

SERVICE COMMITTEE

March 5, 2012

The March 5, 2012 Service Committee meeting was called to order at 5:30 p.m. in Council Chambers by Chad Smith, Chairman. Service Committee members present were Chad Smith, Hank Latham, and Dale Rowe.

Others present included: Scott Washburn, Mayor; Aaron Putnam, Wastewater Treatment Plant Supervisor; Allen Boes, Street and Sanitation Supervisor; Dave Westbrook, Water Treatment Plant Supervisor; Dave Schneider, Collections Systems Supervisor; Bruce Brandstetter, Brandstetter Carroll, Inc.; Don Spiegel; Scot Swinehart; Bill Thornton; and Sarah Bennett, Clerk.

The following bills were presented:

	<u>STREET</u>	<u>WATER</u>	<u>WWTP</u>	<u>SANITATION</u>
Alloway		\$207.00		
Apple		\$283.50		
Armbrusters		\$60.00		
Automated Petroleum	\$662.08	\$81.21	\$73.16	\$572.44
Automated Petroleum	\$781.04	\$198.80	\$79.59	\$551.21
Brown Supply		\$293.57		
Buckeye Pumps			\$2,776.84	
California Contractors		\$398.00		
Cellular Centras	\$33.00			
County Enviromental			\$6,943.47	\$15,076.20
Custom Agri	\$94.21			
Fastenal	\$53.10			\$5.08
Four Seasons			\$75.00	
Hach		\$500.00		
Green Guard	\$39.29			
Jack Doheny			\$3,572.82	
Koehler Drug	\$376.44			
Momar		\$133.47		
NRP			\$1,395.00	
New Haven Supply	\$141.96		\$18.65	
Olen Corp	\$1,644.53			
Rall Supply		\$19.30	\$215.97	
Romichs	\$145.05	\$76.07	\$113.71	
Ross Custom	\$123.42	\$123.12	\$123.12	\$123.12
S&S		\$75.00		
Siemans			\$149.00	
Smartbill		\$497.80	\$497.80	\$497.80
Streaker	\$320.76	\$1,200.00		
USA Blue Book			\$179.57	
Visa		\$214.89		
Walmart		\$42.24		
Wilson	\$36.00			
TOTALS	\$4,450.88	\$4,403.97	\$16,213.70	\$16,825.85

  

	<u>GENERAL</u>	<u>POLICE/FIRE</u>	<u>ST. HWY</u>	<u>PARK</u>
A&A	\$7.36			
Automated Petroluem		\$359.47		\$43.13
Automated Petroluem	\$47.53	\$63.02		\$65.00
Daily Chief	\$374.21			
Intelligent Products				\$153.44
Kerrs		\$806.04		
Koehler Drug		\$23.94		
Kline Pest Control	\$59.00	\$48.00		
Koehler Survey				\$666.63
KoKosing			\$1,619.10	
Makeever	\$3,895.84			
Niederkoehr	\$2,730.00			
Quill	\$106.24	\$8.29		
Richardsons	\$46.28			
Rall Supply	\$226.86			

	<u>GENERAL</u>	<u>POLICE/FIRE</u>	<u>ST. HWY</u>	<u>PARK</u>
Romichs				\$4.50
Rea & Assoc	\$1,000.00			
Ross Apparel				\$123.42
S&S				\$75.00
Visa		\$213.99		
Verizon		\$357.04		
Walmart		\$286.15		
Wilson's		\$484.96		
TOTALS	\$8,493.32	\$2,650.90	\$1,619.10	\$1,131.12
<b>GRAND TOTAL</b>	<b>\$55,788.84</b>			

A motion was made by Mr. Smith, seconded by Mr. Rowe, for the approval and payment of bills totaling \$55,788.84. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

The minutes of the February 20, 2012 Service Committee meeting, having been mailed to each Service Committee member, were approved as received.

Mr. Bruce Brandstetter, Brandstetter Carroll, Inc., presented a map showing a breakdown of projects included in Phase 1 of the Northeast Quadrant Water Main Replacement Plan to be submitted to the Ohio Environmental Protection Agency (OEPA) as part of an application for loan forgiveness and loan funding. The application for the project is due March 15, 2012 and will include new ten (10) inch and eight (8) inch water mains, ductile iron pipe, new fire hydrants, new services, new meters and settings.

Mr. Brandstetter also discussed the streets and alleys to be resurfaced as part of the 2012 Summer Street and Alley Program from a list of streets and alleys provided by Mr. Allen Boes, Street and Sanitation Supervisor. Mr. Brandstetter presented alternative cost estimates for the list of streets and alleys provided including tar and chip, black mat, fiber mat, and asphalt. A list of streets and alleys was chosen based upon the City budget and the type of material to be used for the resurfacing.

A motion was made by Mr. Rowe, seconded by Mr. Latham, to authorize the Mayor to advertise for bids the 2012 Summer Street and Alley Program. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

Mr. Boes presented the following quotes received to grind and remove the yard waste at the City Compost:

Park Enterprise Construction Co. Marion, Ohio	-	\$3,000.00
Madden Brothers Landscape Brunswick, Ohio	-	\$4,750.00

A motion was made by Mr. Smith, seconded by Mr. Rowe, to approve the quote of \$3,000.00 received from Park Enterprise Construction Co. to grind and remove the yard waste at the City Compost. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

Mr. Boes indicated that he also requested quotes for the purchase of paint to paint the roadway lines with the following being the only quote received:

Sherwin Williams Marion, Ohio	-	\$3,385.00
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A motion was made by Mr. Smith, seconded by Mr. Rowe, to approve the quote received from Sherwin Williams for paint with the cost not to exceed \$3,500.00, allowing for the purchase of additional paint if needed. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

A letter from the Ohio Department of Transportation (ODOT) was reviewed. ODOT is in the process of planning resurfacing and bridge projects on State Routes located within cities for 2013 thru 2017 and is requesting that any such project be identified by March 30, 2012. Mayor Washburn reported that he was working on a Small Communities 80/20 Grant for Eighth Street, between Wyandot Avenue and Marseilles Avenue, but will instead recommend this project to ODOT. Mr. Boes will also respond with a list of priority streets.

A date for spring clean up was discussed. It was decided that spring clean up will be held April 23 thru April 27, and charges will be assessed for an excessive amount of garbage placed at the curb.

The hiring of summer help was discussed. Those individuals who worked in 2011 will be contacted to determine who will be returning.

Mr. Aaron Putnam, Wastewater Treatment Plant Supervisor, reported that he met with Peterman Associates last week and they are currently working on a financial capabilities report as part of the Long Term Control Plan in effort to establish the number of years needed to complete the actual projects schedule.

Mr. Dave Schneider, Collections Systems Supervisor, reported that Peterman Associates representatives were in City today to begin measuring inverts and catch basins. Mr. Schneider noted that most of Eighth Street was completed along with a significant amount of Fifth Street, and the entire process is expected to be completed in four to six weeks.

Mr. Dave Westbrook, Water Treatment Plant Supervisor, reported that the demolition of the old Water Treatment Plant located on Sycamore Street has been completed. Mr. Westbrook noted that the contractor awarded the bid to remove the lime sludge from the lagoon at the old Water Treatment Plant was not able to haul the sludge in 2011 due to the wet weather and mild winter. The contractor will be hauling the sludge when weather permits. Mr. Westbrook also indicated that following the demolition at the old Water Treatment Plant site it has been noticed that the hill, where the tanks were located, has slipped and pilings may be needed. Representatives from URS Engineering have been asked to look at the area.

Mr. Westbrook requested consideration for the purchase of a battery operated lake mower to be utilized to mow the bank of the reservoir from the boat owned by the City. The cost for the necessary equipment will be less than \$4,000.00 including the lake mower, 4' extension bar, and new battery for the boat.

A motion was made by Mr. Latham, seconded by Mr. Smith, to approve the purchase of a lake mower, 4' extension bar, and new battery for the boat at a cost not to exceed \$4,000.00. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

Mr. Westbrook also reported that he is looking at an alternative chemical to control the algae in a reservoir instead of copper sulfate. Mr. Westbrook will report his findings at a future meeting.

Mr. Boes reported that he was contacted today by Hull and Associates concerning the erosion along CH 50 and they indicated that the slope samples have been analyzed and they are currently waiting on the results from the hydro water tests performed on the samples taken. Hull and Associates are looking for grants to make the necessary repairs.

Mayor Washburn reported that there is a possibility that the City may be able to obtain zero percent (0%) financing and it was suggested that painting and repairs to the large water tower be completed with this funding.

There being no further business, the Chairman declared the meeting adjourned.

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Sarah J. Bennett, Clerk

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Chad Smith, Chairman