

SERVICE COMMITTEE

May 18, 2020

The May 18, 2020 Service Committee meeting was called to order at 7:30 p.m. at the pavilion in Bicentennial Park by Dale Rowe, Chairman. Service Committee members present were Marc Mays, Dale Rowe, and Andy Voorheis.

Others present included: Scott Washburn, Mayor; Dave Schneider, Collections System Supervisor; Aaron Schoenberger, Water Treatment Plant Supervisor; Don Thornton, Water Distribution Supervisor; Brad Taylor, Street and Sanitation Supervisor; Brian Hemminger, Daily Chief Union; and Sarah Bennett, Clerk.

The following bills were presented:

	<u>STREET</u>	<u>WATER</u>	<u>WWTP</u>	<u>SANIT.</u>
Alloway			384.80	
Alloway		105.00		
Alloway		453.00		
Automated Petroleum	23.87	166.78		488.84
Bell Equipment				5514.00
Bonded Chemicals			5337.99	
Byrd Vault			60.00	
Clean-Line Blacktop, Inc.		2434.00		
Diversified Air Systems		345.30		
Diversified Air Systems		2805.00		
ERA Water Company			164.86	
Fastenal			35.39	
Flag City Truck Equipment				1899.57
LT Distributing Inc.	84.50	84.50	84.50	84.50
North Central Labs			326.70	
Operator Training		300.00		
Operator Training		150.00		
Reineke Motors, Inc.				103.25
Reineke Motors, Inc.				43.16
Staples			7.96	9.98
Verizon Wireless	<u>41.93</u>	<u>108.34</u>	<u>150.27</u>	
Totals	150.30	6843.58	6552.47	8143.30

GENERAL

Miscellaneous	20291.40
AEP Ohio	6333.46
Andy Wieging	159.60
Automated Petroleum	45.07
Automated Petroleum	283.94
Brown Supply	69.63
Clemans Nelson Associates	850.00
Deanna Piecha	150.00
Karen Kline	254.00
Kimmel Corporation	3100.00
Natalie Mouser	18.35
Natalie Mouser	295.00
Natalie Mouser	150.00
Ohio CAT	637.05
Perry Pro Tech	1465.30
Plunketts Pest Control	49.50
Plunketts Pest Control	49.50
Poggemeyer Design Group	3337.98
Richard Grafmiller	1198.80
Sherry Brown	30.00
Staples	95.27
Verizon Wireless	232.38
Wy Co Law Library	<u>316.58</u>
Total	39412.81

Below is a listing of the bills that were reviewed by Service Committee members during the period that they did not meet due to the COVID-19 outbreak:

<u>Description</u>	<u>Amount</u>
3/20/2020 Check Run	\$ 27,746.30
3/27/2020 Payroll	\$126,329.03
4/7/2020 Check Run	\$241,004.25
3/19/2020 Tax refunds	\$ 20,059.49
4/6/2020 Tax Refunds	\$ 6,302.81
March Pension	\$ 57,815.80
4/10/2020 Payroll	\$125,064.27
4/14/2020 Check Run	\$118,045.60
4/15/2020 Tax Refunds	\$ 6,541.22
4/21/2020 Check Run	\$116,956.91
4/24/2020 Payroll	\$149,517.32
4/30/2020 Tax Refunds	\$ 4,917.21
5/4/2020 Check Run	<u>\$ 88,813.78</u>
Total	\$1,089,114.99

TOTAL BILLS: \$1,150,217.45

A motion was made by Mr. Voorheis, seconded by Mr. Mays, for the approval and payment of bills totaling \$1,150,217.45. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

The minutes of the March 16, 2020 Service Committee meeting, having been mailed to each Service Committee member, were approved as received.

Service Committee members reviewed the bid tabulation for the bids received for chemicals for the Water Treatment Plant and the Wastewater Treatment Plant, as presented by Mr. Schoenberger. It was noted that prices under these bids take effect immediately.

A motion was made by Mr. Rowe, seconded by Mr. Voorheis, to approve the chemical bids highlighted on the attached bid tabulation as the lowest and/or best bids received. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

Mr. Schoenberger reported that all of the Water Department employees have returned to work following the leave caused by the coronavirus.

Mr. Schoenberger also reported that a high service pump with a variable speed drive was serviced recently.

Mr. Taylor reported that Spring Clean-Up for residential sanitation customers was held April 27 – May 1, 2020.

Mr. Taylor also reported that the Service Department employees have completed one round of patching potholes on the City streets.

Mayor Washburn reported that the Governor has announced that swimming pools will be allowed to open this summer under guidelines set forth by the State. Mayor Washburn noted that Mr. Thornton has begun preparing the pool for opening. Mr. Thornton noted that the pool will need to sit for one week with chemicals in the water before opening. Mr. Schoenberger also noted that the chlorine for the pool will be ordered shortly before the opening.

Mayor Washburn presented the following list of summer help for 2020: Sanitation – Connor Landversicht; Water Treatment Plant – Sam Duress and Ashton Shepherd; Parks – Sudesh Grafmiller; Parks (uptown crew that reports Keith Niederkohr) – Jodi Smalley and Caitlyn Risley; and Street/Sanitation – Brandon Giesey and Jaxson Passet.

Mayor Washburn requested the Service Committee enter into an executive session to discuss a personnel matter. A motion was made by Mr. Rowe, seconded by Mr. Mays, to enter into an executive session to discuss a personnel matter. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried. Upon completion of the executive session, the Service Committee reconvened into regular session.

There being no further business, the Chairman declared the meeting adjourned.

Sarah J. Bennett, Clerk

Dale Rowe, Chairman