

SERVICE COMMITTEE
FEBRUARY 6, 2012

The February 6th, 2012 Service Committee meeting was called to order in Council Chambers at 5:30 p.m. by Mr. Chad Smith, Chairman. Members present were Mr. Smith, Mr. Hank Latham. Mr. Dale Rowe was absent.

Other members present were: Scott D. Washburn, Mayor; Aaron Putnam, Wastewater Treatment Plant Supervisor; Allen Boes, Street Supervisor; Scot Swinehart; Don Spiegel; Rick Roberts; Bruce Brandstetter; Brandstetter Carroll; Kurt Sebenolar, Kokosing; John Hull, Hull & Associates; Chanda Neely, Daily Chief Union; and Linda K. Stansbery, Administrative Assistant.

The following bills were presented:

	<u>STREET</u>	<u>WATER</u>	<u>WWTP</u>	<u>SANITATION</u>
Ameri-Kan				\$1,158.00
Apple Scientific		\$20.87		
Armbruster		\$60.00		
Automated Petroleum	\$245.62	\$115.01		\$207.79
Automated Petroleum	\$753.49	\$202.18		\$511.34
Automated Petroleum	\$603.21	\$87.60	\$142.25	\$609.21
Automated Petroleum	\$837.95	\$184.83	\$77.49	\$551.89
Automated Petroleum	\$46.32			
Alloway			\$325.00	
Alloway		\$767.00		
AEP		\$12,910.13		
Bonded		\$4,707.00		
Buckeye Ready Mix	\$274.75			
CMI		\$135.00		
County Enviromental			\$3,372.30	\$7,215.29
Custom Agri Systems	\$562.62	\$165.00		
Fastenal	\$289.85	\$302.86		
Foxs Auto Body	\$61.25			
Gottfried Electric	\$458.95		\$2,402.31	
Hach		\$500.00		
HD Supply		\$225.34		
JR Equipment		\$94.30		
Kleem	\$509.84			
KoKosing	\$857.25	\$857.25		
Koehler Drug	\$15.99			
Leader Machine	\$534.79			
L&T Danner			\$900.00	
Machinery Movers		\$465.00		
Momar		\$122.17	\$341.43	
Neptune Equipment		\$3,636.00		
New Haven	\$126.98			
Noble Americas		\$15,936.00		
Osburn Associates	\$2,531.00			
Parsell Plumbing		\$50.39		
Rarey Roth		\$340.00		
Rall Supply	\$476.95	\$391.45	\$380.94	\$4.87
R&R Truck				\$76.68
Romich Sales		\$39.86	\$28.89	\$1.60
S&S Porta Johns		\$75.00		
Sewah Studios	\$650.00			
Smartbill		\$488.33	\$488.33	\$488.33
Southeastern	\$149.62			
Streacker Tractor	\$949.98			
US Fire Equipment	\$18.00			
Napa	\$556.82	\$89.27	\$87.52	\$35.88
Verizon	\$39.99	\$69.99	\$39.99	\$39.99
Wilson Tire				\$191.50
Wilcox				\$312.95
Wy. Co. Soil & Water		\$35.00		
TOTALS	\$11,551.22	\$43,072.83	\$8,586.45	\$11,405.32

	<u>GENERAL</u>	<u>POLICE/FIRE</u>	<u>ST. HYW</u>	<u>PARK</u>
A 1 Printing	\$154.00			
A&A Grocery	\$116.86	\$116.86		
Automated Petroluem				\$215.52
Automated Petroluem				\$106.03
Automated Petroluem	\$65.91	\$309.97		
Automated Petroluem		\$209.65		\$210.80
Brown Supply	\$131.98			
Cargill			\$4,157.56	
Daily Chief	\$43.40			
Fastenal	\$1,831.35			
Gottfried Electric		\$27.50		
Columbia Gas	\$2,915.94			
Comethost	\$408.00			
Daily Chief	\$10.60			
Hasler	\$1,200.00	\$5.00		
Icemiller	\$1,550.00			
MT Business		\$78.96		
Ohio Municipal Pool	\$424.00			
Perry Corp	\$227.62			
Rarey Roth		\$509.30		
Richardsons Flowers	\$76.50			
Rea & Associates	\$1,500.00			
Romich's				\$71.77
S&S Porta Johns				\$75.00
Superior	\$79.62			
Tyssenkrupp Elevator	\$791.68			
UPS	\$13.18			
Napa		\$88.31		
Verizon	\$119.97	\$39.99		\$39.99
Walmart	\$140.88			
Wyandot County Treasurer	\$1,434.93			
	EECBG			
Consolidated Electrical	\$94,643.42		\$82,400.00	
Gottfried Electric	\$2,440.80			
TOTALS	\$110,320.64	\$1,385.54	\$86,557.56	\$719.11
GRAND TOTAL	\$273,598.67			

A motion was made by Mr. Chad Smith, seconded by Mr. Hank Latham, for the approval and payment of bills totaling \$273,598.67. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

The minutes of the January 17th, 2012 Service Committee meeting, having been mailed to each member, were approved as received.

Discussion was held regarding a proposal from Time Staffing for use of temporary workers in the service departments. The Service Committee was not in favor of this proposal.

Mr. John Hull of Hull & Associates, Toledo, Ohio, addressed the Service Committee regarding the deteriorating condition of Indian Mill Road. Mr. Hull recommended closing the lane closest to the riverbank. He also presented a quote for \$5100 to conduct a soil boring in this area to determine what type of repairs would be needed. Mr. Hull also explained several grant options for restoring the river bank and permit requirements for this project. A motion was made by Mr. Latham, seconded by Mr. Smith, to authorize the Mayor to enter into an agreement with Hull & Associates for \$5100 for soil borings. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

Mr. Bruce Brandstetter of Brandstetter Carroll Engineering, Cincinnati, Ohio addressed the Committee regarding the 2012 Street & Alley Program. The Service Committee authorized Mr. Brandstetter to proceed with this program. Mr. Allen Boes and Mr. Brandstetter will prepare a list of streets for this program.

Mr. Bruce Brandstetter also addressed the Committee regarding possible grants or loans for the Northeast Water Main Replacement. Mr. Brandstetter requested permission to apply for this funding at no cost to the city. A motion was made by Mr. Latham, seconded by Mr. Smith, authorizing Brandstetter Carroll to proceed with applications for funding. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

Discussion was held concerning a fee of \$100 per hour with a 1 hour minimum for the mowing of vacant properties throughout the city. A motion was made by Mr. Latham, seconded by Mr. Smith, to establish a fee of \$100 per hour with a 1 hour minimum for the mowing of vacant properties throughout the city. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

Discussion was held concerning an email from Ms. Stacy Walton regarding the poor condition an alley located near her property at 480 S. 7th Street. Mr. Allen Boes, Street Supervisor will view this area.

Mr. Aaron Putnam, Waste Water Treatment Plant Supervisor, reported on the repair of two pumps at Stepping Stones Park. Costs for repair were \$5400.

Mr. Allen Boes, Street Department Supervisor, requested advertising for a new garbage truck. A motion was made by Mr. Smith, seconded by Mr. Latham, to authorize the Mayor to advertise for bids for a new garbage truck. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

Mayor Scott Washburn reported to the committee that of 1/19/12 Ed Kuenzli vacated and existing easement for ingress and egress on his property located at 320 W. Spring Street. Mr. Kuenzli deeded a new easement for access to the rear properties along with five easements for water and sewer over the existing properties. The City of Upper Sandusky will assume no responsibility for maintaining the utility lines on the private property. The access easement is to be maintained by the property owners with no cost to the city. The lot split for this property was approved by the Planning Commission on June 10th, 1999 subject to securing the utility easements.

At this time, A motion was made by Mr. Smith, seconded by Mr. Latham, to enter into an executive session to discuss a personnel matter. Upon Completion of the executive session, the committee reconvened into regular session.

There being no further business, the meeting was adjourned.

Linda K. Stansbery, Administrative Assistant

Chad Smith, Chairman