

SERVICE COMMITTEE

June 15, 2020

The June 15, 2020 Service Committee meeting was called to order at 5:30 p.m. at the white shelter in Harrison Smith Park. Service Committee members present were Marc Mays, Dale Rowe, and Andy Voorheis.

Others present included: Scott Washburn, Mayor; Doug Keller, Wastewater Treatment Plant Supervisor; Dave Schneider, Collections System Supervisor; Aaron Schoenberger, Water Treatment Plant Supervisor; Brad Taylor, Street and Sanitation Supervisor; Nancy Lehnhart, Water Officer Manager; Brian Hemminger, Daily Chief Union; and Sarah Bennett, Clerk.

The following bills were presented:

	<u>STREET</u>	<u>WATER</u>	<u>WWTP</u>	<u>SANIT.</u>
AEP Ohio		29.12		
AEP Ohio		9329.71		
AEP Ohio			10599.19	
Bonded Chemicals		5179.14		
Bonded Chemicals			5216.65	
Brad Taylor	75.00			
Brandstetter Carroll		2829.50	2829.50	
Brenda Keller		68.00		
Bucyrus Road Materials	769.50			
Bucyrus Road Materials	791.35			
Core & Main		462.31		
County Environmental				8695.29
ERA			164.86	
Fastenal				19.08
Fastenal				108.21
Flag City Truck				239.66
Hach			164.73	
Hach			1980.00	
John's Welding & Towing				342.04
Kevin Burlew				83.17
Koehler Drug		5.89		
Murphy Tractor		819.50	819.50	
Ohio CAT		350.00		
Rall's Automotive		194.69		
Rall's Automotive		848.89		
SAL Chemical		3007.26		
Smart Bill		496.15	496.14	496.15
Smart Bill		132.50	132.50	132.50
Southeastern Equipment				169.09
Staples				17.93
Thomas Scientific		49.60		
W.W. Williams		1531.63		
Wolff Bros Supply		69.44		
Totals	<u>1635.85</u>	<u>25403.33</u>	<u>22403.07</u>	<u>10303.12</u>

GENERAL

OPERS and OP&FPF	84891.62
Richland County	713.28
A-1 Printing	115.64
Bill Sowers Tree Service	1000.00
Carmar Gardens	1376.64
Charles Seeley	422.00
Charles Seeley	115.00
Daily Chief Union	148.75
Deanna Piecha	316.25
First Aid Now	159.19
James Ruhlen	325.00
Jere Delany	105.00

	<u>GENERAL</u>
Karen Kline	254.00
Kleem, Inc.	146.52
Kleem, Inc.	229.24
Matt Vanderpool	34.58
Ohio Ag Equipment	221.00
Parsell Plumbing	1914.73
Parsell Plumbing	1080.02
Parr Public Safety Equip	525.00
Path Master	1360.00
Path Master	1840.00
Perry Pro Tech	1465.30
Rall Supply	129.00
Richard Grafmiller	1177.50
Rick's Plumbing	100.00
Shelby Printing	266.00
Staples	541.15
Superior Business Solutions	113.74
The Ame Group	573.00
The Ame Group	2120.00
Thomson Reuters	600.80
Thomson Reuters	272.31
US Bank	444.89
Wyandot Co Law Library	1031.60
Wy Memorial Hospital	<u>800.00</u>
Total	106928.75

TOTAL BILLS: \$166,674.12

A motion was made by Mr. Voorheis, seconded by Mr. Mays, for the approval and payment of bills totaling \$166,674.12. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

The minutes of the June 1, 2020 Service Committee meeting, having been mailed to each Service Committee member, were approved as received.

Ms. Lehnhart presented information from Muni-Link, based out of Pennsylvania, for new billing software for the City utilities, and she noted that the City's existing software will no longer supported after 2022. It was noted that the proposed software is cloud based and has real time data, and two on-site demonstrations have been presented. Costs for the software include \$25,000.00 for data conversion, \$1,065.00 monthly cost, \$6,000.00 for training, plus unknown costs for CSI to transfer the existing data to Muni-Link. Ms. Lehnhart indicated that the Service Committee can approve this purchase as the total cost is less than the amount required for the bidding process. Mayor Washburn stated that this software has been budgeted.

A motion was made by Mr. Voorheis, seconded by Mr. Mays, to approve the purchase of billing software for the City utilities from Muni-Link as presented. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

Mr. Keller reported that the construction of the new Water Reclamation Facility is on schedule.

Mr. Taylor reported that the Street Department will begin repairing/resurfacing streets with hot mix soon. Mr. Taylor also noted that a list of streets to be addressed under the 2020 Street Program is being prepared.

Mr. Schoenberger reported that Aqualine sounded water lines and valves throughout the City recently and found leaks totaling 23,000 gallons of water per day. Some of these leaks have been resolved and the rest will be addressed. Mr. Schoenberger suggested the contract with Aqualine for this service be continued.

Mr. Schoenberger also reported that he has an upcoming meeting with Mr. Neal Materni, Poggemeyer Design Group, to further discuss the City's Meter Program.

Mr. Schoenberger further reported that he will be discussing new membranes for the Water Treatment Plant with Evoqua in the future. It was noted that the existing membranes were installed in 2013.

There being no further business, the Chairman declared the meeting adjourned.

Sarah J. Bennett, Clerk

Dale Rowe, Chairman