

SERVICE COMMITTEE

December 7, 2015

The December 7, 2015 Service Committee meeting was called to order at 5:30 p.m. in Council Chambers by Don Spiegel, Chairman. Service Committee members present were Hank Latham, Dale Rowe, and Don Spiegel.

Others present included: Allen Boes, Street and Sanitation Supervisor; Aaron Putnam, Wastewater Treatment Plant Supervisor; Aaron Schoenberger, Water Treatment Plant Supervisor; Mark Droll, City Auditor; and Sarah Bennett, Clerk.

The following bills were presented:

	<u>STREET</u>	<u>WATER</u>	<u>WWTP</u>	<u>SANIT.</u>
A-1 Printing			22.79	
Allen Boes	75.00			
Alloway			12.80	
Alloway		84.00		
Automated Petroleum	178.76	133.84	140.45	327.67
Automated Petroleum	135.83	41.67	157.03	320.03
Automated Petroleum				41.76
Beagle Bioproducts, Inc.		250.00		
Best Equipment	76.11			
Bonded Chemical		4604.00		
Bomer's Exhaust	5.00			
Brenda Keller		252.31		
Brohl & Appell Inc.			17.29	
Brown Supply Co.		137.98	147.35	
Buckeye Pumps, Inc.			2759.00	
Bugners Sewer Septic		170.00		
County Environmental			2432.52	7768.47
Creative Microsystems, Inc.		3279.00		
Culligan of Tiffin		61.00		
Custom Agri Systems		1187.81	1187.81	
L & T Danner Enterprises			2000.00	
Evoqua		3423.45		
First Communications		15.66		
Gottfried Electric	99.60		220.00	
HD Supply		290.93		
Industrial Sales Co. Inc.			815.00	
Kemira			4402.51	
Kimmel Corp	87.65	143.32	100.70	23.69
KS Statebank			17616.69	17616.69
Kyle Bradley				95.50
Microscope World		1935.80		
Nathan Bash				75.00
Nancy Lehnhart		29.45		
McGuire Automotive		5430.00		
NRP Midwest, LLC			2790.00	
Peterman Associates			516.25	
Pfeifer Hardware	266.62	682.38	37.98	74.91
Process Solutions		3197.62		
Process Solutions		7680.00		
Quill		149.00	149.00	149.00
Tideflex		1263.40		
Romich Sales & Service		32.63		8.15
SAL Chemical		1438.50		
Scott Musgrave		614.20		
Shannon Chemical		1856.80		
Southeastern			430.64	
Smart Bill		855.59	855.58	855.58

	<u>STREET</u>	<u>WATER</u>	<u>WWTP</u>	<u>SANIT.</u>
Smart Bill		538.22	538.22	538.22
Steve Golden		100.00		
Staples		30.41	63.68	110.96
Truck Sales & Service				277.90
Upper Auto Parts	467.17	141.99	207.47	214.04
USA Blue Book		105.98		
US Resurfacing	3850.00			
Visa – 1 st Citizens Natl Bank		617.69	34.28	17.16
Walmart			134.55	
Wilson Tire Company				1271.06
Wyandot Memorial Hospital				27.25
Total	5241.74	40774.63	37789.59	29813.04

	<u>GENERAL</u>	<u>CAP. IMP.</u>
Income Tax Refunds	143.72	
Multiple Accounts	161040.99	
Multiple Accounts	70560.28	
A & A Grocery	50.40	
Arbor Day Foundation		15.00
A-1 Printing	596.24	
AT & T	96.53	
The Ame Group	39.00	
The Ame Group	1122.00	
The Ame Group	128.00	
The Ame Group	35.00	
The Ame Group	289.00	
The Ame Group	178.00	
AGI		35.00
Automated Petroleum	543.39	
Automated Petroleum	291.44	
Automated Petroleum	81.32	
Bookie's Lawn Service	75.00	
Bronner's Commercial Dsply		638.40
Brown Supply Co.	127.13	
Bugners Sewer Septic	85.00	
Columbia Gas	1322.13	
Custom Agri Systems	1187.50	
Daily Chief Union	138.00	
Discount Drug Mart	27.43	
Don Tomasso's Pizza	5920.40	
Gottfried Electric	130.00	
GOATA	25.00	
Karen Kline	254.00	
Kimmel Corporation	350.00	
Kline Pest Control	111.00	
Keith Niederkohr	123.34	
KS Statebank		17616.69
MT Business Technologies	60.10	
Makeever & Associates, Inc.	221.26	
Matt Patchett	157.30	
Newell-Johnson Insurance	1118.00	
Newell-Johnson Insurance	1524.00	
Newell-Johnson Insurance	156.00	
OH Bureau Workers' Comp	230.43	
Pfeifer Hardware	392.86	
Parsell Plumbing	6921.48	
Quill	398.00	
Richardson's Flowers	114.00	
Romich Sales & Service	11.95	
Scott Washburn	700.00	
Shelby Printing, Inc.	522.16	

	<u>GENERAL</u>	<u>CAP. IMP.</u>
Scott Young	369.80	
Staples	56.18	
Staples	579.08	
Treasurer of State of Ohio	82.00	
US Postmaster	60.00	
Upper Auto Parts	170.02	
Visa – 1 st Citizens Natl Bank	174.37	
Visa – 1 st Citizens Natl Bank	253.94	
Walmart	157.77	
Wilson Tire Company	1178.32	
Wilson Tire Company	586.64	
Wy Co Ofc of Economic Dev	2500.00	
Wyandot Memorial Hospital	1050.00	
Wyandot Tractor	<u>2194.98</u>	
Total	267011.88	<u>18305.09</u>

TOTAL BILLS: \$398,935.97

A motion was made by Mr. Spiegel, seconded by Mr. Rowe, for the approval and payment of bills totaling \$398,935.97. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

The minutes of the November 16, 2015 Service Committee meeting, having been mailed to each Service Committee member, were approved as received.

Mr. Mark Droll, City Auditor, reported that he met with all of the department supervisors since the last Service Committee meeting and reviewed budget items for 2016.

Mr. Boes indicated that Mr. Kyle Bradley has completed six months employment with the City and is due for a 25¢ per hour step raise.

A motion was made by Mr. Spiegel, seconded by Mr. Latham, to approve a 25¢ per hour step raise for Mr. Kyle Bradley. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

Mr. Boes reported that on the Friday following Thanksgiving the Sanitation employees went in early to do their routes and Mr. Brad Taylor, Street Department employee, also went in to help with the sanitation routes. Mr. Boes indicated that Mr. Nate Bash, Sanitation employee, would like to change his hours to do his routes earlier in the day.

A motion was made by Mr. Latham, seconded by Mr. Spiegel, to allow Nate Bash, Sanitation employee, to work from 4:00 a.m. to 12:30 p.m., including a thirty minute lunch break. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

Mr. Boes also reported that one of the garbage trucks broke down due to an injector pump. This truck has 23,000 miles on it and the repairs are estimated at \$5,000.00. Service Committee members requested Mr. Boes have Mayor Washburn contact Best Equipment concerning this matter.

Mr. Putnam stated that the comment period concluded on November 27, 2015 for the City's Issue 1 loan.

Mr. Schoenberger reported that special cleans were conducted over the last couple of weeks on the membranes at the Water Treatment Plant.

A motion was made by Mr. Spiegel, seconded by Mr. Rowe, to enter into an executive session to discuss personnel hiring. Upon Roll Call, all members voted Yes. The Chairman declared the motion carried. Upon completion of the executive session, the Service Committee reconvened into regular session.

There being no further business, the Chairman declared the meeting adjourned.

Sarah J. Bennett, Clerk

Don Spiegel, Chairman