

SERVICE COMMITTEE
JANUARY 7, 2013

The January 7th, 2013 Service Committee meeting was called to order in Council Chambers at 5:30 p.m. by Mr. Chad Smith, Chairman. Members present were Mr. Chad Smith, Mr. Hank Latham and Mr. Dale Rowe.

Others present included: Scott D. Washburn, Mayor; Aaron Putnam, Wastewater Treatment Plant Supervisor; David Westbrook, Water Plant Supervisor; Allen Boes, Street Department Supervisor, David Schneider, Collections Systems Supervisor; Don Spiegel; Mary Snyder; Jon Hawkins; Doug Rall; Deb Rall; and Linda K. Stansbery, Administrative Assistant.

The following bills were presented:

| | <u>STREET</u> | <u>WATER</u> | <u>WWTP</u> | <u>SANITATION</u> |
|-----------------------------|-------------------|--------------------|--------------------|--------------------|
| A1 Printing | | | | \$146.00 |
| Armbrusters | | \$60.00 | | |
| Allen Excavating | | \$33,725.60 | | |
| Automated Petroleum | \$2,834.52 | \$328.03 | \$251.83 | \$534.57 |
| Alloway | | \$804.00 | \$240.00 | |
| Bissnuss | | \$600.00 | | |
| Bonded Chemical | | \$2,143.20 | \$4,255.72 | |
| Brown Supply | \$101.52 | | | |
| Burgess Sewer | | \$255.00 | | |
| County Environmental | | | \$2,380.55 | \$8,090.01 |
| DNS Services | | \$65.00 | | |
| D&M Distributors | \$139.00 | | | |
| ERA | | \$56.10 | | |
| L&T Danner | | | \$2,200.00 | |
| Fastenal | \$84.38 | | | \$169.59 |
| First Communications | | \$8.22 | | |
| Hach | | \$231.59 | | |
| Joe's Appliances | \$50.00 | | | \$50.00 |
| NHS | | \$12.00 | \$0.54 | |
| Operator Training | | \$635.00 | | |
| Olen Corp | \$72.15 | | | |
| Professional Engine Service | \$526.14 | \$2,673.44 | \$388.00 | |
| Quill | \$22.54 | | | |
| Quality Overhead Door | | \$346.75 | | |
| Ralls Supply | \$134.54 | | | |
| Romichs | \$273.95 | | | |
| Superior | \$116.90 | | | |
| UPS | | \$9.90 | | |
| Napa | \$308.22 | \$192.02 | \$245.66 | |
| Verizon | \$44.48 | \$215.00 | \$63.62 | \$49.89 |
| Wilson Tire | | | \$16.00 | \$4,405.25 |
| TOTALS | \$4,708.34 | \$42,360.85 | \$10,041.92 | \$13,445.31 |
| | <u>GENERAL</u> | <u>POLICE/FIRE</u> | <u>MUNI COURT</u> | <u>PARK/POOL</u> |
| American Electric Power | \$3,267.87 | | | |
| A&A | \$28.47 | \$56.94 | \$28.47 | |
| Automated Petroleum | | \$645.71 | | \$332.23 |
| Daily Chief Union | \$144.45 | | | |
| Fastenal | | | \$14.40 | |
| Gottfried Electric | \$54.30 | | | |
| Green Guard | | | | 71.29 |
| MT Business | \$104.83 | | | |
| Office Depot | | | \$35.54 | |
| Ohio Dept. of Commerce | | | \$259.25 | |
| Peacock | | | | \$6.50 |
| Poggemeyer Design | \$1,079.96 | | | |
| Professional Engines | | \$758.23 | | |
| Quill | \$100.00 | \$100.00 | \$100.00 | |
| Richardson Flowers | \$110.00 | | | |
| Shelby Printing | \$687.34 | | | |

| | | | | |
|------------------------|--------------------|-------------------|-----------------|-----------------|
| US Chamber of Commerce | \$480.00 | | | |
| UPS | | \$10.86 | | |
| US Bank | | \$333.41 | | |
| Walmart | \$3.96 | \$39.76 | | |
| Upper Auto Parts | | \$183.60 | | \$123.02 |
| Verizon | \$274.87 | \$40.49 | | \$41.74 |
| TOTALS | \$6,336.05 | \$2,169.00 | \$437.66 | \$574.78 |
| GRAND TOTAL | \$80,073.91 | | | |

A motion was made by Mr. Chad Smith, seconded by Mr. Dale Rowe, for the approval and payment of bills totaling \$80,073.91. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

The minutes of the December 17th, 2012 Service Committee meeting, having been mailed to each member, were approved as amended.

Mr. Doug Rall addressed the Service Committee requesting an adjustment on a water bill for 13 minimums for his apartments located on Parkview Drive. Considerable discussion was held with Mr. Rall and it was noted that one of the charges is for a laundry room. Mr. Dave Westbrook, Water Plant Supervisor, will check into the charges and contact Mr. Rall regarding the removal of the laundry room minimum if applicable.

Mr. Jon Hawkins addressed the Service Committee regarding the piling of snow piles on a handicap parking space located near the Amvets on West Walker Street. The committee noted that the snow is placed in that area for the safety of ongoing traffic and will be removed as soon as possible.

Discussion was held concerning the installation of a street light on East Bigelow Street. A motion was made by Mr. Hank Latham, seconded by Mr. Dale Rowe, authorizing the installation of this street light. Mr. Allen Boes, Street Supervisor, will contact AEP regarding this matter.

Mr. Aaron Putnam, Wastewater Treatment Plant Supervisor, reported that the long term control plan for the Wastewater Treatment Plant has been filed with Ohio EPA.

Mr. Dave Westbrook, Water Plant Supervisor, reported on the waterline project on Warpole Street. Mr. Westbrook noted that this project should be completed by the end of the month. Paving will be done in the spring.

Mr. Allen Boes, Street Department Supervisor, requested permission to obtain pricing for the purchase of a new dump truck for use by the Service Departments. The Service Committee authorized this request. Discussion was also held with Mr. Boes regarding the policy for holiday hours.

Mr. David Schneider, Collection Systems Supervisor, reported on a collapsed sewer on Chestnut Drive. Repairs are scheduled for next week.

Mayor Washburn and the Service Committee members complimented the city crews on a job well done on snow removal.

Discussion was held concerning the use of a time clock for hourly employees in the Municipal Building. A motion was made by Mr. Hank Latham, seconded by Mr. Chad Smith, for the installation and use of a time clock for hourly employees in the Municipal Building. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

Due to the Martin Luther King Holiday, the January 21st, 2013 meeting will be held on Tuesday, January 22, 2012 at 5:30 p.m.

At this time, a motion was made by Mr. Chad Smith, seconded by Mr. Dale Rowe, to enter into an executive session to discuss pending litigation. Upon Roll Call, all members voted Yes. The Chairman declared the motion carried. Upon completion of the executive session, the committee reconvened into regular session.

There being no further business, the meeting was adjourned.

Linda K. Stansbery, Administrative Assistant

Chad Smith, Chairman