

SERVICE COMMITTEE

October 21, 2019

The October 21, 2019 Service Committee meeting was called to order at 5:30 p.m. in Council Chambers by Dale Rowe, Chairman. Service Committee members present were Dale Rowe, Don Spiegel, and Andy Voorheis.

Others present included: Scott Washburn, Mayor; Doug Keller, Wastewater Treatment Plant Supervisor; Aaron Schoenberger, Water Treatment Plant Supervisor; Brad Taylor, Street and Sanitation Supervisor; John Walker; Brian Hemminger, Daily Chief Union; and Sarah Bennett, Clerk.

The following bills were presented:

	<u>STREET</u>	<u>WATER</u>	<u>WWTP</u>	<u>SANIT.</u>
AT & T		634.70		
AT & T			75.19	
Alloway		105.00		
Alloway			242.00	
Alloway			735.00	
BSI Online		495.00		
Bonded Chemicals		2796.09		
Bonded Chemicals		5340.00		
Bonded Chemicals			4822.68	
Buckeye Ready Mix	750.25			
Buckeye Ready Mix	100.00			
Buckeye Ready Mix			521.00	
C & C Electric Motor		112.00		
C & C Electric Motor		2990.50		
David Ross			150.00	
Enzo's Cleaning				415.00
Eric Yeater			270.00	
Erie Co General Health			1940.00	
Fastenal	11.84			
Fastenal	146.13			
Fastenal		20.84		
Fastenal		15.53		
First Aid Now		56.00		
First Aid Now	35.92			35.93
Hach			1980.00	
Jasper Repair	236.56			
Momar			414.35	
Neptune Equipment		770.00		
Ohio CAT		2282.65		
Ohio CAT	297.83			297.82
Ohio CAT			595.65	
Quill	40.00	100.00	100.00	
Southeastern Equipment			375.81	375.82
Spiegel Contracting LLC			1440.00	
Staples				488.48
TCF National Bank			29973.00	
US Resurfacing	1271.25			
Verizon Wireless	42.27	109.27	151.55	
Wolff Bros Supply			<u>177.21</u>	
Totals	<u>2932.05</u>	<u>15827.58</u>	<u>43963.44</u>	<u>1613.05</u>
	<u>GENERAL</u>			
AEP Ohio	4041.72			
Andy Wieging	17.80			
Breathing Air Systems	312.25			
Carl R Harris Electrical	80.00			
Clemans Nelson Assocs	4547.50			

Clearspan Fabric Structures	18610.00
Community First Bank	359.00
Community First Bank	274.66
Emergency Services Mktng	860.00
First Aid Now	76.42
First Aid Now	41.25
Henschen & Associates	1300.00
Karen Kline	254.00
Makeever & Associates	257.95
Mason & Ellis, LLC	375.00
Perry Pro Tech	1534.69
Perry Pro Tech	1348.13
Quill	241.66
Roger Hetzel	160.88
Service Supply Ltd.	1189.00
Staples	134.24
Staples	406.92
Thomson Reuters	288.57
Treasurer, State of Ohio	150.00
Verizon Wireless	233.98
Wy Co Law Library	<u>2395.29</u>
Total	39490.91

TOTAL BILLS: \$103,827.03

A motion was made by Mr. Voorheis, seconded by Mr. Spiegel, for the approval and payment of bills totaling \$103,827.03. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

The minutes of the October 7, 2019 Service Committee meeting, having been mailed to each Service Committee member, were approved as received.

Service Committee members reviewed an advertisement for trapping at the reservoir for the 2019-2020 winter season. Interested individuals are required to submit their name, phone number, and proof of current trapping and hunting license by 4:30 p.m. on Wednesday, October 30, 2019, and the drawing will be held at the November 4, 2019 Service Committee meeting.

A motion was made by Mr. Rowe, seconded by Mr. Spiegel, to authorize the advertisement for reservoir trapping as presented. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

Mr. Taylor presented a proposal from Poggemeyer Design Group for professional services to assist the City with preparing a USDA Rural Development Community Facilities Application for grant funding and/or low interest loans. The cost for this service is \$3,500.00 with the application to be completed within two (2) months. Service Committee members agreed to proceed with this agreement with Poggemeyer Design Group.

Mr. Taylor reported that the service departments have been demoing new backhoes to possibly replace the City's existing 1990's New Holland model, and he would like to see this purchase included in the City's 2020 budget.

Mr. Keller reported that the construction of the new Water Reclamation Facility is ahead of schedule. Mr. Spiegel suggested a tour of the facility by the Service Committee and City Council members on Monday, November 18, 2019.

It was noted that the last day for Mr. Terry Spiegel, Spiegel Contracting LLC, to serve as a Class III Operator at the Wastewater Treatment Plant will be Thursday, October 31, 2019. Mayor Washburn and the Service Committee expressed their appreciation to Mr. Spiegel for his service during this transition.

Mr. Schoenberger reported that the Water Treatment Plant employees completed flushing fire hydrants today.

Mr. Schoenberger also reported that the new river pump was delivered today.

Mr. Taylor reported that the Street Department is preparing for leaf pick-up. The sweeper was recently returned from having warranty work done. Mr. Taylor reminded residents to not rake leaves within 8' to 10' of signs and poles, do not add any debris such as stone, do not park in front of raked leaves, and do not rake leaves into the street. Mr. Taylor noted that leaf pick-up will begin traveling north/south streets beginning on Front Street to Warpole Street, and then travel the east/west streets. Residents can also take their leaves to the City's compost. The Street Department would like to conclude leaf pick up by December 1, 2019 in order to prepare for snow plowing.

There being no further business, the Chairman declared the meeting adjourned.

Sarah J. Bennett, Clerk

Dale Rowe, Chairman