

SERVICE COMMITTEE

December 7, 2020

The December 7, 2020 Service Committee meeting was called to order at 5:30 p.m. in Council Chambers by Dale Rowe, Chairman. Service Committee members present were Marc Mays, Dale Rowe, and Andy Voorheis.

Others present included: Kyle McColly, Mayor; Doug Keller, Wastewater Treatment Plant Supervisor; Dave Schneider, Collections System Supervisor; Aaron Schoenberger, Water Treatment Plant Supervisor; Don Thornton, Water Distribution Supervisor; Brad Taylor, Street and Sanitation Supervisor; Mark Droll, City Auditor; Aaron Korte; John Walker; Brian Hemminger, Daily Chief Union; and Sarah Bennett, Clerk.

The following bills were presented:

	<u>STREET</u>	<u>WATER</u>	<u>WWTP</u>	<u>SANIT.</u>
A & A Grocery				40.44
Alloway		663.00		
Alloway			372.00	
AEP Ohio		10306.14		
AEP Ohio		34.60		
Automated Petroleum	461.93	112.78	75.74	368.60
Automated Petroleum	97.25			
Automated Petroleum	106.37	67.31		416.26
Bell Equipment Company				2962.00
Bell Equipment Company				357.51
Best Equipment			279.40	
Bonded Chemicals		1662.39		
Brown Supply Company			153.23	
Carl Harris Electrical		160.00		
County Environmental				8952.98
County Environmental				8197.04
Core & Main		2996.63		
David Ross			147.00	
Fastenal	86.70			
Ferguson Waterworks		739.00		
Ferguson Waterworks		1459.93		
Gottfried Electric			953.00	
Kirbys Sand & Gravel	478.41			
L.T. Distributing			1868.90	
Link Computer Corp		2000.00	2000.00	2000.00
Lucius Door			778.00	
Lucius Door				90.00
Momar			413.86	
Park Enterprises Const	3633.33			3633.34
Perry Pro Tech			23.79	
Pfeifer Hardware		41.20	190.41	
Rall Supply		123.98	24.54	157.15
Rumpke of Ohio Inc.			6338.58	
SAL Chemical		1620.96		
Smart Bill		495.63	495.63	495.64
Southeastern Equipment			543.56	
Staples				62.83
Staples		106.93		
Sycamore Telephone			150.11	70.15
Torrence Sound Equipment			360.00	
Torrence Sound Equipment			504.96	
Treasurer, State of Ohio			4343.80	
Treasurer, State of Ohio			5200.00	
USA Blue Book			605.54	

	<u>STREET</u>	<u>WATER</u>	<u>WWTP</u>	<u>SANIT.</u>
Verizon Wireless		80.22		
Walmart			238.91	
Washington Hardware		89.76		
Water Solutions Unlimited		3110.00		
William Ohl	105.00			
Wilson Tire Company		<u>590.48</u>		<u>3931.22</u>
Totals	<u>4968.99</u>	<u>26460.94</u>	<u>26060.96</u>	<u>31735.16</u>

GENERAL

Income Tax Refunds	965.34
Payroll	187866.99
Payroll	131677.78
Miscellaneous	7056.24
A-1 Printing	53.00
A-1 Printing	53.00
AT & T	75.14
AT & T	1064.87
Andy Wieging	95.95
Arbor Day Foundation	15.00
Artistic Bronze	330.00
Automated Petroleum	267.55
Automated Petroleum	332.18
Automated Petroleum	231.07
Bureau of Workers' Comp	3113.08
Bell Equipment Company	19508.00
Bill Sowers Tree Service	200.00
Bookie's Lawn Service	86.22
Civica	4235.23
Clemans Nelson & Assocs	1000.00
Columbia Gas of Ohio	2098.44
Daily Chief Union	86.95
Daily Chief Union	91.35
Daily Chief Union	71.55
Daily Chief Union	32.00
DMC Technology Group	3793.40
Gottfried Electric	360.00
Guardian Life Insurance	4629.81
Heritage Cooperative	135.50
Hilltop Lawn	23.94
Hilltop Lawn	64.85
Jere Delany	100.00
Kimmel Corporation	2059.89
Kirbys Sand & Gravel	478.41
Kyle McColly	693.00
Linda Stansbery	392.01
MFCD LLC	109.32
North Branch Nursery	274.00
North Branch Nursery	5996.00
Office Depot, Inc.	59.96
O'Reilly	189.98
Park Enterprise Const	3633.33
Perry Pro Tech	20.95
Pfeifer Hardware	99.47
Plunketts Pest Control	60.50
Post Office	76.00
Quadient	765.00
Quill	65.15
Richardson's Flowers	70.00
Staples	428.91
Staples	52.63
Staples	255.26

	<u>GENERAL</u>
Superior Business Solutions	848.84
UIS Insurance	80.00
UIS Insurance	379.00
Wags' Trophy House	62.00
Wags' Trophy House	12.00
Walmart	306.84
Washington Hardware	194.25
Wolff Bros. Supply	6568.00
Wy Chamber of Commerce	<u>303.00</u>
Total	394248.13

TOTAL BILLS: \$483,474.18

A motion was made by Mr. Voorheis, seconded by Mr. Mays, for the approval and payment of bills totaling \$483,474.18. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

The minutes of the November 16, 2020 Service Committee meeting, having been mailed to each Service Committee member, were approved as received.

The minutes of the November 25, 2020 special Service Committee meeting, having been mailed to each Service Committee member, were approved as received.

Mr. Schneider presented a proposal from Duke's Root Control, Inc. for a 360 sewer assessment to be conducted to the east of the Sandusky River in an attempt to locate excess water that is getting into the sewer system. Mayor McColly noted that this project has been budgeted for 2021. Mr. Keller indicated that it would be beneficial to conduct the assessment during the spring rains in 2021.

A motion was made by Mr. Rowe, seconded by Mr. Voorheis, to recommend to City Council to accept the quote of \$73,926.00 from Duke's Root Control, Inc. for a 360 Sewer Inspection Program. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

Mr. Taylor reported on the following changes to the sanitation and recycling routes due to the upcoming holidays: on December 24, 2020 the recycling route will be picked up by 10:00 a.m.; the December 25, 2020 trash route will be picked up on Monday, December 28, 2020; and the January 1, 2021 trash route will be picked up on Monday, January 4, 2021.

Mr. Keller reported that the start-up of the new Water Reclamation Facility has been postponed until January 5, 2021 due to a COVID-19 (coronavirus) outbreak within the electrical contractor employees. Mr. Keller noted that major system start-ups have been conducted at the facility. Mr. Keller also noted that the new facility will be running the first month with no chemicals since the City complied with the EPA mandate to eliminate the bypass.

Mr. Schoenberger reported that City Council approved an ordinance for the purchase of one skid (120) membranes for the Water Treatment Plant. The membranes have been shipped from Australia however the delivery date for these membranes is unknown as they must pass thru customs.

Mr. Taylor also reported that this is the final week for leaf pick-up before the equipment will be converted over for snow plowing. The Street Department will be making two more rounds around the City to pick-up leaves. Mr. Taylor indicated that he will be in contact with Ms. Linda Stansbery, Administrative Assistant, to get the addresses of anyone who calls in asking for leaf pick-up this week.

Mayor McColly indicated that applications will be accepted until December 10, 2020 for the existing opening in the Street Department.

There being no further business, the Chairman declared the meeting adjourned.

Sarah J. Bennett, Clerk

Dale Rowe, Chairman