

SERVICE COMMITTEE

February 1, 2021

The February 1, 2021 Service Committee meeting was called to order at 5:30 p.m. in Council Chambers by Dale Rowe, Chairman. Service Committee members present were Marc Mays, Dale Rowe, and Andy Voorheis.

Others present included: Kyle McColly, Mayor; Dave Schneider, Collections System Supervisor; Aaron Schoenberger, Water Treatment Plant Supervisor; Brad Taylor, Street and Sanitation Supervisor; Mike MaGinn, Fire Chief; Aaron Korte; Rick Roberts; Callan Pugh, Daily Chief Union; and Sarah Bennett, Clerk.

The following bills were presented:

	<u>STREET</u>	<u>WATER</u>	<u>WWTP</u>	<u>SANIT.</u>
AJ's Heavenly Pizza		23.75		
Alloway		613.00		
Alloway		393.00		
Alloway			523.00	
Alloway			372.00	
Andy Guinther		15.54		
Automated Petroleum	606.41	126.15	195.32	641.52
Automated Petroleum	691.96	300.53	92.16	574.13
Best Equipment			277.22	
Best Equipment				422.12
Best Equipment			345.97	
Bonded Chemicals Inc.		5135.03		
Brandstetter Carroll Inc.		520.00	520.00	
Brown Supply Company			107.48	
Byrd Vault			192.00	
C & C Electric Motor Serv		1335.50		
Core & Main		2017.09		
County Environmental				9044.51
Dalton Kinley				150.00
Fastenal				46.67
Farmers Equipment		338.94		
James H. Klena		770.00		
James Shull		524.80		
Jasper Repair	217.99			
Jasper Repair			41.71	
Kalida Truck Equipment	100.00			
Kimmel Corporation	551.06			
Kirbys Sand & Gravel			1051.76	
Lucius Door Company Inc				358.00
Parsell Plumbing & Heating		419.28		
Perry Pro Tech			20.28	
Plunkett's Pest Control			200.00	
Pfeifer Hardware		61.68	300.18	30.48
Rall Supply	86.90	57.80	97.99	11.00
Romich Sales & Service	144.45			
Schilling Propane		135.00		
Southeastern Equipment	41.08			41.07
Smart Bill		1142.33	1142.33	1142.34
Staples				5.10
Staples				12.52
Sycamore Telephone			150.13	70.17
The Olen Corporation		775.78		
Thomas Scientific		1479.36		
Ohio EPA			646.05	
Verizon Wireless		80.22		
Visa			171.59	
Walmart			79.76	
Totals	<u>2439.85</u>	<u>16264.78</u>	<u>6526.93</u>	<u>12549.63</u>

	<u>GENERAL</u>
PERS and OP&FPF	61482.04
Payroll	139098.92
AT & T	1064.87
AT & T	85.16
Automated Petroleum	569.45
Automated Petroleum	519.61
Brown Supply Company	104.95
Clemans Nelson Assocs	1232.50
Compass Minerals	5823.40
Guardian Life Insurance	854.48
Hilltop Lawn & Sports	14.74
Matthew Patchett	700.00
Natalie Mouser	150.00
Perry Pro Tech	1998.75
Perry Pro Tech	8057.50
Perry Pro Tech	379.12
Perry Pro Tech	23.92
Perry Pro Tech	2369.00
Quadient	184.23
Pfeifer Hardware	238.70
Richardson's Flowers	35.00
Staples	303.88
Staples	235.87
Staples	501.29
Visa	224.65
Walmart	20.54
Wy Co Treasurer	<u>1899.66</u>
Total	228172.23

TOTAL BILLS: \$265,953.42

A motion was made by Mr. Voorheis, seconded by Mr. Mays, for the approval and payment of bills totaling \$265,953.42. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

The minutes of the January 19, 2021 Service Committee meeting, having been mailed to each Service Committee member, were approved as received.

Mayor McColly reported that a request was presented by Fire Chief Mike MaGinn at the Safety Committee meeting held earlier this evening pertaining to fire hydrants. Chief MaGinn noted that Fire Chief Lynn Yeater presented a request to the Service Committee a few years ago to change the City's specifications for fire hydrants to require all new construction projects to have stortz fittings. It was noted that the Fire Department currently has to use an adaptor to attach onto fire hydrants. Mr. Schoenberger indicated that the City's fire hydrant specifications have not been changed and noted that when the request was received from Chief Yeater there was a question as to which department's budget would cover the cost of these fittings. Chief MaGinn noted that the Fire Department never has any issues with the fire hydrants, compared to other communities, as they are well maintained, however the ten fire hydrants located in the downtown area do not have steamers and he would like to see a maintenance program to address these hydrants. Mr. Schoenberger noted that all of the fire hydrants located within the City are flushed twice per year and they are checked for any needed repairs or replacements. Mr. Schoenberger suggested he, Mayor McColly, Chief MaGinn and Mr. Don Thornton meet to discuss this matter further.

Mayor McColly presented a quote from Kleem, Inc., West Chester, Ohio, totaling \$1,271.40 for the purchase of street signs to be posted in the downtown area to address parking restrictions for street sweeping. The signs to be placed along Sandusky Avenue would indicate "No Parking" on "Monday" from "4 am – 6 am" "Apr. – Nov.", and the signs to be placed along Wyandot Avenue would indicate "No Parking" on "Wednesday" from "4 am – 6 am" "Apr. – Nov.". It was noted that this information was also presented to the Safety Committee earlier this evening and Chief Ross indicated that for a period of time warnings will be issued to vehicles parked on these streets during these restricted hours prior to citations

being issued. Mr. Rowe and Mr. Voorheis suggested the City Auditor be consulted to determine if this purchase is covered in the City's budget. The City's Codified Ordinances will also be reviewed to determine if an amendment to the parking regulations is necessary.

Mr. Schoenberger reported on a quote he received for nanofiltration membranes for the Water Treatment Plant noting that there are ninety (90) membranes per skid and two (2) skids are needed to replace all of the nanofiltration membranes at the Water Treatment Plant. The cost of the nanofiltration membranes is \$525.00 each with the total cost of one (1) skid being \$47,250.00. The expected life of these membranes is five (5) years and these membranes will be five (5) years old later this year. Mr. Schoenberger also noted that there is currently a skid of filtration membranes in the United States, as these membranes are made in Australia, which could reduce or eliminate shipping and handling costs. These are the same membranes by which City Council adopted Ordinance No. 93-13 in November 2020 approving the purchase of one (1) skid (120 pieces). These membranes cost \$775.00 each with the total cost of one (1) skid being \$93,000.00, and three (3) skids are needed to replace all of the membranes at the Water Treatment Plant. Mr. Schoenberger noted that a cleaning study that is currently being conducted and should be completed soon and he recommended that a determination be made as to the results of the cleaning study before membranes be ordered. Mr. Rowe suggested the Auditor be consulted as to the possibility of purchasing these membranes and this matter again be discussed at the next Service Committee meeting.

Service Committee members reviewed the following quotes received for an ATV for use at the Wastewater Treatment Facility:

American Powersports 690 Speedway Drive Findlay, Ohio 45840	-	\$19,935.40 Polaris Ranger 1000 EPS (gasoline engine)
Farmers Equipment, Inc. 10751 CH 122 Upper Sandusky, Ohio 43351	-	\$21,979.52 Kubota RTV-X1100CWL-H (diesel engine)
Farmers Equipment, Inc. 10751 CH 122 Upper Sandusky, Ohio 43351	-	\$22,859.14 Kubota RTV-XG850G-A (gasoline engine)
Wyandot Tractor 10264 CH 121 Upper Sandusky, Ohio 43351	-	\$26,680.17 John Deere Gator XUV835M (gasoline engine)

Service Committee members indicated that a gasoline engine would be preferred over a diesel engine, and the John Deere Gator would be preferred over the other models as it is more versatile.

A motion was made by Mr. Rowe, seconded by Mr. Voorheis, to approve the purchase of a John Deere Gator XUV835M from Wyandot Tractor, Upper Sandusky, Ohio at a total cost of \$26,680.17 including accessories. Upon Voice Vote, Mr. Rowe and Mr. Voorheis voted Yes. Mr. Mays abstained.

Mr. Schneider reported that the sewer line is in the ground as part of the Tarhe Trail Water and Sanitary Sewer Extension Phase I Project and an air test will need to be performed. The water line as part of this project will be tied into the Route 30 Harley Davidson, 350 Tarhe Trail, water line tomorrow.

Mayor McColly reported that plans for the electric car charging station are proceeding.

Mayor McColly noted that later this evening City Council will be considering granting President's Day as a paid holiday for eligible City employees, and he asked if this legislation is approved would the Service Committee want move their next meeting to Tuesday, February 16, 2021. Service Committee members agreed. Mr. Taylor added that if the holiday is approved that the regular Monday trash pick-up will be done on Tuesday.

There being no further business, the Chairman declared the meeting adjourned.

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Sarah J. Bennett, Clerk

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Dale Rowe, Chairman