

## SAFETY COMMITTEE

November 7, 2011

The November 7, 2011 Safety Committee meeting was called to order at 8:15 p.m. in Council Chambers by Chad Smith, Chairman. Safety Committee members present were Kyle McColly, Chad Smith, and Scot Swinehart.

Others present included: Scott Washburn, Mayor; Todd Heil, Police Captain; Bill Sturgeon, Fire Chief; Junior Amesquita, VFW; Tim Huffman, VFW; Roger Brodman, VFW; Deb Sturgeon; John Laudick; Keith Johnson; Jon Hawkins; Wyatt Ferst; Jake Henawalt; Alex Engle; Jacob Davidson; Scott Lewis; Collin Fredritz; Zach Grafmiller; Nick McLane; Janet Engle; Barb Davidson; David Grafmiller; Heidi McLane; Chanda Neely, Daily Chief Union; and Sarah Bennett, Clerk.

The following bills were presented:

	<u>POLICE</u>	<u>FIRE</u>	<u>MUNI. CT.</u>	<u>GENERAL</u>
A & A Grocery	44.50	44.51	44.51	44.51
N. Todd Heil	28.95			
Rarey-Roth Inc.	1058.00			
UPS Billing Center				8.10
A-1 Printing Inc.			22.00	
Angeline Industries				148.75
AT&T Global Services Inc.	971.25			
Bernard Kuenzli				9.00
Buckeye Truck Center Inc.		303.75		
Clemans Nelson Associates				2188.00
Daily Chief Union				392.49
Dickman Directories Inc.	141.00			
D.R. Ebel	55.72			
W.S. Darley		276.99		
Finley Fire Equipment		33.49		
Galls	776.81			
Galls	1065.11			
Green Guard First Aid	123.93			
Green Guard First Aid			47.98	
Mansfield Police Department		80.00		
National Patent Systems	57.49			
North Central Vet Services	120.30			
OH Peace Officer Training	700.00			
Path Master	826.45			
Perry Corporation				795.00
Pilot Travel Centers	1460.73			
Quill				2724.39
Reineke Motors	9.78			
Richardson-Ulrich Flowers	40.00			
Stephan Campbell & Associates	60.42			
Super Wash	100.00			
Superior Business Solutions		198.33		
Thyssenkrupp Elevator				750.41
Treasurer, State of Ohio	1494.00			
US LubeXpress	43.87			
Vanguard Sentinel Career Centers		1625.00		
Verizon Wireless	342.07			
Wal-Mart	64.65			41.63
West Payment Center			776.00	
Yeater's Laundry	109.50			
Total	<u>9774.53</u>	<u>2482.07</u>	<u>890.49</u>	<u>7102.28</u>

TOTAL BILLS: \$20,249.37

A motion was made Mr. Smith, seconded by Mr. Swinehart, for the approval and payment of bills totaling \$20,249.37. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

The minutes of the October 3, 2011 Safety Committee meeting, having been mailed to each Safety Committee member, were approved as received.

The minutes of the October 31, 2011 special Safety Committee meeting, having been mailed to each Safety Committee member, were approved as received.

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Members of the Veterans of Foreign Wars (VFW) Post 2842 presented a donation of \$500.00 to the Fire Department.

Mr. John Laudick voiced concerns about the traffic light located at North Sandusky Avenue/Bigelow Street. Mr. Laudick indicated that he feels this traffic light should cycle at all times.

The removal of the "No Parking" signs along the north side of Houpt Drive was again discussed. It was noted that the school has no objections to the removal of these signs.

A motion was made by Mr. Smith, seconded by Mr. Swinehart, to approve the removal of the "No Parking" signs along the north side of Houpt Drive. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

Safety Committee members again discussed the traffic lights at the intersections of North Sandusky Avenue/Bigelow Street and South Sandusky Avenue/Crawford Street. A traffic crash study was presented for the traffic light at North Sandusky Avenue/Bigelow Street. The possibility of removing these lights was discussed. Captain Heil indicated that these traffic lights are older and operate mechanically with the parts for these lights becoming more difficult to find. It was noted that the Ohio Department of Transportation will have to be consulted concerning the possibility of removing these traffic lights since these roadways are also State Routes. The Law Director will also be consulted to determine the procedure for possibly removing these traffic lights. This issue will be discussed again at the December 5, 2011 Safety Committee meeting.

It was noted that recently volunteer firemen were mistakenly paid for training. The Law Director will be asked to put in writing how to properly handle this situation.

Safety Committee members reviewed a notice from the Ohio Division of Liquor Control for the transfer of the liquor permit from Curtis Hunt (DBA Right on Time Food & Beverage), Cleveland, Ohio to Wal Mart, Upper Sandusky, Ohio. Safety Committee members voiced no objections to the transfer of this permit.

Captain Heil requested the Safety Committee proceed with the bidding process for the lease of two new police cruisers to replace two of the Police Department's Crown Victorias.

A motion was made by Mr. Smith, seconded by Mr. Swinehart, to authorize the Mayor to advertise for bids for the lease of two new 2012 police cruisers. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

Volunteer Fireman Keith Johnson addressed the Safety Committee and presented information concerning Rapid Intervention Team (R.I.T.) equipment for the Fire Department. The equipment list includes: R.I.T. bag (used to carry a spare SCBA pack and mask, rescue rope, multi-tool and spare radio); 200' fire resistant rescue rope; stainless steel carabiners; multi-tool; stokes basket; PROMAXX combo tool; and Rescue Randy (for practice). This equipment would be used in case a fireman is trapped inside a building during a fire. Mr. Johnson also suggested that the City send two members of the Fire Department to training at a cost of \$75.00 each. These members would be able to come back and provide training for the rest of the department. Safety Committee members inquired with Mayor Washburn as to the availability of funding for this equipment and training. Mayor Washburn stated that he would have to check with the City Auditor.

Captain Heil reported that three additional Police Department personnel (two dispatchers and one officer) have completed Crisis Intervention Training.

Captain Heil thanked Police Dispatchers Jill Karcher and Missy Breidenbach for organizing the distribution of candy for Trick-or-Treat as well as all those involved and those who donated towards the event.

Captain Heil also reported that the Police Department obtained a 1989 Hummer at no cost that was a former military vehicle. Captain Heil and Officer Howell drove the vehicle from New York. The vehicle will be used in inclement weather and in special circumstances.

It was noted that the evidence tracking equipment has been delivered to the Police Department. The department is currently waiting on training to put the equipment into operation.

Chief Sturgeon reported that on Monday, November 14, 2011, the Fire Department will be hosting Red Cross Cards for Heroes from 6:00 p.m. to 8:00 p.m.

Chief Sturgeon indicated that members of the Fire Department will be touring the new Water Plant as part of their next monthly meeting.

Chief Sturgeon stated that the Fire Department will begin a fire detector campaign within the community during November. Members of the Fire Department will knock on residents doors in effort to determine if fire detectors are needed or are in need of repair.

It was noted that the Fire Department will be holding a food drive throughout the City on Saturday, December 3, 2011.

A motion was made by Mr. Smith, seconded by Mr. McColly, to enter into an executive session to discuss advice from City Council. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried. Upon completion of the executive session, the Safety Committee reconvened into regular session.

A motion was made by Mr. Smith, seconded by Mr. McColly, to request the Civil Service Commission meet soon and begin the process for the administration of an examination for Firefighter. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

There being no further business, the Chairman declared the meeting adjourned.

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Sarah J. Bennett, Clerk

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Chad Smith, Chairman