

SERVICE COMMITTEE

November 18, 2013

The November 18, 2013 Service Committee meeting was called to order at 5:30 p.m. in Council Chambers by Chad Smith, Chairman. Service Committee members present were Hank Latham, Dale Rowe, and Chad Smith.

Others present included: Scott Washburn, Mayor; Aaron Putnam, Wastewater Treatment Plant Supervisor; Dave Schneider, Collections Systems Supervisor; Dave Westbrook, Water Treatment Plant Supervisor; Ken Minard; Reva Minard; Don Spiegel; Scot Swinehart; Tom Shumaker; and Sarah Bennett, Clerk.

The following bills were presented:

	<u>STREET</u>	<u>WATER</u>	<u>WWTP</u>	<u>SANIT.</u>
AT & T		80.44		
Automated Petroleum	631.70	75.39		64.10
Automated Petroleum	749.35	180.80		356.06
Automated Petroleum		87.49		75.22
AEP Ohio		46.98		
Alloway		194.00		
Alloway			45.00	
Angeline Industries	105.00			
Bugners Sewer Septic		255.00		
Bucyrus Road Materials	536.67			
Carl R Harris Electrical	70.00			
C & C Electric Motor Service		2288.00		
County Environmental			937.26	8152.09
Culligan of Tiffin		64.00		
Ed's 24 Hour Service				1283.11
Fastenal	86.41			
Hach Company		500.00		
Heritage Cooperative			28.05	
JBAK, Inc.		368.10		
Kemira Water Solutions			4050.00	
Kirbys Sand & Gravel			2725.41	
NRP Midwest LLC			1395.00	
Quill		120.75	129.52	
Rall Supply				117.90
Rarey Roth Inc.		178.75		
SAL Chemical		1501.50		
Totalfunds by Hasler		50.00	50.00	50.00
UIS Programmable		2351.57		
Visa – First Citizens Natl Bank		1799.66		
Total	2179.13	10141.43	9360.24	10098.48

GENERAL

A-1 Printing	56.69
AT & T	183.59
AT & T	63.58
Automated Petroleum	3143.10
Automated Petroleum	368.02
Automated Petroleum	764.50
Angeline Industries	852.49
Brohl & Appell Inc.	68.49
Carl R Harris Electrical	70.00
Clemans Nelson & Associates	10598.25
Creative Microsystems, Inc.	2600.00
Daily Chief Union	41.86
Ed's 24 Hour Service	85.31
Fastenal	28.33

	<u>GENERAL</u>
Georgia Adams	151.64
Jere Delaney Counseling	277.50
Jury & Son Reloads	251.00
Lexis Nexis	222.99
Mark J Ellis	68.00
Makeever and Associates, Inc.	1472.61
Medical Art Press	53.07
Newell-Johnson Insurance Agency	125.00
OSBA CLE	275.00
OH Chief Probation Officers Assoc	150.00
Peacock Water Conditioning	6.50
Poggemeyer Design Group	50167.93
Quill	587.26
Rarey Roth Inc.	98.75
Richard A Grafmiller	1194.24
Roby Company	294.21
Staples	25.00
Superior Uniform Sales, Inc.	14.61
Totalfunds by Hasler	1850.00
Upr Sand Chamber of Commerce	485.00
Visa – First Citizens Natl Bank	<u>302.62</u>
Total	76997.14

TOTAL BILLS: \$108,776.42

A motion as made by Mr. Smith, seconded by Mr. Rowe, for the approval and payment of bills totaling \$108,776.42. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

The minutes of the November 4, 2013 Service Committee meeting, having been mailed to each Service Committee member, were approved as received.

Mr. Ken Minard, 316 South Warpole Street, addressed the Service Committee concerning a water problem on his property that he has dealt with for many years that he recently had work done on to help correct the issues that have been experienced. Mr. Minard explained that prior to the work that was done on Warpole Street his driveway was flat, now his driveway runs uphill. It was noted that the work that was done on Warpole Street was done in 1983 and 1984 in cooperation with the Ohio Department of Transportation. Mr. Minard presented photographs of his driveway and the bill for the work to correct the water problem and indicated that he feels the City is responsible for these problems. Mr. Minard also indicated that he has also had a problem with mold in his home. Mr. Smith inquired as to if Mr. Minard has ever contacted the City prior to this to report water problems and Mr. Minard indicated that had not that this was the first time. Service Committee members agreed to look at the area with Mr. Dave Schneider.

Discussion was again held concerning a bill from the City received by Mr. John Thomas, 5507 Brookview Lane, for work he requested the City perform on a Sunday on his sewer grinder pump, as discussed at the November 4, 2013 Service Committee meeting. Mr. Putnam indicated that the standard pay for three hours call out for two workers on a weekend or during off duty hours would total approximately \$225.00 including PERS. Mr. Putnam indicated that he checked with a local plumber as to what his charge would be during this same time frame and was informed that his rate is \$60.00 to \$70.00 per hour, however the individual also indicated that he would not be interested in doing this work. Mr. Putnam indicated that he also contacted Buckeye Pump, Galion, Ohio, regarding the same and was informed that their minimum charge would be \$500.00 and their time would include the travel from and back to Galion.

A motion was made by Mr. Latham, seconded by Mr. Rowe, to eliminate the call out fee of \$175.00 that was established in October 2008 and instead charge a flat rate of \$225.00 for three hours of call out for two workers on weekends and during off duty hours, additional time if needed will be billed at a rate of \$60.00 per hour per worker; and charge \$40.00 per hour per worker during weekday work hours. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried. It was noted that Mr. Thomas' bill should be adjusted accordingly.

Mr. Putnam presented a Combined Sewer Overflow (CSO) Flow Metering Proposal from Hach Company. Mr. Putnam indicated that the permit from the EPA was effective November 1, 2013 and the City has three months from that date to install flow meters at the CSOs with one rain gauge and eight flow meters to be installed at a cost of \$1,500.00 each for a total of \$13,500.00, with a potential of one or two additional flow meters being needed. The monthly cost for the rain gauge is \$340.00 and the monthly cost for each of the flow meters is \$490.00, with the flow meters to be monitored for sixty months. Mr. Putnam explained that the flow meters are necessary to determine how much raw sewage is going into the Sandusky River and eventually into Lake Erie. Mr. Putnam indicated that the National Weather Service recently installed a rain gauge at the Wastewater Treatment Plant and he will inquire as to if this rain gauge could be used in conjunction with the flow meters.

A motion was made by Mr. Smith, seconded by Mr. Rowe, to approve the installation of eight flow meters and have Mr. Putnam check with the National Weather Service to determine if the rain gauge located at the Wastewater Treatment Plant can be used in conjunction with the flow meters. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

Service Committee members reviewed a letter from Mr. Jack Book, Sanitation employee, of his intent to retire from the City with his final day of work being February 28, 2014.

A motion was made by Mr. Smith, seconded by Mr. Rowe, to authorize an advertisement for a laborer in the Sanitation Department with language for the advertisement to be provided by Clemans Nelson Associates. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

Mr. Westbrook reported that the One Million Gallon Elevated Tank Repainting Project is complete.

Mr. Westbrook also reported that the Northeast Quadrant Waterline Improvements Project is progressing and that 87.3% of the pipe has been installed underground being 18,678 feet out of 21,380 feet total with 2,702 feet to be installed; and 12,400 feet of this has been filled, pressure tested, and passed and the first bacterial test has been performed and passed.

There being no further business, the Chairman declared the meeting adjourned.

Sarah J. Bennett, Clerk

Chad Smith, Chairman