

SERVICE COMMITTEE

April 15, 2013

The April 15, 2013 Service Committee meeting was called to order at 5:30 p.m. in Council Chambers by Chad Smith, Chairman. Service Committee members present were Hank Latham, Dale Rowe, and Chad Smith.

Others present included: Allen Boes, Street and Sanitation Supervisor; Aaron Putnam, Wastewater Treatment Plant Supervisor; Dave Schneider, Collections Systems Supervisor; and Dave Westbrook, Water Treatment Plant Supervisor; Carolyn Frederick, City Auditor; Nancy Lehnhart, Water Office Manager; Dennis Wilson; Todd Jenkins, Peterman Associates; Tom Stalter, Poggemeyer Design Group; Don Spiegel; Scot Swinehart; and Sarah Bennett, Clerk.

The following bills were presented:

	<u>STREET</u>	<u>WATER</u>	<u>WWTP</u>	<u>SANIT.</u>
Alloway			146.00	
Alloway		25.00		
ABC Auto Body West				274.99
AEP Ohio		3372.78		
AT & T		80.26		
American Fire & Safety Services			52.40	
American Fire & Safety Services		157.25	244.00	
Automated Petroleum	905.79	303.90		402.70
Brohl & Appell Inc.		29.19	17.51	
Buckeye Ready-Mix, LLC	270.00			
Carl R. Harris Electrical	280.00			
County Environmental			6272.82	8051.36
Chemsearch	230.00			
Custom Agri Systems, Inc.	19.60			
L & T Danner Enterprises			2800.00	
Fastenal	109.07		409.99	
Gottfried Electric	92.00	43.50	89.60	
Glenn's Sales & Service		727.40		
Green Guard First Aid	87.47			
HD Supply Waterworks		132.49		
Hach Company		500.00		
Koehler Drug Company		15.13		
McGuire Automotive Inc.		194.00		
Precision Concrete Cutting of Carey	176.00			
Quill		143.99	49.20	49.20
Ralls Automotive		307.08		
Southeastern Equipment Co.		1212.74		
Smart Bill		505.61	505.61	505.61
Torrence Sound Equipment		195.76		
UPS		9.80		
Visa – First Citizens National Bank	183.80	115.00	95.84	
Wyandot Co. Recycling Center		120.00		
Wyandot Tractor	<u>222.91</u>			
Total	2576.64	8190.88	10682.97	9283.86

GENERAL

AT & T	768.97
A-1 Printing	273.00
A & A Grocery	111.75
American Fire & Safety Services	475.85
Automated Petroleum	788.45
Brohl & Appell Inc.	14.23
Brown Supply Co.	199.95
Bugners Sewer Septic & Restrooms	255.00
Buckeye Ready-Mix, LLC	543.69
Chatelain	41.30
Clemans Nelson & Associates	5034.50

	<u>GENERAL</u>
Daily Chief Union	65.60
Design Works	150.00
Fastenal	106.42
Ford Credit	21575.57
Gottfried Electric	655.30
Kirbys Sand & Gravel	330.00
Lexis Nexis	2414.24
Makeever & Associates	2009.15
Media Network of Central Ohio	870.00
Peacock Water Conditioning	18.50
Poggemeyer Design Group	26849.38
Quill	458.05
Rarey-Roth Inc.	270.00
Richardson Flowers	106.00
Roby Company	83.00
Staples	54.99
UPS	35.49
Visa - First Citizens National Bank	<u>603.50</u>
Total	65161.88

TOTAL BILLS: \$95,896.23

A motion was made by Mr. Smith, seconded by Mr. Rowe, for the approval and payment of bills totaling \$95,896.23. Upon Roll Call, all members voted Yes. The Chairman declared the motion carried.

The minutes of the April 1, 2013 Service Committee meeting, having been mailed to each Service Committee member, were approved as received.

Mr. Dennis Wilson, representing the F.O.P, addressed the Service Committee requesting relief from a high water bill for the Police Athletic League (PAL) building downtown. Mr. Wilson indicated that a toilet that had been blocked off was unknowingly used and the water continued to run for an extensive period of time. Service Committee members indicated that they have received many similar requests over the years are not in the practice of allowing such requests. Service Committee members indicated that payment arrangements can be made with the Water Office.

Mr. Todd Jenkins, Peterman Associates, presented an update on an application for modification of a National Pollutant Discharge Elimination System (NPDES) permit including: a compliance schedule timeline showing the completion of sewer separations in three areas within three years to be completed by January 31, 2016, a revised long term control plan to be completed within three years by January 31, 2016, a new Waste Water Treatment Plant design by the end of the fourth year (January 31, 2017), and construction of a new Waste Water Treatment Plant and additional work within the system by the end of the seventh year (January 31, 2020); the permitting of combined sewer overflows to include the submission of latitude and longitude of existing overflow locations and of storm outfall locations which contain combined sewage. Mr. Putnam indicated that the application must identify three areas to alleviate flow. Mr. Jenkins stated that he would like to submit the application to the EPA no later than mid-May.

A motion was made by Mr. Latham, seconded by Mr. Smith, to approve the application for modification of Ohio NPDES permit as prepared by Peterman Associates. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

Mr. Tom Stalter, Poggemeyer Design Group, distributed copies of the Water Supply Revolving Loan Account (WSRLA) Construction Application being submitted to the Ohio EPA for funding of the Northeast Quadrant Waterline Improvements Project and the One Million Gallon Elevated Tank Repainting Project. The WSRLA loan amount being requested is \$1,814,861.00.

Discussion was again held concerning a possible pay increase for Mrs. Sonya O'Flaherty, Water Office Clerk, as presented at the April 1, 2013 Service Committee meeting by Ms. Nancy Lehnhart, Water Office Manager. It was noted that Mrs. O'Flaherty has completed six months of employment with the City. Mrs. Carolyn Frederick, City Auditor, stated that the City does not have set pay raises in place for office personnel as compared to pay raises for labor pool employees.

A motion was made by Mr. Rowe, seconded by Mr. Smith, to approve a 50¢ per hour pay increase for Mrs. Sonya O’Flaherty, effective retroactively to her six month anniversary date. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

Service Committee members reviewed the following bids received for the One Million Gallon Elevated Tank Repainting Project:

George Kountoupes Painting Company Lincoln Park, Michigan	-	\$748,000.00
L.C. United Painting Sterling Heights, Michigan	-	\$792,000.00
D & M Painting Corporation Washington, Pennsylvania	-	\$989,000.00

It was noted that the engineer’s estimate for this project was \$756,000.00, and Poggemeyer Design Group has reviewed the bids and is recommending approval of the bid received from George Kountoupes Painting Company for this project. The final completion date for this project is November 30, 2013.

A motion was made by Mr. Smith, seconded by Mr. Rowe, to recommend to City Council to accept the bid \$748,000.00 from George Kountoupes Painting Company, Lincoln Park, Michigan for the One Million Gallon Elevated Tank Repainting Project. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

Mr. Putnam reported that as a result of a recent storm the east end of the City was without electric for approximately five hours. Generators were used for the sewage system during the electrical outage and they worked flawlessly.

Mr. Westbrook reported that the Water Department will be flushing hydrants next week.

Mr. Boes reported that he and Mayor Washburn met recently with representatives from Hull and Associates, EPA, and Ohio Division of Natural Resources (ODNR) to discuss the erosion of the river bank along Indian Mill Drive and plans to correct this problem. Mr. Boes noted that the measures to correct the problem will be addressed this summer. Service Committee requested a representative from Hull and Associates present the information pertaining to the measures needed to correct the problem at a future Service Committee meeting.

Mr. Boes indicated that the specifications for a dump truck chassis and a dump truck body have been reviewed and revised by Mr. Mark Ellis, Law Director, and Mr. Smith. After the specifications have been retyped the bidding process can begin.

Ms. Lehnhart reported that the new water and sewer rates have taken effect and will be reflected on the next bills that customers receive.

Mr. Smith indicated that Mayor Washburn has suggested that the City advertise for summer help.

A motion was made by Mr. Smith, seconded by Mr. Rowe, to authorize the advertisement for summer help. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

There being no further business, the Chairman declared the meeting adjourned.

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Sarah J. Bennett, Clerk

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Chad Smith, Chairman