

SAFETY COMMITTEE

September 6, 2011

The September 6, 2011 Safety Committee meeting was called to order at 7:30 p.m. in Council Chambers by Chad Smith, Chairman. Safety Committee members present were Kyle McColly, Chad Smith, and Scot Swinehart.

Others present included: Scott Washburn, Mayor; David Olds, Police Chief; Bill Sturgeon, Fire Chief; Gary Veith; Mary Snyder; Schuyler Brunson; Don Shirk; Chanda Neely, Daily Chief Union; and Sarah Bennett, Clerk.

The following bills were presented:

	<u>POLICE</u>	<u>FIRE</u>	<u>MUNI. CT.</u>	<u>GENERAL</u>
American Electric Power				15717.99
A & A Grocery	71.97	71.98	71.98	71.98
Boes-Gosche Inc.			234.00	
Bookie's Lawn Service				27.50
Brown Supply Co	118.33	166.07		
Clemans Nelson				755.50
Daily Chief Union				125.26
Four Season Heating	100.30	195.74		570.70
Fire Dept Volunteer Shirts		54.00		
Galls Inc.	240.15			
Green Guard First Aid	91.38			
Kerr's Auto Services	691.78	85.50		
Kline Pest Control				59.00
Koehler Drug Company				12.23
Pilot Travel Centers	1485.48			
Perry Corporation			38.70	
Quartermaster		77.98		
Quill	307.17	41.39	8.71	254.67
Rarey Roth Inc	34.95			
Richardson Ulrich Flowers				78.87
Superior Business Solutions			157.03	256.33
Thomson West			550.50	
Treasurer, State of Ohio	747.00			
US LubeXpress	77.45			
Verizon Wireless	346.62			
Wal Mart	158.81			114.60
Yeater's Laundry	<u>314.20</u>			
Total	<u>4863.57</u>	<u>614.68</u>	<u>1060.92</u>	<u>18044.63</u>

TOTAL BILLS: \$25,583.80

A motion was made by Mr. Smith, seconded by Mr. McColly, for the approval and payment of bills totaling \$25,583.80. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

The minutes of the August 1, 2011 Safety Committee meeting, having been mailed to each Safety Committee member, were approved as received.

Chief Olds reported that the new police cruisers are working out well.

Chief Olds reported that Hunter, the Police canine, recently assisted the Sheriff's Department in a significant drug bust as a result of a traffic stop. Earlier in the same evening he assisted the Ohio State Highway Patrol in a drug bust at a traffic stop. He has also been training in tracking.

Chief Sturgeon thanked the City for the support received for the Fire Festival held July 30, 2011.

Chief Sturgeon reported that the volunteer members of the Fire Department would like to purchase dress uniforms. Volunteer Firefighter Keith Johnson will be asked to present information he has concerning the uniforms.

Mr. Gary Veith presented a concern he received from residents in the area of Hankins Drive regarding motorists speeding in the area and a request for a speed limit sign or "Slow Children" sign along this roadway. Chief Olds will have police officers monitor the area.

Chief Olds reported that the Police Department continues to monitor traffic in the area of Union School before and after school. It was noted that the Police Department's School Resource Officer is working with the school principal in effort to improve the traffic situation in this area.

At this time Mayor Washburn swore in Mr. Schuyler Brunson and Mr. Don Shirk as members of the Volunteer Fire Department.

Safety Committee members reviewed a request for the placement of "No Parking This Side of Street" signs along the north side of the 300 block of West Bigelow Street near North Eighth Street. It was noted that there is a "No Parking This Side of Street" sign further down the street. The Safety Committee and Chief Olds will look at the situation.

Chief Sturgeon reported that some of the Fire Department's turn out gear needs to be replaced as it has exceeded its' ten year life expectancy. The approximate cost of the gear is \$1600.00 each.

A motion was made by Mr. Smith, seconded by Mr. Swinehart, to authorize Chief Sturgeon to purchase four sets of turn out gear for the Fire Department, not to exceed \$8000.00. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

Chief Olds indicated that two of the Police Department's Ford Crown Victoria police cruisers should be replaced in the near future.

Chief Olds reported that the Police Department's current computer records management system is beginning fail. It was noted that the technology at the Police Department needs to be improved and increased including a new records management system, mobile terminals for the police cars, and to link all law enforcement agencies in Wyandot County. Chief Olds noted that applying for a grant for all law enforcement agencies within the county is being considered.

Chief Olds noted that the Police Department's Evidence Tracking System computer software has shut down. The individual who created the current system has died and no further updates have been made. Chief Olds presented a quote of \$6840.00 from ID Networks for a new Evidence Tracking System.

A motion was made by Mr. Smith, seconded by Mr. McColly, to authorize Chief Olds to purchase Evidence Tracking System from ID Networks at a cost of \$6840.00. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

Chief Sturgeon reported that he has received a verbal resignation from Volunteer Firefighter Michael Burkett effective September 16, 2011.

A motion was made by Mr. Smith, seconded by Mr. Swinehart, to accept the resignation of Volunteer Firefighter Michael Burkett effective September 16, 2011. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

An inquiry was made about the possibility of installing equipment that can turn the traffic lights red. It was noted that this would be costly per vehicle.

Safety Committee members inquired with Chief Sturgeon about a bill received from Stephans Publishing for hats, coloring books, badges, and balloons. It was noted that these items are handed out at local festivals, open houses, and school visits.

A motion was made by Mr. Smith, seconded by Mr. Swinehart, to approve payment of the bill from Stephans Publishing totaling \$917.38. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

Chief Sturgeon reported that a Basic Fire Fighter class is being formed to train newly sworn volunteers. Classes will be held in Upper Sandusky on Saturdays beginning in October and last six to seven weeks.

Chief Sturgeon noted that the Fire Department will be recognizing that 10<sup>th</sup> anniversary of 9/11.

Chief Sturgeon reported on changes to the procedure for fire calls. Volunteers are now to report to the station and respond from that location and no truck will leave the station with only the driver. It was noted that neither change will effect response time.

Chief Sturgeon indicated that the City needs to begin thinking about updating the existing fire trucks as the fleet of vehicles is aging.

A motion was made by Mr. Smith, seconded by Mr. Swinehart, to enter into an executive session to discuss a personnel matter. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried. Upon completion of the executive session, the Safety Committee reconvened into regular session.

There being no further business, the Chairman declared the meeting adjourned.

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Sarah J. Bennett, Clerk

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Chad Smith, Chairman