

PARK BOARD

April 13, 2009

The April 13, 2009 Park Board meeting was called to order at 7:30 p.m. in Council Chambers by Jim Schuster, Chairman. Park Board members present were John Booth, Brenda Freehling, Sharri Racheter, Jim Schuster, Paul Wagner, and Kenneth Wessler.

Others present included: Scott Washburn, Mayor; Randy Moore, Parks Manager; Jennifer Garza, American Red Cross; Jen Ruhlen, Upper Sandusky Swim Team; and Sarah Molnar, Clerk.

The following bills were presented:

	<u>PARK</u>	<u>POOL</u>	<u>TREE</u>	<u>CAP.IMP.</u>	<u>GENERAL</u>
Bill Sowers Tree			425.00		
Brown Supply Co.	642.35				
Byrd Vault	400.00				
Frey Roofing	168.88				71.52
Green Guard	134.85				
Hancor		338.35			
Hall Plumbing		291.59			
Intelligent Prods.	74.82				
JR Equipment		37.51			
Keaton Welding		110.00			
Kirbys Sand/Gravel	924.06				
Levering Excavation	14.00				
New Haven Supply	63.58				
North Branch Nursery			4379.00		
Romich Sales/Service				11449.50	
Mid-America Sports	542.00				
S & S Porta Johns	155.00				75.00
Tackett's Fence	3200.00				
Tomark Sports	<u>526.49</u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Total	7513.48	110.00	4804.00	11449.50	146.52

TOTAL BILLS: \$24,023.50

A motion was made by Mr. Booth, seconded by Mrs. Freehling, for the approval and payment of bills totaling \$24,023.50. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

The minutes of the March 9, 2009 Park Board meeting, having been mailed to each Park Board member, were approved as received.

Mrs. Jennifer Garza, American Red Cross, requested the Park Board's approval for additional swim lessons to be held due to the closing of the Sycamore pool for a the week of July 6 thru July 10, with the exception of July 8 because of a home swim team meet, from 6:00 p.m. to 7:00 p.m.

A motion was made by Mrs. Racheter, seconded by Mrs. Freehling, to approve the American Red Cross' request to hold swim lessons from 6:00 p.m. to 7:00 p.m. during the week of July 6 thru July 10, with the exception of July 8. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

Mrs. Jen Ruhlen, Upper Sandusky Swim Team, requested permission for the swim team to hold home meets on July 1 and July 8, 2009.

A motion was made by Mr. Wagner, seconded Ms. Racheter, to approve the Upper Sandusky Swim Team's request for home swim meets to be held on July 1 and July 8, 2009. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

Mayor Washburn reported that organizers of the proposed dog park have collected \$450.00 in donations to date, and these funds are currently being held by the City Auditor. This project is estimated at \$5,000.00. Park Board members agreed that these funds should not be deposited into the City's account until the amount to complete the project is collected, and the funds collected should be returned to the organizers.

Discussion was held again concerning a portable ice skating rink. It was noted that Mr. Moore obtained quotes for this rink with the lowest quote being \$6,209.94. Mrs. Freehling indicated that she will be taking pictures of a portable ice skating rink and present them to the Park Board.

Mr. Moore reported that the catch basin and tile near the hillside to the north of Rivers Edge Subdivision, leading to Stepping Stones Park on the east side of the Sandusky River, have been installed. Concrete in the area will be poured with the weather permits.

Mayor Washburn, on behalf of the City Auditor, reminded the members of the Park Board of the \$18,126.07 loss at the swimming pool in 2008.

It was noted that the unlighted ball diamond in Harrison Smith Park has been improved for the girls fast pitch league with the backstop and fence moved there from the Rotary field in Water Works Park.

Park Board members discussed the need for better signage identifying Water Works Park. The possibility of moving the restrooms located in Water Works Park to the new reservoir was also discussed.

Mr. Wagner reported that he met recently with the Winter Fantasy of Lights (WFOL) Committee. Mr. Wagner suggested the following: the WFOL be responsible for the maintenance/repair and fuel for the manlift and the City continue to maintain the insurance on the manlift and provide fuel when the manlift is used for park use not related to the WFOL; the City continue to plow the roads in the park during the WFOL event; the WFOL reimburse the City \$15.00 per hour per employee when Park Department employee(s) work installing and removing lights; the WFOL be responsible for their own postage; and the WFOL be responsible for the electric used during the WFOL event.

A motion was made by Mr. Wessler, seconded by Mrs. Freehling, to approve Mr. Wagner's suggestions and have Mr. Wagner present these suggestions to the WFOL. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

Mr. Moore reported that the manlift is currently not operational and in need of repair, as it broke down while lights were being removed after the WFOL in January. Park Board members agreed that Mr. Moore should order the repair of the manlift, with the City to pay half of this repair and the WFOL to also pay half. After this repair, the WFOL will be entirely responsible for the maintenance/repair of the manlift.

Park Board members reviewed the following quotes received for liquid chlorine for the swimming pool for the 2009 season:

Northwest Pools, Inc. Toledo, Ohio	-	\$1.50 per gallon plus \$25.00 delivery charge
O.P. Aquatics Columbus, Ohio	-	\$1.85 per gallon plus \$35.00 delivery charge
Maumee Valley Bottlers Napoleon, Ohio	-	\$2.29 per gallon plus \$25.00 delivery charge

A motion was made by Mr. Schuster, seconded by Mr. Booth, to approve the quote of \$1.50 per gallon plus \$25.00 delivery charge received from Northwest Pools, Inc., Toledo, Ohio for liquid chlorine for the swimming pool for the 2009 season. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

A motion was made by Mr. Schuster, seconded by Ms. Racheter, to enter into an executive session to discuss personnel matters. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried. Upon completion of the executive session, the Park Board reconvened into regular session.

A motion was made by Mrs. Racheter, seconded by Mrs. Freehling, to hire Mrs. Pat Karg as the Manager of the swimming pool and Ms. Courtney Romich as the Assistant Manager; and have Mrs. Karg interview and recommend to the Park Board two applicants to hire as cashiers and ten applicants to hire as lifeguards; and to maintain the same hourly rates of pay for the pool personnel as that paid in 2008 with these rates being: Manager - \$9.50, Assistant Manger/Lifeguard - \$9.00, Lifeguards - \$8.00, and Cashiers - \$6.00; and to approve the purchase of swim suits for the lifeguards. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

Park Board members agreed to have Mrs. Pat Karg contact vendors concerning a freezer for ice cream to be sold at the swimming pool.

Park Board members also agreed to have Mrs. Pat Karg decide whether to keep the swimming pool open until 8:00 p.m. on hot days.

There being no further business, the Chairman declared the meeting adjourned.

Sarah J. Molnar, Clerk

Jim Schuster, Chairman