET</u>	<u>WATER</u>	<u>WWTP</u>	<u>SANIT.</u>
Smart Bill		531.80	531.80	831.81
Smith & Loveless, Inc.			5273.91	
Staples		4.69		66.60
Staples		40.50	750.00	
Terminal Supply Co.			137.62	
United Insurance				125.00
Visa-1 <sup>st</sup> Citizens Natl Bank	487.87			
Wyandot County Recorder		36.00		
Wyandot Soil & Water		150.00		
Total	<u>4359.66</u>	<u>29337.27</u>	<u>20044.01</u>	<u>11789.72</u>

	<u>GENERAL</u>
Income Tax Refunds	66474.28
A & A Grocery	251.34
A-1 Printing	19.99
AEP Ohio	3679.67
AEP Ohio	23577.24
Automated Petroleum	576.62
BWC State Insurance Fund	3472.75
Fire Safety USA	49.50
First Aid Now	118.20
First Aid Now	77.85
First Aid Now	69.10
Forest Fish Farms	550.00
Galls	73.44
Henschen and Associates	6331.00
Heritage Cooperative	152.98
Hilltop Lawn Center	24.64
Hilltop Lawn Center	62.74
Jane Frey	134.82
Karen Kline	254.00
Kimmel Corporation	8.00
Kerrs Automotive Repairs	165.73
Koehler Surveying	175.50
Kokosing Materials	749.55
Lexis Nexis	241.10
Lexis Nexis	258.58
Lovena's Greenhouse	200.00
Luis Gil	40.00
Luis Gil	40.00
OH Dept of Job & Family	1772.00
Phoenix Safety Outfitters	804.00
Quill	268.33
Richard Grafmiller	1262.07
Sandy Seifert	157.09
Scott Washburn	700.00
Staples	172.12
Staples	142.39
Texas Fire Trucks	100000.00
The AME Group	3025.00
The AME Group	35.00
The AME Group	110.00
The AME Group	132.99
The AME Group	289.00
County of Wyandot	97.22
Visa-1 <sup>st</sup> Citizens Natl Bank	1177.79
Visa-1 <sup>st</sup> Citizens Natl Bank	363.26
Wyandot Co Law Library	<u>2303.41</u>
Total	220640.29

TOTAL BILLS: \$286,170.95

A motion was made by Mr. Voorheis, seconded by Mr. Spiegel, for the approval and payment of bills totaling \$286,170.95. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

The minutes of the October 2, 2017 Service Committee meeting, having been mailed to each Service Committee member, were approved as received.

It was noted that Mr. Derek Clark, Street and Sanitation employee, has submitted his resignation effective Friday, October 20, 2017.

A motion was made by Mr. Rowe, seconded by Mr. Spiegel, to accept the resignation of Mr. Derek Clark, effective October 20, 2017. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

A motion was made by Mr. Rowe, seconded by Mr. Spiegel, to offer the position in the Street and Sanitation Department to Mr. Dalton Kinley. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

It was noted that interviews were held recently for the Water Treatment Plant Operator-in-Training position.

A motion was made by Mr. Rowe, seconded by Mr. Spiegel, to approve the hiring of Mr. Brandon Flood for the Water Treatment Plant Operator-in-Training position. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried. Mr. Schoenberger indicated that Mr. Flood will begin work next Monday.

Mr. Putnam reported that Zimmerman Painting will begin painting the roadway lines and markings on the City streets tomorrow beginning with the Sewer Separation Project area.

Mr. Schoenberger reported that Poggemeyer Design Group is in the process of GPS mapping of water lines within the City. It was noted that flags that have been placed in residents' yards as a result of this process should be left in place for two weeks before removal.

Mr. Thornton reported that R.A. Bores has completed the waterline installation on West Bigelow Street as part of the West Water System Improvement Project. The waterline has been pressure tested and the residential hook-ups will be taking place soon. It was also noted that the trenches dug in the roadway within this project area will be blacktopped and the street will be repaved in the spring of 2018 to allow for settling from the project.

Leaf pick-up within the City has begun. Residents were reminded to rake their leaves to the curb and not into the street.

Backhoe training for new employees was discussed. It was noted that Mr. Ron Voorheis is willing to conduct this training at a cost of \$25.00 per hour. Mr. Thornton indicated that at least four employees from the Water Treatment Plant are interested in being trained to operate the backhoe. The training will proceed to be organized.

There being no further business, the Chairman declared the meeting adjourned.

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Sarah J. Bennett, Clerk

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Dale Rowe, Chairman