

SAFETY COMMITTEE

September 7, 2010

The September 7, 2010 Safety Committee meeting was called to order at 8:15 p.m. in Council Chambers by Chad Smith, Chairman. Safety Committee members present were Kyle McColly, Chad Smith, and Scot Swinehart.

Others present included: Scott Washburn, Mayor; Bill Sturgeon, Fire Chief; John Hawkins; Chanda Neely, Daily Chief Union; and Sarah Bennett, Clerk.

The following bills were presented:

	<u>POLICE</u>	<u>FIRE</u>	<u>MUNI. CT.</u>	<u>GENERAL</u>
American Test Center		1433.00		
Bender Communications	156.25			
Brown Supply	171.33	210.46		404.95
Clemans Nelson Assocs.				175.00
Daily Chief Union	63.00			30.15
Fire Safety Services		90068.00		
Galls	745.20			
Green Guard First Aid	87.86			
I/O Solutions		89.00		
Kerr's Auto Service	103.25			
Kline Pest Control	22.00	22.00		
Kline Pest Control			27.50	27.50
Treasurer, State of Ohio	747.00			
Luis Gil			30.00	
OH Assoc of Chiefs of Police	585.00			
OH School Resource Offcers Assoc	390.00			
Parsell Plumbing	84.80			
Path Master	90.00			
Progressor Times		59.20		
Quill	49.45		49.03	80.24
Safariland	28.94			
US LubeXpress	65.99			
Walter H Drane Company				3300.00
Wal Mart				364.29
Yeater's Laundry	<u>242.00</u>			
Total	<u>3632.07</u>	<u>91881.66</u>	<u>106.53</u>	<u>4382.19</u>

TOTAL BILLS: \$100,002.39

A motion was made by Mr. Smith, seconded by Mr. McColly, for the approval and payment of bills totaling \$100,002.39. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

The minutes of the August 2, 2010 Safety Committee meeting, having been mailed to each Safety Committee member, were approved as received.

Safety Committee members discussed the Police Department's Policy and Procedure Manual, as prepared by Chief Olds. It was noted that the manual contains updates pursuant to federal and state laws and include guidelines concerning the Department's Canine Unit.

A motion was made by Mr. Smith, seconded by Mr. Swinehart, to adopt the Police Department's Policy and Procedure Manual, as presented. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

Safety Committee members also reviewed a Memorandum of Understanding to be included in the Police Labor Agreement to address aspects of the canine handler including: certification, compensation, job description, care of the canine, etc.

A motion was made by Mr. Smith, seconded by Mr. McColly, to adopt the Memorandum of Understanding pertaining to the Police Department's canine handler. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

Chief Sturgeon reported that the Fire Department's Self-Contained Breathing Apparatus have been delivered and are now in service. The masks for the SCBA units have been fitted and training has been conducted. The radios received as part of the same grant have been delivered and are currently being programmed.

Chief Sturgeon noted that the Fire Department's aerial truck is still out of service as they are waiting on the necessary parts for repairs.

Safety Committee members discussed the date for Trick-or-Treat for 2010. It was noted that the Elks Lodge has a scheduling conflict with having their annual walk-thru on Saturday, October 30, 2010 and is requesting the City consider scheduling Trick-or-Treat to be held on Saturday, October 23, 2010.

A motion was made by Mr. Swinehart, seconded by Mr. McColly, to schedule Trick-or-Treat to be held on Saturday, October 23, 2010 from 6:00 p.m. to 8:00 p.m. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

Safety Committee members reviewed notification letters received from Fire Captains Nelson Dilley and Keith Turney of their retirement, as both will be retiring on January 8, 2011.

Chief Sturgeon reported that the Fire Department's annual Open House will take place on Saturday, October 2, 2010.

It was noted the twenty-six applicants took the recent civil service examination for the position of Firefighter.

Safety Committee members agreed to hold a special Safety Committee meeting to discuss a personnel matter, on Monday, September 20, 2010 immediately following the City Council meeting.

Chief Sturgeon noted that the Fire Department's thermal imaging camera has been delivered.

A motion was made by Mr. Smith, seconded by Mr. Swinehart, to enter into an executive session to discuss a personnel matter. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried. Upon completion of the executive session, the Safety Committee reconvened into regular session.

There being no further business, the Chairman declared the meeting adjourned.

Sarah J. Bennett, Clerk

Chad Smith, Chairman