

SERVICE COMMITTEE

June 1, 2015

The June 1, 2015 Service Committee meeting was called to order at 5:30 p.m. in Council Chambers by Dale Rowe, Acting Chairman. Service Committee members present were Hank Latham and Dale Rowe. Don Spiegel was absent.

Others present included: Scott Washburn, Mayor; Allen Boes, Street and Sanitation Supervisor; Aaron Putnam, Wastewater Treatment Plant Supervisor; Dave Schneider, Collections System Supervisor; Aaron Schoenberger, Water Treatment Plant Supervisor; Mark Droll, City Auditor; and Sarah Bennett, Clerk.

The following bills were presented:

	<u>STREET</u>	<u>WATER</u>	<u>WWTP</u>	<u>SANIT.</u>
A-1 Printing		115.00		
Allen Boes				75.00
AT & T	48.00	24.00		
AEP	551.29	12725.46	5432.99	
Air Technologies		2769.86		
Alloway			231.80	
Alloway		123.00		
Automated Petroleum	36.88			
Brown Supply		48.00		
Buckeye Ready Mix	848.94			
C & C Electric Motor Service				50.00
County Environmental of Wyandot			2840.56	9220.26
Enzo's Cleaning Solutions, LLC				405.00
Fastenal				43.30
First Aid Now	66.45			
Fox's Auto Body, Inc.	90.00			
HD Waterworks		1025.05		
Kirbys Sand & Gravel	1035.64			
Kleem, Inc.	147.13			
Nick Wentling				67.41
Olen Corporation			83.25	
OP Aquatics		232.38		
Precision Concrete	200.00			
Rall Supply	670.00	91.95	54.00	20.50
Romich Sales & Service	10.60	787.02	30.60	
SAL Chemical		4576.29		
Shannon Chemical Corporation		1856.80		
Sherwin Williams Co.	209.22			
Staples				11.05
Staples		4.58		
Total Funds by Hasler		25.00	25.00	25.00
Thomas Scientific		369.25		
Truck Sales & Service				70.26
Treasurer, State of Ohio		1098.55		
Upper Auto Parts Inc.	9.98	87.51	378.67	658.33
Wilson Tire Company		62.00	189.50	2493.67
Total	<u>3924.13</u>	<u>26021.70</u>	<u>9266.37</u>	<u>13139.78</u>

GENERAL

A-1 Printing	189.00
AT & T	305.19
AEP	1864.84
AT & T	96.53
AT & T	96.53
AT & T	96.53

	<u>GENERAL</u>
Design and Fabrication Inc.	20.00
Kokosing Materials, Inc.	627.48
Matthew Patchett	125.00
MT Business Technologies	86.91
Quill	65.88
Staples	101.59
Staples	161.22
Superior Business	522.92
Total Funds by Hasler	925.00
Upr Sand Chamber of Commerce	20.00
Upper Auto Parts	101.87
Walmart	110.33
Wilson Tire Company	<u>609.50</u>
Total	6126.32

TOTAL BILLS: \$58,478.30

A motion was made by Mr. Rowe, seconded by Mr. Latham, for the approval and payment of bills totaling \$58,478.30. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

The minutes of the May 18, 2015 Service Committee meeting, having been mailed to each Service Committee member, were approved as received.

Mr. Mark Droll explained a policy drafted to address returned checks for parking infraction fines. The policy includes a \$20.00 assessment on returned checks, future payments, and notifications to collect fees and payments.

A motion was made by Mr. Latham, seconded by Mr. Rowe, to accept the Parking Infraction Fine returned checks policy as presented. Upon Voice Vote, all members voted Yes. The Acting Chairman declared the motion carried.

It was noted that the amount of the pay increase addressed at the May 18, 2015 Service Committee meeting for Mr. Scott Musgrave was incorrect.

A motion was made by Mr. Rowe, seconded by Mr. Latham, to amend Mr. Scott Musgrave's annual wage to \$38,643.93 plus \$15.00 per month. Upon Voice Vote, all members voted Yes. The Acting Chairman declared the motion carried.

It was noted that Mr. Andy Wieging has completed three months of employment with the City.

A motion was made by Mr. Rowe, seconded by Mr. Latham, to approve a 25¢ per hour pay increase for Mr. Andy Wieging for completing three months of employment with the City. Upon Voice Vote, all members voted Yes. The Acting Chairman declared the motion carried.

Service Committee members reviewed a quote obtained by Mr. Boes from Sherwin Williams for traffic paint and two (2) fifty-five (55) gallon barrels totaling \$13,473.10.

A motion was made by Mr. Rowe, seconded by Mr. Latham, to approve the quote \$13,473.10 from Sherwin Williams as presented. Upon Voice Vote, all members voted Yes. The Acting Chairman declared the motion carried.

It was noted that the tenant living in a duplex on North Fifth Street, owned by Bogart's, was overdue on their water bill and the water was shut off recently. The duplex has separate meters for the apartments but only on shut off valve. The other unit was unoccupied but the property owner was working on the unit and was upset that the water had been shut off. Service Committee members requested Mr. Schoenberger to check if the owner is supposed to be notified when the water at a rental property is due to be shut off.

Mr. Putnam reported that blueprints and checks have been delivered to the Ohio EPA.

Mr. Boes indicated that he was asked to look at a sidewalk on North Sandusky Avenue where tree roots had caused problems and he found three adjoining properties having issues with their sidewalks due in part to trees. Mr. Boes noted that the total length of the sidewalks for these three properties is 160'. Service Committee members will look at the area.

Mr. Boes reported that the City's garbage truck and street sweeper that were sent for repairs are both back in service.

It was noted that all of the summer help workers have begun work.

There being no further business, the Acting Chairman declared the meeting adjourned.

Sarah J. Bennett, Clerk

Dale Rowe, Acting Chairman