

SERVICE COMMITTEE

September 8, 2015

The September 8, 2015 Service Committee meeting was called to order at 5:30 p.m. in Council Chambers by Don Spiegel, Chairman. Service Committee members present were Hank Latham, Dale Rowe, and Don Spiegel.

Others present included: Scott Washburn, Mayor; Allen Boes, Street and Sanitation Supervisor; Aaron Putnam, Wastewater Treatment Plant Supervisor; Dave Schneider, Collections System Supervisor; John Searfoss, Water Distribution Supervisor; Alissa Paolella, Daily Chief Union; and Sarah Bennett, Clerk.

The following bills were presented:

	<u>STREET</u>	<u>WATER</u>	<u>WWTP</u>	<u>SANIT.</u>
AT & T			24.03	
AT & T		80.44		
AT & T			100.45	
A-1 Printing		187.00		90.00
A & A Grocery	12.85	26.03		
Aaron Schoenberger		251.00		
Aaron Schoenberger		107.24		
Alloway			151.80	
Alloway		243.00		
Automated Petroleum	257.19	59.14	217.55	433.73
Automated Petroleum	374.48	191.76	147.95	405.43
Automated Petroleum	288.30	295.55	300.76	506.69
Automated Petroleum	36.04	49.21		84.24
Automated Petroleum				899.76
Bookie's Lawn Service		175.00		
Best Equipment Co.	706.71			
Boes Gosche Life Safety Systems		270.00		
Bonded Chemicals, Inc.		7633.00		
Brown Supply Co.		1235.21		
Buckeye Pumps Inc.			450.00	
Bugners Sewer Septic		170.00		
Carmar Gardens		304.00		
County Environmental			2884.92	8135.68
Culligan of Tiffin		60.00		
David Schneider			85.00	
David Schneider			53.85	
Evoqua		2916.00		
Fastenal	75.45	158.23		273.73
First Communications		9.09		
Gottfried Electric	751.20			
HD Waterworks		185.98		
John Searfoss		96.59		
John's Welding & Towing	250.06			
Kerrs Automotive Repairs			1172.33	
Kirbys Sand & Gravel		956.40		
Kemira		4193.53	4026.35	
Koehler Drug Company		5.58		
Kokosing Materials	167.58			
Lucius Door Company				94.00
Mike Noyes		97.04		
Neptune Equipment Company		182.66		
Nick Wentling	213.00			
Ogg Brothers Concrete		1464.25		
O'Reilly Auto Parts	36.34			
Peterman Associates			6143.75	
Pfeifer Hardware	188.66	202.06	93.96	41.74

	<u>STREET</u>	<u>WATER</u>	<u>WWTP</u>	<u>SANIT.</u>
Professional Engine Systems		1958.61		
Rall Supply	105.46	12.00		
Romich Sales & Service	30.99	608.85	220.44	55.53
SAL Chemical		1148.40		
SAL Chemical		1951.34		
Shannon Chemical Corporation		1856.80		
Smart Bill		542.94	542.94	542.94
Staples				12.21
Staples		23.62		
Thomas Scientific		1131.06		
Treasurer, State of Ohio			750.00	
Truck Sales & Service				159.33
Utilities Instrumentation Service		8156.00	4685.00	
Upper Auto Parts	124.25	42.51	168.95	238.26
Visa – First Citizens Natl Bank		704.00		102.10
Wilson Tire Company	9.00	453.26		39.50
Wyandot Co Recycling Center				31.00
Wyandot Tractor	353.80			588.24
Total	3981.36	40394.38	22220.03	12734.11

	<u>GENERAL</u>
AT & T	193.06
AT & T	464.69
A-1 Printing	200.08
A & A Grocery	314.60
Angeline Industries	526.25
Automated Petroleum	525.50
Automated Petroleum	490.86
Automated Petroleum	576.87
Automated Petroleum	83.71
Brandstetter Carroll Inc.	5850.00
Brown Supply Co.	80.92
Bucyrus Road Materials	735.05
Bucyrus Road Materials	1531.10
Bugners Sewer Septic	120.00
Cody Collins	47.73
Columbia Gas of Ohio	493.00
Daily Chief Union	180.60
Datataalk	954.00
Datataalk	389.98
Design Works	11.25
Discount Drug Mart	84.14
Gottfried Electric	670.00
Hilltop Lawn Center	440.89
Kimmel Corporation	880.28
Kokosing Materials	335.16
MT Business Technologies	89.08
Pfeifer Hardware	347.65
Rall Supply	9.50
Richardson's Flowers & Gifts	190.00
Romich Sales & Service	774.46
Staples	107.52
Staples	119.76
US Resurfacing	1950.00
Upper Auto Parts	161.62
Visa – First Citizens Natl Bank	143.86
Walmart	630.28
Total	20703.45

TOTAL BILLS: \$100,033.33

A motion was made by Mr. Spiegel, seconded by Mr. Rowe, for the approval and payment of bills totaling \$100,033.33. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

The minutes of the August 17, 2015 Service Committee meeting, having been mailed to each Service Committee member, were approved as received.

It was noted that Mr. Andy Wieging, Sanitation Department employee, is eligible for a 25¢ per hour pay increase.

A motion was made by Mr. Rowe, seconded by Mr. Latham, to approve a 25¢ per hour pay increase for Mr. Andy Wieging, Sanitation Department employee. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

It was noted that Mr. Kyle Bradley was recently transferred from the Park Department to the Street Department.

A motion was made by Mr. Spiegel, seconded by Mr. Rowe, to have Mr. Bradley's probationary period start over beginning on his first day in the Street Department and include any future pay increases as part of the new probationary period. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

Service Committee discussed items to be picked up during fall clean-up and possible charges for these items. It was noted that throughout the year the City charges \$12.00 for picking up a mattress and \$8.00 to \$12.00 for picking up a chair or a couch. It was also noted that the City does pick up tvs and monitors as part of the recycling route and is then charged a fee based on the size of the item by the Wyandot County Recycling Center. It was suggested that the residential customer be charged for this expense.

A motion was made by Mr. Spiegel, seconded by Mr. Rowe, to no longer pick up mattresses, chairs, and couches as part of clean-up without charging the standard fee, and to bill customers the amount being charged by the Recycling Center for tvs and monitors picked up as part of the recycling route. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

Service Committee members reviewed a request for the installation of an additional driveway for the property located at the northeast corner of the intersection of Reservoir Road and Raybestos Drive. It was noted that the requested driveway would be located over a City tile and the City's zoning regulations allow one driveway under this zoning classification. Service Committee members requested a drawing of the proposed driveway and tabled the request until they look at the area.

Service Committee members discussed having an Ordinance drafted to prohibit leaves and grass clippings from being raked and blown into the streets. Mr. Putnam indicated that Peterman Associates can address this issue in the Ordinance revisions they are currently working on.

Mr. Putnam reported that he is still waiting on a permit to install for the sewer separation project and he will pursue this matter to find out why this permit is being delayed.

Mr. Putnam also reported that a meeting was held recently and funding with DEFA has been addressed.

Mr. Putnam further reported that request for qualifications for engineers for the new water reclamation facility project will be mailed this week with October 30, 2015 to be the deadline to receive the information back from the engineers. After receiving the information the field will be narrowed to three and interviews will be held with the three engineers selected and a decision will be made in January 2016 as to who the project engineer will be. Service Committee voiced no objections to this.

It was noted that a meeting was held recently with the Ohio Department of Transportation and Park Enterprises concerning problems discovered as a result of the recent waterline project on South Eighth Street, between Henderson Avenue and Crawford Street. Mr. Dave Schneider noticed dips in the roadway and the City's camera was utilized and it was discovered that during the water line boring that the sewer was hit. Park Enterprise has agreed to repair the problems at no cost to the City and this work will begin on Monday, September 21, 2015 and take approximately two weeks to complete.

A motion was made by Mr. Spiegel, seconded by Mr. Rowe, to enter into an executive session to discuss pay increases. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried. Upon completion of the executive session, the Service Committee reconvened into regular session.

There being no further business, the Chairman declared the meeting adjourned.

Sarah J. Bennett, Clerk

Don Spiegel, Chairman