

SERVICE COMMITTEE
MARCH 1, 2010

The March 1st, 2010 Service Committee meeting was called to order at 5:30 p.m. in Council Chambers by Mr. Gary Veith, Chairman. Members present were Mr. Veith, Mr. Hank Latham and Mr. Dale Rowe.

Others present included: Scott D. Washburn, Mayor; Aaron Putnam, Wastewater Treatment Plant Supervisor; David Westbrook, Water Plant Supervisor; Allen Boes, Street Department Supervisor; Bruce Brandstetter, Brandstetter Carroll Engineering; Lyneen Reinschell, Angeline; Ashley Beamer, Angeline; Randy Beamer; Chris Beamer; Mr. & Mrs. Todd Dilley, Angeline; Scot Swinehart, Don Speigel; Jon Hawkins; and Linda K. Stansbery, Administrative Assistant.

The following bills were presented:

	<u>STREET</u>	<u>WATER</u>	<u>WWTP</u>	<u>SANITATION</u>
Alloway		\$63.00		
American Water Works Assoc.		\$295.00		
Automated Petroleum	\$1,126.08	\$198.70	\$95.58	\$343.57
County Environmental				\$5,129.94
Ginosko Laboratories, Inc.			\$275.00	
Green Guard		\$66.25		
HD Supply Waterworks		\$238.74		
Hach Company		\$139.95		
Jack Doheny Supplies			\$2,417.36	
Kerr's Auto Service	\$458.17			
Pfeifer Hardware	\$16.57	\$143.81	\$151.80	
Superior Business		\$172.42		
Tom Newell Sales	\$908.00			
Upper Auto Parts	\$577.70	\$18.68		\$195.70
Water Solutions		\$2,036.00		
Cargill 1/2 St. 1/2 St. Hwy	\$13,580.00			
TOTALS	\$16,666.52	\$3,372.55	\$2,939.74	\$5,669.21
	<u>GENERAL</u>	<u>POLICE/FIRE</u>	<u>CAPT. IMP</u>	<u>PARK</u>
Automated Petroleum	\$42.64	\$62.48		\$129.80
Heritage Ohio	\$250.00			
Pfeifer Hardware		\$191.26		
Upper Auto Parts		\$297.28		\$43.36
TOTALS	\$292.64	\$551.02	\$0.00	\$173.16
GRAND TOTALS	\$29,664.84			

A motion was made by Mr. Dale Rowe, seconded by Mr. Hank Latham, for the approval and payment of bills totaling \$29,664.84. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

The minutes of the February 15th, 2010 Service Committee meeting, having been mailed to each member, were approved as received.

At this time, Ms. Ashley Beamer addressed the Service Committee regarding a Handicap Parking and Accessibility Study for the downtown area. Ms. Beamer reported on the lack of sufficient width on numerous parking spaces and the need for additional curb cuts. This report was forwarded to the Safety Committee for their review.

Mr. Bruce Brandstetter of Brandstetter Carroll Engineering updated the committee on the following projects:

1. Water Tower

- Contractor has requested a time extension.
- Contractor's response to electrical schedule and questions from BCI.

Discussion was held concerning the contractors request for a time extension for the Upper Sandusky Water Tower Project. The Service Committee questioned how winter weather conditions prevented the electrical work from being completed on the project. This project will be considered to be substantially complete when the electrical work is complete along with the proper inspections and the tower being on-line and in-service. The Service Committee recognizes that the final site restoration, grading, seeding and paving, are dependent upon weather conditions. The request for a time extension is not being granted at this time.

Discussion was held concerning the payments to CBI for the water tower. The Service Committee approved the payment of the OPWC grant draw of \$26,363.60 and that the city portion of the payment would be held until the project is completed.

2. CDBG Projects

- 2010 Project, (application submitted in 2009) for Curb Ramp Replacements on North Fifth Street, North Sandusky Avenue and North Seventh Street, generally between Wyandot and Bigelow Street. Construction in 2010.

3. Sanitary Sewer Separation Projects

- Grant request was submitted for the North Seventh and Eighth Street Sewer Improvements (\$245,000 grant/\$245,000 local).
- Project will potentially receive contingency funds in 2010, was ranked as the number two project from the District to receive contingency funds.

Discussion was held concerning several maintenance items. These items included the cost of recycling bins, the repair of the dump truck, the winter salt budget and a seminar regarding blood borne pathogens for the service department.

Discussion was held concerning a proposal for material testing from TTL Associates for the new water plant. This proposal was tabled until the next meeting.

Discussion was held concerning the location of the driveway at the new water plant and the location of the new gasoline on reservoir road. It was noted that citizens should contact Columbia Gas to connect to this line.

Discussion was held concerning the recycling of brown bottles. Customers will be contacted regarding the disposal of these bottles.

The Service Committee commended the Service Departments on a job well done with the snow removal.

There being no further business, the meeting was adjourned.

Linda K. Stansbery, Administrative Assistant

Gary Veith, Chairman