

Upper Sandusky Food Truck “Special Events” Application

License Requirements:

- All individual vendors must file a Food Truck Application to operate within the City of Upper Sandusky, be it on public or private property
- All Individual vendors must have consent from private property owners
- Copy of Driver’s License
- Proof of Health Department License
- Notice of Fire Department Inspection (upon FD request)
- Proof of Insurance

(Million Dollars/City of Upper Sandusky/additional insured)

Requirements per Ordinance No. 109-13

Fees

\$25.00 fee available for one time only vending

Location/Set Up Requirements

- Responsible for providing and disposing of all trash receptacles and keeping the area free of litter while operating
- The vending vehicle, equipment and area are to be attended at all times
- Assigned locations (as shown below)
- Set up/Clean up times determined by Safety Committee for each special event
- Additional spaces determined by the event coordinator

Name of Event/Organization: _____

Vendor Information:

Name: _____

Mailing Address: _____

Telephone Number:

Home: _____ Cell: _____

Email Address: _____

Employer Identification Number: _____

License Plate Number on Vending Vehicle _____

Event Date: _____ Event Hours: _____

Description of the Vending Products:

Applicant's Signature _____ **Date:** _____

Registrar's Signature _____ **Date:** _____

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