

SERVICE COMMITTEE
JUNE 21, 2010

The June 21st, 2010 Service Committee meeting was called to order in Council Chambers at 5:30 p.m. by Mr. Gary Veith, Chairman. Members present were Mr. Veith and Mr. Hank Latham. Mr. Dale Rowe was absent.

Others present included: Mr. Aaron Putnam, Wastewater Treatment Plant Supervisor; Mr. David Westbrook, Water Plant Supervisor; Mr. Allen Boes, Street Department Supervisor; Mr. Jon Hawkins; Chuck Hall, FBA; Wayne Clark; Scot Swinehart; Don Speigel; Rose McCloud; and Linda K. Stansbery, Administrative Assistant.

The following bills were presented:

	<u>STREET</u>	<u>WATER</u>	<u>WWTP</u>	<u>SANITATION</u>
Armbruster Water Alloway		\$130.15		
Best Equipment			\$112.25	
Automated Petroleum	\$524.06	\$244.07	\$101.13	\$486.94
Bonded Chemical		\$6,826.00	\$3,510.42	
Brown Supply Co.		\$100.25	\$141.58	\$98.79
Carl Harris Electric		\$65.00		
County Enviromental Enviromental Resource Assoc.			\$1,281.99	\$8,503.89
Ginosko Laboratories			\$50.03	
Hach Company		\$818.71	\$35.00	
Keaton Welding & Machince		\$82.50		
Marion Industrial Supply			\$939.13	
Momar Inc.			\$570.42	
NRP Midwest, LLC			\$1,323.00	
Neptune Equipment Co.		\$182.47		
Operator Training Comm.			\$2,180.00	
Rarey Roth, Inc.		\$500.00		
Romich Sales & Service		\$158.17	\$463.95	
Sherwin-Williams Co.		\$456.68		
SM Fabrication, LLC				\$498.42
SmartBill		\$10.13		
Streacker Tractor Sales, Inc.	\$149.13			
Univar	\$1,000.00		\$1,025.00	
TOTALS	\$1,673.19	\$10,311.16	\$11,683.87	\$9,588.04

	<u>GENERAL</u>	<u>POLICE/FIRE</u>	<u>CAPT. IMP</u>	<u>PARK</u>
Automated Petroleum		\$157.28		\$243.88
Brown Supply Co.	\$102.88	\$106.64		
Green Guard	\$32.99			
Hasler, Inc.	\$189.00			
Rarey Roth, Inc.		\$4,500.00		
Romich Sales & Service			\$8.95	\$121.08
Streacker Tractor Sales, Inc.				\$149.13
Univar				\$1,000.00
TOTALS	\$324.87	\$4,763.92	\$8.95	\$1,514.09

GRAND TOTAL: \$39868.09

A motion was made by Mr. Hank Latham, seconded by Mr. Gary Veith, for the approval and payment of bills totaling \$39,868.09. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

A motion was made by Mr. Hank Latham, seconded by Mr. Gary Veith, for the approval and payment of bills totaling \$6161.83. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

The minutes of the June 7th, 2010 Service Committee meeting, having been mailed to each member, were approved as received.

Mr. Chuck Hall, Columbus, Ohio presented an overview of services provided by his engineering firm. The Service Committee thanked Mr. Brown for his proposal.

At this time, Ms. Rose McCloud addressed the Service Committee regarding a recent incident with her granddaughter during the cleaning of the sanitary sewers near her daughter's house at 323 South Eighth Street. Ms. McCloud addressed issues with the notification procedures for the cleaning of sewers in order to avoid this type of incident in the future. The Service Committee expressed their concern to Ms. McCloud regarding the incident.

Discussion was held Mr. Allen Boes, Street Department Supervisor, concerning the sewer jet procedures. Mr. Boes noted that he had checked with several cities regarding their policies and procedures for the cleaning of the sewers. Mr. Boes noted that these procedures are similar to the City Of Upper Sandusky's.

Mr. Wayne Clark addressed the Service Committee concerning a recent incident with the replacement a water meter at 226 East Walker Street. Mr. Clark noted that the light switch was inadvertently shut off by the Water Department employees upon leaving the premises. The light switch controlled the freezer which ruined the contents of the freezer. The Service Committee requested that Mr. Clark present an estimate for the contents to the Mayor's Office.

Mr. Jon Hawkins inquired on the status of the 2010 ODOT Paving Project. It was noted that Mayor Washburn has met with ODOT officials and Senator Karen Gillmor regarding the project.

Discussion was held concerning a drainage issue at Stone Crossing Golf Course. It was noted that Mr. Scott Pagnard requested the installation of a riser to change the flow of the water away from the golf course. The Service Committee denied this request as it would create drainage issues for other property owners in the area. Mr. Veith will contact Mr. Pagnard regarding this issue.

Discussion was held concerning the notification of rental owners when a tenant is past due on their water bill. The Service Committee noted that the property owner is notified within a sixty day time period.

Mr. Bruce Brandstetter of Brandstetter Carroll Engineering, Cincinnati, Ohio addressed the Service Committee regarding the following projects:

1. Water Tower

- Major work remaining is the exterior flood lights and vault sump.
- BCI is available to submit OPWC grant application for credit enhancements for water tower construction financing.

2. CDBG Projects [10018]

- Bid documents of 2010 project to WSOS/County by June 28, 2010. Project reduced to \$12,500.

3. Northeast Water System Improvements

Project A	\$ 425,000
Project B	545,000
Project C	335,000
Project D	305,000
Project E	260,000
Project F	<u>77,000</u>
Total	\$ 1,947,000

- BCI preparing preliminary application for USDA funds with possible funding in the range of 30% grant/70% loan.

Discussion was held concerning several maintenance items. These items include drainage problems with a property on North Seventh Street and a property on West Hicks Street and damage to a drive way while delivering a dumpster. These individuals will be notified.

Discussion was held concerning a request from Wal-Mart to hold a fishing derby at the reservoir. The Service Committee had no objections to this request.

Discussion was held concerning CPR training for city employees at a cost of \$35 per employee. The Service Committee authorized this request.

Discussion was held concerning the hiring of Mr. Jevon Cheney as summer help for the Service Departments due to a recent vacancy. A motion was made by Mr. Hank Latham, seconded by Mr. Gary Veith, to hire Mr. Jevon Cheney as summer help with the Service Departments. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

Mr. Aaron Putnam, Wastewater Treatment Plant Supervisor, reported on the progress of the mapping of the sanitary/storm sewers and inlets throughout the city by Peterman & Associates, Findlay, Ohio.

Mr. Dave Westbrook, Water Plant Supervisor, reported on the progress of the new Water Plant. Mr. Westbrook noted that currently walls are beginning to be poured for the new plant.

Discussion was held with Mr. Westbrook regarding a probable increase in the water rate for January, 2011.

Mr. Allen Boes, Street Department Supervisor, requested permission to purchase mosquito pellets for use in the catch basins. The Service Committee authorized this request.

Due to the July 4th holiday being observed by the City on July 5th, the Service Committee meeting will be rescheduled for Tuesday, July 6th at 5:30 p.m.

There being no further business, the meeting was adjourned.

Linda Stansbery, Administrative Assistant

Gary Veith, Chairman