

PLANNING COMMISSION

December 3, 2012

The December 3, 2012 Planning Commission meeting was called to order at 6:45 p.m. in Council Chambers by Scott Washburn, Chairman. Planning Commission members present were Scott Washburn, Sara Lou Brown, Evie Hall-Case, and Jordan Treadway. Nancy Johnson was absent.

Others present included: Kenneth McMillan, Zoning Inspector; Mark Ellis, Law Director; Don Stephan, Upper United Development Corporation; Gary Ward, Upper United Development Corporation; Don Spiegel; Chad Smith; Bill Thornton; Tom Creger; and Sarah Bennett, Clerk.

The minutes of the November 5, 2012 Planning Commission meeting, having been mailed to each Planning Commission member, were approved as received.

Mr. Don Stephan and Mr. Gary Ward, Upper United Development Corporation, presented several options for a lot split request for Highland Acres Subdivision Lot #2. The lot split would provide for a portion of the lot to be deeded to the City that could be utilized for future roadway purposes.

A motion was made by Mrs. Brown, seconded by Mrs. Treadway, to approve the lot split request for Highland Acres Subdivision Lot #2 subject to a survey. Upon Roll Call, all members voted Yes. The Chairman declared the motion carried.

Mr. Stephan and Mr. Ward also presented a lot split request for Lot #7 in Highland Acres Subdivision, currently being 10.093 acres. The lot would be split into two parcels being approximately 6.809 acres and approximately 3.284 acres, with the smaller parcel to be adjoined to the adjacent parcel.

A motion was made by Mrs. Treadway, seconded by Mrs. Brown, to approve the lot split request for Highland Acres Subdivision Lot #7 subject to a survey. Upon Roll Call, all members voted Yes. The Chairman declared the motion carried.

Mr. McMillan reported on the status of the barn located on property owned by Michael and Lisa Andres at 467 North Sandusky Avenue. Mr. McMillan noted that during 2012 he sent notices to the Andres in February, May, and August concerning this unsafe/unsanitary structure and little progress has been made to remove or repair the structure. Planning Commission members discussed establishing a time frame for the clean up of this structure and the amount of fines to imposed if the clean up is not done within this time frame.

A motion was made by Mrs. Brown, seconded by Mrs. Treadway, to have Mr. McMillan send a notice to the Andres indicating that they have until January 15, 2013 to address the clean up of the barn on their property located at 467 North Sandusky Avenue, and if not addressed by that date fines of \$100.00 per day will be imposed. Upon Roll Call, all members voted as follows:

Mr. Washburn	-	Yes
Mrs. Brown	-	Yes
Mrs. Hall-Case	-	No
Mrs. Treadway	-	Yes

The Chairman declared the motion carried by a vote of 3-1.

Mr. McMillan also reported that the City has been awarded a grant from the Ohio Regional Development Corporation to remove the Johnson home that is abandoned located at 524 West Hicks Street. Mr. McMillan noted that notices have been sent regarding the removal of the Billeg home located at 208 West Bigelow Street.

Mrs. Hall-Case reported that she has received several calls concerning excessive trash on the property located at 314 North Seventh Street. Mr. McMillan will check into the situation.

There being no further business, the Chairman declared the meeting adjourned.

Sarah J. Bennett, Clerk

Scott Washburn, Chairman