

SAFETY COMMITTEE

November 3, 2009

The November 3, 2009 Safety Committee meeting was called to order at 7:30 p.m. in Council Chambers by Bud Miller, Chairman. Safety Committee members present were Bud Miller, Chad Smith, and Scot Swinehart.

Others present included: Scott Washburn, Mayor; David Olds, Police Chief; Bill Sturgeon, Fire Chief; Jean Hollanshead, City Auditor; Todd Heil, Police Captain; Nelson Dilley, Fire Captain; Allen Boes, Volunteer Fireman; Dave Westbrook, Volunteer Fireman; Chanda Neely, Daily Chief Union; and Sarah Bennett, Clerk.

The following bills were presented:

	<u>POLICE</u>	<u>FIRE</u>	<u>MUNI. CT.</u>	<u>GENERAL</u>
American Messaging	1.65			
Automated Petroleum		89.51		1097.21
Bee Electronics	114.57			
Bender Communications	48.50			
Carlton's Service Chief	26.98	59.53		
Clemans Nelson Assocs.				1645.00
Daily Chief Union				121.38
Dickman Directories		141.00		141.00
FIA Card Services	34.36			
Galls	656.93			
Green Guard First Aid	80.13		42.29	38.35
Inventory Trading Company		52.00		
Kathryn M. Collins			190.00	
Kerr's Auto Service	1456.79			
Luis Gil			70.00	
Office Depot			26.87	
Office Depot		34.12		
Perry Corporation				633.00
Pilot Travel Centers	1291.91			
OACP	195.00			
Quill	33.26		21.58	902.76
Rarey Roth Inc.	315.00			
Sandusky Co. Clrk of Courts			2484.88	
Schuster's Flowers				51.00
Thyssenkrupp Elevator Corp			673.57	
Ohio BCI & I	66.00			
US Bank	396.27			208.46
US Lube Xpress	60.00			
Visa – First Citizens Bank	303.77	139.75		339.22
Verizon Wireless	330.64			
Viewpoint Graphics Inc.		96.51		
Wal Mart	398.55			
West Payment Center			170.00	110.50
Wyandot Co. Sheriff's Office		660.00		
Yeater's Laundry	191.75			
Total	<u>6143.57</u>	<u>1130.91</u>	<u>3679.19</u>	<u>5287.88</u>

TOTAL BILLS: \$16,241.55

A motion was made by Mr. Swinehart, seconded by Mr. Smith, for the approval and payment of bills totaling \$16,241.55. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

The minutes of the October 6, 2009 Safety Committee meeting, having been mailed to each Safety Committee member, were approved as received.

Chief Olds and Safety Committee members again discussed the Police Department's Policy and Procedure Manual as prepared and presented by Chief Olds to the members of the Safety Committee at the October 6, 2009 Safety Committee meeting.

A motion was made by Mr. Smith, seconded by Mr. Swinehart, to accept the Police Department's Policy and Procedure Manual as prepared by Chief Olds. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

Chief Olds reported that he looked at the Upper Sandusky Schools "thank you" signs located at the corner of South Eighth Street and Henderson Avenue, near South School, and located near the high school, as requested at the October 6, 2009 Safety Committee meeting. Chief Olds indicated that these signs are not interfering with the visibility of traffic in these areas.

Safety Committee members reviewed a notice from the Ohio Division of Liquor Control for the transfer of a liquor permit from Pour House, Inc. to Schotzy's LTD. Safety Committee members voiced no objections to the transfer of this liquor permit.

Mrs. Jean Hollanshead addressed the Safety Committee and indicated that she and Mayor Washburn are in the process of preparing the City's budget for 2010. Mrs. Hollanshead presented and estimate of revenues for 2010, general fund appropriations for 2010, and police and fire budgets for 2010. Various possible options to generate revenue were discussed. It was agreed that a steering committee will be formed to further explore these options.

Chief Olds reported that the annual Halloween parade and trick-or-treat went well. Mayor Washburn complimented the Police Department and Fire Department for working together during trick-or-treat to insure the safety of individuals.

Chief Sturgeon reported that the volunteer department has recently purchased safety harnesses, two cable units for the aerial truck, and battery powered work scene lights with funds raised from the convention held in 2008 and the Fire Department's annual 4th of July chicken barbeques.

A motion was made by Mr. Swinehart, seconded by Mr. Smith, to enter into an executive session to discuss a personnel matter. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried. Upon completion of the executive session, the Safety Committee reconvened into regular session.

There being no further business, the Chairman declared the meeting adjourned.

Sarah J. Bennett, Clerk

Bud Miller, Chairman