

SERVICE COMMITTEE

April 1, 2013

The April 1, 2013 Service Committee meeting was called to order at 5:30 p.m. in Council Chambers by Chad Smith, Chairman. Service Committee members present were Hank Latham, Dale Rowe, and Chad Smith.

Others present included: Allen Boes, Street and Sanitation Supervisor; Aaron Putnam, Wastewater Treatment Plant Supervisor; Dave Schneider, Collections Systems Supervisor; Dave Westbrook, Water Treatment Plant Supervisor; Neal Materni, Poggemeyer Design Group; Don Spiegel; Evie Hall-Case; Kyle McColly; Rick Roberts; Bill Thornton; and Sarah Bennett, Clerk.

The following bills were presented:

	<u>STREET</u>	<u>WATER</u>	<u>WWTP</u>	<u>SANIT.</u>
A-1 Printing		10.33	71.33	10.34
ABC Autobody				144.72
Alloway		207.00		
Alloway			293.00	
Apple Scientific		170.84		
Armbruster Water Conditioning		60.00		
Automated Petroleum	685.55	173.11		243.83
Automated Petroleum	963.98	170.68	72.84	357.90
Brohl & Appell Inc.			240.16	
Bell Equipment Company				212.00
Bonded Chemicals, Inc.		4087.40		
Bonded Chemicals, Inc.			4386.06	
Buckeye Pumps, Inc.			1653.64	
Buckeye Ready-Mix, LLC		2167.50		
Carl R Harris Electrical		1512.85		
C & C Electric Motor Service LLC		533.80		
County Environmental of Wyandot			3711.40	8678.44
Custom Agri Systems, Inc.	113.00			
Environmental Resource Assocs.		56.97	467.47	
Fastenal Company	115.54			
First Communications	16.06			
Hach		394.67		
HD Supply		1420.34		
Jack Doheny Companies			857.89	
Momar, Inc.		179.77		
Morrall Excavating			300.00	
Neptune Equipment Company		4101.95		
NRP Midwest, LLC			1395.00	
Pfeifer Hardware	107.32	24.29	179.75	
Poggemeyer Design Group		20795.45		
Romich Sales & Service	47.94	98.30		
Southeastern Equipment Co., Inc.	459.69	459.69	459.69	459.68
Verizon Wireless	44.41	100.24	40.42	40.42
Wilson Tire Company		5.00		103.00
Total	2553.49	36730.18	14128.65	10250.36

	<u>GENERAL</u>	<u>CAP. IMP.</u>
Automated Petroleum	728.53	
Automated Petroleum	565.06	
Daily Chief Union	355.08	
Design Works	60.00	
Discount Drug Mart	7.99	
Fastenal Company	260.69	
Henschen & Associates, Inc.	848.00	
MT Business Technologies	138.83	

	<u>GENERAL</u>	<u>CAP. IMP.</u>
Office Depot	99.01	
Pfeifer Hardware	380.61	
Poggemeyer Design Group	1512.50	685.50
Quill	220.84	
Rarey-Roth Inc.	1105.00	
Rea & Associates	9000.00	
Hasler	2031.56	
Upper Auto Parts	476.70	
Sherwin Williams	8549.30	
Verizon Wireless	211.02	
Wal Mart	10.56	
Wilson Tire Company	<u>20.00</u>	
Total	26581.28	<u>685.50</u>

TOTAL BILLS: \$90,929.46

A motion was made by Mr. Smith, seconded by Mr. Rowe, for the approval and payment of bills totaling \$90,929.46. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

The minutes of the March 18, 2013 Service Committee meeting, having been mailed to each Service Committee member, were approved as received.

Mr. Neal Materni, Poggemeyer Design Group, presented an update on the following bids received on March 21, 2013 for the Northeast Quadrant Waterline Improvements Project:

Speer Brothers, Inc. Sandusky, Ohio	-	\$1,740,736.45
Underground Utilities, Inc. Monroeville, Ohio	-	\$1,984,816.00
G.E. Baker Construction, Inc. Shreve, Ohio	-	\$2,010,063.61
Buckeye Excavating & Construction, Inc. Norwalk, Ohio	-	\$2,084,044.00
Buehler Excavating, Inc. Oak Harbor, Ohio	-	\$2,258,954.64
Elite Excavating Company of Ohio, Inc. Mansfield, Ohio	-	\$2,368,340.00

Mr. Materni stated that the engineer's estimate for this project was \$2,175,000.00. Mr. Materni recommended the City accept the bid from Speer Brothers, Inc. for \$1,740,736.45 including Alternate 1 as the lowest and best bid.

Mr. Materni also reviewed the bids received for the One Million Gallon Elevated Tank Repainting Project with the bid opening having been delayed and bids opened on March 28, 2013. It was noted that the engineer's estimate for this project was \$756,000.00; and George Kountoupes Painting Company, Lincoln Park, Michigan submitted the lowest bid being \$748,000.00. A bid tabulation will be provided to the Service Committee and City Council for their next regularly scheduled meetings.

A motion was made by Mr. Latham, seconded by Mr. Rowe, to recommend to City Council to approve the bid of \$1,740,736.45 including Alternate 1, submitted by Speer Brothers, Inc., Sandusky, Ohio for the Northeast Quadrant Waterline Improvements Project. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

A notice from the Ohio Department of Transportation for the cooperative purchase of salt (sodium chloride) for the 2013/14 winter season. It was noted that ODOT plans to post the Invitation to Bid around June 1, 2013 and award the bids on June 30, 2013. Mr. Boes recommended the City request 600 tons.

A motion was made by Mr. Smith, seconded by Mr. Rowe, to authorize Mr. Boes to submit a request to ODOT for 600 tons for salt (sodium chloride) for the 2013/14 winter season. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

It was noted that organizers of the St. Peter's Festival are adding an additional day to the event in 2013. Mrs. Boes stated that the City provides a garbage truck and manpower to deliver and pick up the truck at a rate of three hours of call out pay. Mr. Boes has suggested that dumpsters be utilized this year instead of the garbage truck, but the organizers are not interested in the dumpsters. Service Committee members indicated that they are willing to provide a garbage truck for both days of the festival provided the City be reimbursed for the call out hours for the manpower provided for the second day.

Mr. Putnam reported that the EPA visited that Wastewater Treatment Plant today and conducted routine sampling and a river profile.

Mr. Putnam indicated that the CSO notification signs have been placed along the Sandusky River indicating where the Combined Sewer Overflows (CSOs) enter the river, as required by the EPA.

Mr. Putnam also reported the Mr. Jason Ko, Ohio EPA, will be at the Wastewater Treatment Plant tomorrow for the biannual inspection.

Mr. Boes stated that Mr. Brad Taylor has completed three months employment with the Street Department and is eligible to receive the 25¢ per hour pay increase that he was told that he would be receiving when he was hired.

A motion was made by Mr. Rowe, seconded by Mr. Latham, to approve a 25¢ per hour pay increase for Brad Taylor, Street Department employee. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

Ms. Lehnhart reported that Sonya O'Flaherty has completed six months of employment with the Water Office. Ms. Lehnhart requested consideration of a pay increase for Mrs. O'Flaherty. Service Committee members indicated that they will consider this request and discuss this issue again at the next Service Committee meeting.

A motion was made by Mr. Smith, seconded by Mr. Rowe, to enter into an executive session to discuss an employee disciplinary matter. Upon Roll Call, all members voted Yes. The Chairman declared the motion carried. Upon completion of the executive session, the Service Committee reconvened into regular session.

A motion was made by Mr. Smith, seconded by Mr. Rowe, to enter into an executive session to discuss hiring for the position at the Water Treatment Plant. Upon Roll Call, all members voted Yes. Upon completion of the executive session, the Service Committee reconvened into regular session.

A motion was made by Mr. Smith, seconded by Mr. Rowe, to hire Dave Heimrick for the position at the Water Treatment Plant. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

There being no further business, the Chairman declared the meeting adjourned.

Sarah J. Bennett, Clerk

Chad Smith, Chairman