

PARK BOARD

October 14, 2013

The October 14, 2013 Park Board meeting was called to order at 7:30 p.m. in Council Chambers by Kenneth Wessler, Chairman. Park Board members present were Jon Blackburn, Jack Leonard, Sharri Racheter, Rick Roberts, Kip Wentling, and Kenneth Wessler.

Others present included: Scott Washburn, Mayor; Randy Moore, Parks Manager; and Sarah Bennett, Clerk.

The following bills were presented:

	<u>PARK</u>
CSI Construction	5460.00
Design Works	12.87
Green Guard First Aid	29.43
Heritage Cooperative	322.49
Schmidt Machine Co.	<u>242.85</u>
Total	6067.64

TOTAL BILLS: \$6,067.64

A motion was made by Mr. Roberts, seconded by Mr. Leonard, for the approval and payment of bills totaling \$6,067.64. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

The minutes of the July 8, 2013 Park Board meeting, having been mailed to each Park Board member, were approved as received.

Prior to the meeting Mayor Washburn administered the Oath of Office to Mr. Jon Blackburn as the newly appointed member of the Park Board who is filling the unexpired term of Mr. Jim Geary.

Park Board members reviewed a request from Mrs. Becky Krock to continue the Farmers Market in Harrison Smith Park in 2014. It was noted that there were no issues experienced with the Farmers Market being held in Harrison Smith Park this year.

A motion was made by Mr. Wessler, seconded by Mr. Roberts, to allow the Farmers Markets to be held in Harrison Smith Park in 2014 and review this request annually or as needed. Upon Roll Call, all members voted Yes. The Chairman declared the motion carried.

Mr. Moore reported that the picnic tables in Highland Park have been replaced and the new tables have been staked down in effort to prevent them from being stolen.

Mr. Leonard reported that the Winter Fantasy of Lights is preparing to begin setting up displays in Harrison Smith Park for the 2013 event. Winter Fantasy of Lights representatives will be contacting Mr. Moore soon concerning use of the lift and trucks containing the displays will be unloaded in the park on Saturday, October 26, 2013. Mr. Moore reported that the Park Department will begin hanging lights tomorrow for the event.

Mr. Moore also reported that the Apostolic Church has reserved the White Shelter on Saturday, October 19, 2013 and would also like to have a hay ride in the park, contained fires, and utilize the bandshell for entertainment. Park Board members voiced no objections to this request.

Mr. Moore indicated that Mr. Matt Patchett has completed one year of employment with the City as a part-time employee and is currently working seventy (70) hours per pay period. Mr. Moore requested the Park Board consider making Mr. Patchett a full-time employee and increasing his pay to be the same as other Park Department employees. Mr. Moore noted that if Mr. Patchett is approved as a full-time employee that the other employees will begin taking turns working weekends throughout the year being three (3) hour shifts each day of the weekend.

A motion was made by Mr. Roberts, seconded by Mr. Wessler, to approve Mr. Matt Patchett to be made a full-time employee with the Park Department and be paid the same hourly wage as the lowest paid full-time Park Department employee, effective retroactively to Sunday, October 13, 2013. Upon Roll Call, all members voted Yes. The Chairman declared the motion carried.

Mr. Moore also requested consideration of giving Mrs. Darlene Levering a 25¢ per hour pay increase due to her assuming more responsibility in the Park Department and filling in for Mr. Moore as needed.

A motion was made by Ms. Racheter, seconded by Mr. Wentling, to approve a 25¢ per hour pay increase for Mrs. Darlene Levering, Park Department employee, effective retroactively to Sunday, October 13, 2013. Upon Roll Call, all members voted Yes. The Chairman declared the motion carried.

Mr. Roberts stated that when Mr. Matt Patchett was interviewed for his position in the Park Department it was understood that someday he may be brought in as the Park Department Manager. Mr. Roberts suggested Mr. Patchett job shadow Mr. Moore in preparation of this occurring.

There being no further business, the Chairman declared the meeting adjourned.

Sarah J. Bennett, Clerk

Kenneth Wessler, Chairman