

SERVICE COMMITTEE

October 7, 2013

The October 7, 2013 Service Committee meeting was called to order at 5:30 p.m. in Council Chambers by Chad Smith, Chairman. Service Committee members present were Hank Latham, Dale Rowe, and Chad Smith.

Others present were: Scott Washburn, Mayor; Allen Boes, Street and Sanitation Supervisor; Aaron Putnam, Wastewater Treatment Plant Supervisor; Dave Schneider, Collections Systems Supervisor; Dave Westbrook, Water Treatment Plant Supervisor; and Sarah Bennett, Clerk.

The following bills were presented:

	<u>STREET</u>	<u>WATER</u>	<u>WWTP</u>	<u>SANIT.</u>
AT & T		80.44		
Automated Petroleum	729.28	193.23		436.07
Automated Petroleum				47.70
Automated Petroleum	796.75	240.15	215.00	314.29
Apple Scientific		454.52		
Air Technologies		3829.21		
Alloway		228.00		
Alloway			275.00	
Bonded Chemicals, Inc.		10918.40		
Bonded Chemicals, Inc.			4249.03	
Brown Supply Co.			54.38	
Brohl & Appell Inc.	9.94	239.41		
Buckeye Ready Mix	1192.00			
Bucyrus Road Materials	2559.40			
Bugners Sewer Septic		170.00		
Byrd Vault Company	1299.00			
County Environmental			3586.41	9632.50
County Environmental			262.06	6874.84
Culligan of Tiffin		60.00		
Custom Agri Systems Inc.	158.60			
L & T Danner Enterprises			900.00	
Enviroscience Inc.			1390.00	
Environmental Resource		56.97		
Ed's 24 Hour Service				90.22
Fastenal	152.79	58.41		
First Communications		27.80		
GE Analytical Instruments		1727.90		
Gottfried Electric			14.30	
Gottfried Electric	95.60			
Hach Company		529.39		
HD Waterworks		6868.79		
Kirbys Sand and Gravel	86.55			
O'Reilly Auto Parts		36.48		
Precision Concrete Cutting	2277.50			
Process Solutions Inc.		8120.00		
Quill		81.89		
Rall Supply	90.75			
Schmidt Machine Co.	178.40			
Romich Sales & Service	16.40	28.85		
Smart Bill		512.51	512.51	512.52
Streacker Tractor Sales Inc.			908.99	
Hasler		65.27	65.28	65.28
Verizon Wireless	40.42	100.24	90.23	40.42
Vulcan Enterprises Inc.		630.00		
Wilson Tire Co.				38.00
Total	<u>9683.38</u>	<u>31428.65</u>	<u>12523.19</u>	<u>18051.83</u>

	<u>GENERAL</u>
AEP Ohio	32.57
AEP Ohio	3256.03
A-1 Printing	71.00
Automated Petroleum	457.89
Automated Petroleum	46.83
Automated Petroleum	676.57
Bender Communications	110.00
Bright Street Electrical	218.45
Brown Supply Co.	161.15
Brohl & Appell Inc.	1064.00
Fastenal	9.14
Gottfried Electric	75.00
Green Guard First Aid	48.51
Oberlander's	930.00
Kokosing Materials Inc.	792.30
MT Business Technologies	110.33
O'Reilly Auto Parts	143.81
PPG	1320.00
Superior Business Solutions	489.86
Peacock Water Conditioning	6.50
Quill	492.45
Rall Supply	16.50
Rarey Roth Inc.	445.00
Richardson Flowers	85.50
Romich Sales & Service	45.60
The Sign Guy	37.65
Superior Business Solutions	547.03
Hasler	2804.17
Visa – First Citizens Bank	96.52
Verizon Wireless	240.20
Wilson Tire Co.	50.00
Total	<u>13560.56</u>

TOTAL BILLS: \$87,247.61

A motion was made by Mr. Smith, seconded by Mr. Rowe, for the approval and payment of bills totaling \$87,247.61. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

Service Committee members reviewed the attached bid tabulation for chemicals for the Water and Wastewater Treatment Plants.

A motion was made by Mr. Latham, seconded by Mr. Smith, to approve the low bids received for chemicals for the Water Treatment Plant and Wastewater Treatment Plant as follows:

Bonded Chemicals	Sodium Hypochlorite 12% - \$1.18 per gallon (300 gallon minimum delivery)
2645 Charter Street	Liquid Caustic Soda 50% - \$0.198 per lb. (3,480 lb. minimum delivery)
Columbus, OH 43228	Copper Sulfate - \$1.89 per lb. (2,450 lb. minimum delivery)
	Citric Acid 50% - \$1.18 per lb.+ \$50 drum refundable deposit (560 lb. net)

SAL Chemical	Hydrofluosilic Acid - \$0.365 per lb. (minimum 23%)
3036 Birch Dr.	Liquid Caustic Soda 25% - \$0.143 per lb.
Weirton, WV 26062	Sodium Permanganate - \$8.77 per gallon
	Sodium Bisulfate 38% - \$0.215 per lb.

Cabot Norit Americas	Powered Activated Carbon - \$1.04 per lb. (10,000 lb. load)
PO Box 790	
Marshall, TX 75671	

Kemira Water Solutions	Ferric Chloride 40% - \$450 per dry ton
3211 Clinton Parkway Ct	
Lawrence, KS 66047	

Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

It was reported that Mr. Dave Heimrick, Water Treatment Plant employee, has completed six months of employment with the City.

A motion was made by Mr. Smith, seconded by Mr. Rowe, to approve a 25¢ per hour pay increase for Mr. Dave Heimrick, Water Treatment Plant employee. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

Mayor Washburn announced that Mr. Dave Westbrook, Water Treatment Plant Supervisor, will be leaving the Water Plant at the end of this year; and he recommended Mr. Aaron Schoenberger be approved as the Water Treatment Plant Supervisor to replace Mr. Westbrook and a new position for a Water Treatment Plant Distribution Supervisor be created and Mr. John Searfoss be approved for that position. It was noted that City Council would need to adopt an Ordinance to create the Water Treatment Plant Distribution Supervisor position.

A motion was made by Mr. Smith, seconded by Mr. Rowe, to recommend to City Council to approve the creation of a Water Treatment Plant Distribution Supervisor position. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

Service Committee members will be reviewing the applications previously received for a new labor employee for the Water Treatment Plant.

Trapping rights for the reservoir for the 2013 season were discussed.

A motion was made by Mr. Smith, seconded by Mr. Rowe, to advertise for trapping rights for the reservoir for the 2013 season with the drawing for these rights to be held at the October 21, 2013 Service Committee meeting. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

Mayor Washburn reported on an inquiry received from Mr. John Thomas, 5507 Brookview Lane, concerning a bill he received from the City for sewer related work and charges for both labor and a service call. Mr. Putnam explained that the bill was based upon charges established by the City on June 7, 2010.

Mr. Putnam reported that he and Mr. Schneider will be working with representatives from Peterman Associates on Wednesday and looking at the City's combined sewer overflows to address the installation of flow meter devices.

Mr. Westbrook reported that 75% of the pipe for the Northeast Quadrant Waterline Improvements Project is in the ground but there a considerable amount of work to be completed including all tie-ins.

Mr. Westbrook also reported that the contractor working on the One Million Gallon Water Tank Repainting Project is currently working on power washing the interior of the tank. Upon completion of power washing, the interior will be sandblasted and then painted. The project should be completed in early November. Mr. Westbrook added that orange coloring will be added to the "Home of the Rams" and ram head logos on the exterior and these logos will be spotlighted.

Mr. Boes reported that the dumpster at the Comfort Inn is emptied on Mondays, Wednesdays, and Fridays and costs for this service were reviewed. Mr. Smith indicated that he believes it is a law in the State of Ohio that if a City offers refuse collections that businesses have to have the City haul their refuse unless the City issues a waiver.

Mr. Boes also reported that during the fall clean up week that twenty-one (21) mattresses were picked up, fourteen (14) couches, and numerous chairs, but all routes were completed on time.

Mr. Boes indicated that he was approached concerning several sidewalks in need of repair or replacement within the City. Service Committee members requested Mr. Boes obtain estimates for this work and funds be appropriated in the City's budget for 2014.

Mr. Boes stated that Mr. Brian Miller, Ohio Department of Transportation, has indicated that ODOT is willing to fill the ditch located along the east side of State Highway 53 N from Highland Parkway to Tarhe Trail at a cost to the City of \$2,500.00. Service Committee members voiced no objections.

Mr. Boes presented a request from labor pool employees concerning a clothing allowance for boots or coveralls.

A motion was made by Mr. Smith, seconded by Mr. Rowe, to approve a \$100.00 clothing allowance for all labor pool employees to be used towards the purchase of boots or coveralls. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

Mr. Boes indicated that he received a complaint from a resident in the area of the intersection of Malabar Drive and East Wyandot Avenue concerning a sewer pipe that has created a bump in the road and traffic traveling over this bump is keeping this resident awake at night.

Mr. Boes stated that the box has been placed on the leaf machine and the machine will be utilized to clean catch basins prior to fall leaf pick up.

There being no further business, the Chairman declared the meeting adjourned.

Sarah J. Bennett, Clerk

Chad Smith, Chairman