

SERVICE COMMITTEE

November 16, 2015

The November 16, 2015 Service Committee meeting was called to order at 5:30 p.m. in Council Chambers by Don Spiegel, Chairman. Service Committee members present were Hank Latham, Dale Rowe, and Don Spiegel.

Others present included: Scott Washburn, Mayor; Allen Boes, Street and Sanitation Supervisor; Aaron Putnam, Wastewater Treatment Plant Supervisor; Dave Schneider, Collections System Supervisor; Aaron Schoenberger, Water Treatment Plant Supervisor; and Sarah Bennett, Clerk.

The following bills were presented:

	<u>STREET</u>	<u>WATER</u>	<u>WWTP</u>	<u>SANIT.</u>
AEP Ohio		34.14	24.02	
Allen Boes	179.11			
Alloway			136.40	
Alloway		134.00		
Automated Petroleum	212.46	122.26	169.10	315.63
Bell Equipment				2862.00
Brohl & Appell, Inc.			7.80	
Buckeye Pumps			3697.00	
Carl R Harris Electrical	230.62			
County Environmental				7355.52
Culligan of Tiffin		61.00		
Eric Yeater			75.00	
EnviroScience, Inc.			442.20	
Fastenal	186.29	194.79		355.26
Fox's Auto Body, Inc.		116.50		
Gottfried Electric	115.40		389.90	
Hach		4410.00		
Joy & Hank Hessey		47.50		
Kalida Truck Equipment	78.94			
Kirbys Sand & Gravel	320.00			
Lucius Fence			166.20	
McGuire Automotive			1101.50	
Nick Oney		850.00		
Neptune Equipment Comp		397.21		
Northern Safety & Industrial			168.71	
Quill	9.78	19.57	19.56	
Scott Musgrave		85.80		
Smart Bill		557.74	557.74	557.74
Staples		6.36	46.11	20.28
Staples			61.49	
Visa – 1 st Citizens Nat Bank	57.39	163.30	79.99	112.18
Wyandot Recycling				61.00
Wyandot Tractor		185.58		
Total	<u>1389.99</u>	<u>7385.75</u>	<u>7142.72</u>	<u>11639.61</u>

	<u>GENERAL</u>	<u>CAP. IMP.</u>
Income Tax Refunds	125.00	
AEP Ohio	3583.16	
A & A Grocery	399.74	
The Ame Group	289.00	
The Ame Group	178.00	
The Ame Group	35.00	
Assn of Muni/County Judges	150.00	
Automated Petroleum	700.55	
C&T Design and Equipment	20825.50	
Carmar Gardens Inc.	1069.53	

	<u>GENERAL</u>	<u>CAP. IMP.</u>
Carl R Harris Electrical	96.49	
Clemans Nelson Associates	800.00	
David Westbrook	40.00	
Don Tomasso's Pizza	2112.95	
Duro-Last Roofing, Inc.	37474.49	
Emergency Mgmt Agency	6103.35	
Eric M Parks	96.00	
Gottfried Electric	105.00	
H & H Environmental	450.00	
Jeffers Crane Service	408.00	
Jere Delany	52.50	
Kimmel Corporation	2428.42	
Lexis Nexis	172.67	
Mail Finance	735.00	
Matt Patchett	273.70	
McClain Construction	204.00	
North Branch Nursery		2696.00
OH Dept of Job & Family	1648.00	
Ohio Municipal League	1117.00	
Perry Pro Tech	56.87	
Poggemeyer Design Group	1413.43	
Quill	196.25	
Rall Supply	240.80	
Reineke Motors	48.84	
Richard A. Grafmiller	1258.00	
Richardson's Flowers	147.00	
S&P Alliance, Inc.	511.22	
Seth Gillig	347.00	
Schmidt Machine Company		997.50
Staples	342.03	
Staples	921.67	
Superior Business Solutions	1158.64	
Upr Sand Chamber of Comm	784.00	
Visa – 1 st Citizens Nat Bank	37.81	
Wy Co Law Library	<u>1713.90</u>	
Total	90850.51	<u>3693.50</u>

TOTAL BILLS: \$122,102.08

A motion was made by Mr. Spiegel, seconded by Mr. Rowe, for the approval and payment of bills totaling \$122,102.08. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

The minutes of the November 2, 2015 Service Committee meeting, having been mailed to each Service Committee member, were approved as received.

Mayor Washburn shared an email received from Mr. Lyn Makeever, Makeever and Associates, documenting that a roadway recently constructed in River's Edge Subdivision was built according to City specifications.

Mr. Putnam reported that feedback from businesses is being received concerning the City's sewer separation project and these concerns are being addressed.

Mr. Putnam also reported that Service Committee members will need to set up interviews with engineers who submitted a Statement of Qualifications for the New Water Reclamation Facility Project. Service Committee members will review the information that was presented at the November 2, 2015 Service Committee meeting prior to the next Service Committee meeting and interviews will possibly be set up in January.

Mr. Schoenberger reported that a digital microscope and a hand held fluorimeter were received recently as part of the Ohio EPA grant that was awarded to the City for monitoring algae blooms. A monitor to be placed at the intake is also expected to be received.

Mr. Boes reported that the Street Department is still picking up leaves with approximately two more weeks to go and before leaf pick up next year there will need to be approximately \$3,000.00 in repairs done to the equipment.

Mr. Boes indicated that he met recently with the Wyandot County Commissioners concerning damage done to the sidewalks near the courthouse as a result of the renovation work being done to the courthouse and they have agreed to repair the sidewalks.

Mayor Washburn expressed his appreciation to the supervisors for attending a recent Leadership Seminar held in Toledo.

A motion was made by Mr. Spiegel, seconded by Mr. Rowe, to enter into an executive session to discuss hiring personnel. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried. Upon completion of the executive session, the Service Committee reconvened into regular session.

A motion was made by Mr. Spiegel, seconded by Mr. Latham, to authorize the Mayor to have the Human Resource Officer advertise internally and publicly for a position at the Wastewater Treatment Plant. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

There being no further business, the Chairman declared the meeting adjourned.

Sarah J. Bennett, Clerk

Don Spiegel, Chairman